

**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**May 11-12, 2000**

**The Final Minutes can be found on the University of Wyoming Board of Trustees  
website at [www.uwyo.edu/trustees/meetings](http://www.uwyo.edu/trustees/meetings)**

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**

**May 11-12, 2000**

**CALL TO ORDER .....1**

**ROLL CALL .....1**

**ANNOUNCEMENTS .....1**

**APPROVAL OF MARCH 3-4, 2000 MINUTES OF THE TRUSTEES .....2**

**APPROVAL OF DEGREES.....2**

**ELECTION OF OFFICERS.....2**

**ELECTION OF TWO MEMBERS TO EXECUTIVE COMMITTEE .....3**

**ELECTION OF TWO MEMBERS TO INVESTMENT COMMITTEE .....3**

**ASUW REPORT .....3**

**STAFF SENATE REPORT .....4**

**FACULTY SENATE REPORT.....5**

**THE ELLBOGEN EXPERIENCE .....6**

**DR. JAMES HURST .....6**

**UW RUGBY TEAM .....7**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE.....9**

    Academic Calendar .....9

    Proposed 2000 Changes to the ASUW Constitution .....15

    Master List of Degrees.....21

    North Central Association (NCA) Site Visit Update.....27

    UniReg 43 and UniReg 406 Update .....29

    Academic Plan Update.....30

        Computer Engineering Degree Program.....30

        University Studies Program .....34

    Modification in the Enforcement of the Freshman Live-In Policy.....36

    Greek Life Task Force .....38

**BUDGET COMMITTEE.....39**

FY 2001 Section I Operating Budget .....	39
FY 2001 Section II Operating Budget .....	44
ASUW Budget and Student Publication Budget .....	45
Wyoming Union.....	48
Approval of Contracts and Grants .....	50
Safe Ride Program: Request for ASUW Reserve.....	60
Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period January 1, 2000 - March 31, 2000.....	68
Internal Audit Plan for Fiscal Year 00-01 .....	69
Casper Family Practice Center .....	71
<b>PERSONNEL COMMITTEE.....</b>	<b>75</b>
Appointments.....	76
Changes in Appointments.....	77
Reappointments.....	77
Promotions .....	78
Tenure Appointments with Promotion.....	79
Tenure Appointments.....	81
Tenure-Track Reappointments .....	81
Extended-Term Appointments with Promotion.....	84
Extended-Term Appointments.....	85
Extended-Term-Track Reappointments.....	86
Leaves of Absence Without Pay .....	97
Retirements .....	88
Resignations.....	89
Rescissions of Resignation .....	90
Deceased .....	91
Long-Term Disability Coverage.....	97
Modification on Board Retirement.....	101
Discussion of Salary Administration .....	103
<b>PHYSICAL PLANT AND EQUIPMENT COMMITTEE .....</b>	<b>107</b>
Archer Easement.....	107
Powell Land Sale .....	110
Change Orders and Progress Reports .....	112
Quealy Plaza .....	115
Scoreboard Proposal .....	115
Pre-qualification of Contractors.....	115
Construction Observers (Letter of April 7, 2000).....	116
<b>INVESTMENT COMMITTEE.....</b>	<b>117</b>
Fiscal Year 2001 Budgets: W. R. Coe Estate, W. R. Coe School, and Charles Chacey Kuehn Estate .....	117

Quarterly Report on Investments .....	119
Quarterly Report on Endowments .....	121
<b>COMMUNITY COLLEGE AND OUTREACH COMMITTEE.....</b>	<b>123</b>
Creation of Events Planning Office .....	123
e-College.com Business Report Summary .....	123
<b>ATHLETIC COMMITTEE.....</b>	<b>135</b>
NCAA Peer Review Report .....	135
Revised Intercollegiate Athletics Department Mission Statement .....	135
1999-2000 Athletic Teams Accomplishments .....	135
Scoreboard/Video Replay/Sound System for War Memorial Stadium and Arena Auditorium .....	136
<b>COMMITTEE OF THE WHOLE .....</b>	<b>137</b>
UW Research Corporation Board Appointments .....	137
Incentive Contract.....	138
Basketball Contract.....	138
Purchase Agreements.....	138
Winter Closure.....	138
UW Research Corporation By-law Revisions .....	139
Support Services Steering Committee .....	143
Development Report .....	143
Faculty Awards .....	145
Staff Awards .....	147
AGB/BOT Retreat .....	147
Briefing on Development of T-WY Corporation.....	148
<b>UNFINISHED BUSINESS.....</b>	<b>149</b>
<b>NEW BUSINESS–PUBLIC COMMENTS.....</b>	<b>150</b>
<b>ANNOUNCEMENT OF NEXT MEETING DATE/ADJOURNMENT .....</b>	<b>151</b>

**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**MAY 11-12, 2000**

The University Faculty Senate hosted the Board for breakfast on Thursday morning in the Foundation House. The Board attended a dinner held Thursday evening for the Albany County Legislators at the home of President and Mrs. Dubois. The Trustees participated in University Commencement ceremonies on Saturday, May 13.

**CALL TO ORDER**

President True called the Business Meeting to order at 11:40 am on Friday, May 12, 2000.

**ROLL CALL**

Board secretary, Ron McCue, called roll. The following were in attendance: Trustees John D. "Dave" Bonner, Deborah Hammons, Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, John Patrick, Shelly Ritthaler, Walter G. "Jerry" Saunders, Gregory Schaefer, Thomas Spicer, and Hank True. Ex-officio members Philip Dubois, Kara Calvert, and Judy Catchpole were in attendance. Ex-officio Trustee Jim Geringer was unable to attend.

**ANNOUNCEMENTS**

President Dubois reported there were no announcements to come before the Board.

### **APPROVAL OF MARCH 3-4, 2000 MINUTES OF THE TRUSTEES**

It was moved by Trustee Schaefer for approval of the March 3-4, 2000 Minutes. Trustee Saunders seconded the motion. The motion carried.

Trustee Saunders moved for approval the Executive Committee Conference Call Minutes for April 4, 2000 (see Attachment I) and May 8, 2000 (see Attachment II). Trustee Bonner seconded the motion. The motion carried.

### **APPROVAL OF DEGREES**

Trustee McCue recommended approval of the Master List of Degrees as appeared in the Report and so moved. Trustee Spicer seconded. The motion carried.

### **ELECTION OF OFFICERS**

Trustee Bonner, chair of the Nominating Committee, presented the slate of officers as proposed by committee members Trustees Bonner, Hammons, Jorgensen and Saunders. Trustee Bonner moved for approval the following nominations: Trustee Thomas Spicer – President; Trustee Ron McCue – Vice President; Trustee Kathy Hunt – Secretary; Trustee John Patrick – Treasurer. Trustee Saunders seconded the motion. Election was by acclamation as there were no further nominations. The motion carried.

President True expressed his appreciation for the opportunity to have served as President of the Board and he looks forward to the next year. He believes the Board will be in good hands and asked that it support Trustee Spicer as he has been supported. President True congratulated the new officers and thanked the Nominating Committee for their work. The gavel was then turned over to President Spicer.

President Spicer thanked Trustee True for his work during his term as President and in furthering the goals of the University. He expressed his appreciation to the Board for the display of confidence in him and will attempt to exceed their expectations.

#### **ELECTION OF TWO MEMBERS TO THE EXECUTIVE COMMITTEE**

Trustee Bonner nominated two members at large to the Executive Committee. They are Trustee Peter Jorgensen and Trustee Debbie Hammons. Trustee Saunders seconded the motion. The motion carried.

#### **ELECTION OF TWO MEMBERS TO THE INVESTMENT COMMITTEE**

Trustee Hammons nominated Trustee Dave Bonner for a three-year appointment and Trustee Jerry Saunders to complete the one-year term vacated by Trustee Spicer. Trustee McCue seconded the motion. Trustee Saunders reported that John Vann is his personal financial advisor; however there is no duplicity between his investments and the University's. The motion carried.

#### **ASUW REPORT**

Trustee Hammons was recognized. He thanked the Board for the honor of working with them the past year. He then introduced the new ASUW President, Kara Calvert. President Dubois noted that Nathan gets to take his nameplate with him for his next station in life. A resolution was presented by President Dubois to Nathan on behalf of the Trustees, expressing appreciation and thanks for his work on the Board. (See Attachment III.)

President Calvert and other ASUW officers were sworn in on April 18. Three executive assistants have been hired. Kara noted that Safe Ride was presented to the Budget Committee

and that it was well received and moved forward to an action item. ASUW is reviewing the tuition proposal that was introduced in February. Dr. Abernethy was available for a discussion on the University Studies program. Kara will bring to the Trustees at a future meeting a proposal on the student attorney advisory board.

President Calvert noted the ASUW Distinguished Service Award recipient is Sally Steadman.

President Calvert indicated that she is excited about her role with ASUW and is looking forward to a positive year and that she is honored to be part of the Board.

Trustee Patrick asked about the on-line ASUW election. Kara reported that the election was successful and that Information Technology was very helpful in getting the system set up to handle the process.

## **STAFF SENATE REPORT**

President Jim Kaltenbach reported that much has happened since the last Board meeting. He noted that Staff Recognition Day went quite well and thanked Trustee Hunt for attending. MC Pete Simpson and President Kaltenbach were attired in grass skirts; Lew Bagby and group provided some great blue grass music; there was an overflow crowd; and it was completed in 1.5 hours. Ginny Stull from the Torrington R&E Center is the Employee of the First Quarter. Staff Recognition Day has been scheduled for March 14, 2001 so please put the date on the calendar.

Jim thanked the Board for including himself and Chair Hanson in the Executive Committee conference call discussion on salary increases held on April 4. He stated that State Senate supports the long term disability proposal fully. Jim distributed the Staff Senate supported SPAM plan along with Staff Senate Resolution #180. A question has been raised by

Staff Senate as to what merit is and a comment that the Performance Planning Appraisal process does not address merit. He commented that the appraisal is a planning document and staff would like to see something developed that addresses merit. Resolution #180 requests the creation of a campus-wide committee that would review the need for additional planning.

President elect, George Longpre, was unable to attend the Board meeting as he was assisting in the removal of the bowling alley lanes.

President Kaltenbach thanked the Board for its time and support during his year of office.

President Dubois noted that Jim has been an outstanding staff representative as well as being constructive and helpful. He also stated that the Resolution will be reviewed at Executive Council at the next meeting.

## **FACULTY SENATE REPORT**

Dr. Hanson expressed congratulations to Trustee Spicer on his Board Chair election. He then highlighted activities of Faculty Senate during the past year: Susan Frye, Department of English, is the recipient of the Beatrice Gallatin Beuf Golden Apple Teaching Award; developed Resolution 285 expressing support for UniReg 804; discussed post tenure review implementation; involved in retirement and insurance deliberation; held discussions on UniReg 5 dealing with harassment; provided input on NCAA and NCA reviews; dialogued with Staff Senate, Governor Geringer and State Insurance Board on health insurance; made recommendations on the Parking Committee Report; interviewed candidates for Vice President of Student Affairs; hosted a meeting of student senate, faculty and staff with legislators; participated in the deliberation on the Union Renovation; had discussion with Registrar on the final exam schedule; attended a New Orleans meeting on scholarship revisited/post tenure

review; discussed University Studies; and, participation in the BOT salary distribution conference call.

In conclusion, it has been a busy year although limited legislation was passed. He thanked the Board for allowing Faculty Senate participation on the Board. Chair Elect Ken Gerow was unable to attend the Board meeting due to his teaching schedule but he will attend the next meeting.

President Spicer thanked Dr. Hanson for his work on behalf of the faculty.

### **THE ELLBOGEN EXPERIENCE**

Dr. Buchanan recognized editors, Dr. Jim Wangberg and Director Jane Nelson. They presented copies of their book “The Ellbogen Experience: Essays on Teaching by Award-Winning University of Wyoming Faculty,” to the members of the Board. The book is a collection of essays from previous Ellbogen winners providing recognition of them and of Jack Ellbogen. An autograph session will be held later Thursday morning. President Dubois noted an awards ceremony for the new Ellbogen recipients is scheduled for May 12.

### **DR. JAMES HURST**

State Superintendent Judy Catchpole read and presented a Resolution to Dr. Hurst on behalf of Governor Geringer.

President Dubois and President True presented to Dr. Hurst a Trustee Award of Merit on behalf of the Board of Trustees (Attachment IV). President True expressed his appreciation to Dr. Hurst on the role he has played at UW. President Dubois mentioned that Dr. Hurst is the only individual he is aware of who has received two Trustee Awards of Merit and they were

justly awarded to a valuable player on the team. Jim will be missed for his wit, his measured wisdom and his sound advice.

## **UW RUGBY TEAM**

The UW Rugby team and coach Rich Cortez were presented with a Resolution of Appreciation (Attachment V) following their successful season and placing 2<sup>nd</sup> at the National Rugby Tournament held recently in Florida. Coach Cortez introduced the team members who in turn presented President Dubois with a replica of the team jersey and a pre-game line picture of the team. Rugby is a club sport at UW and has become increasingly popular over the years.



## **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

The Academic and Student Affairs Committee met on Thursday, May 11 with the following members present: Ron McCue, chair, Debbie Hammons, Kathy Hunt, Pete Jorgensen, Jerry Saunders, and Tom Spicer. The following items were brought before the full Board by Trustee McCue:

### Academic Calendar

The proposed academic calendars for 2001-2002, 2002-2003, and 2003-2004 have been developed by the Calendar Committee and reviewed by the UW Executive Council, College Deans, Faculty Senate, Staff Senate, Academic Deans/Student Affairs Advisory Council (AD/SAAC), and ASUW. The calendar was established using the 1994 Calendar Committee Principles with some important adjustments to provide opportunities for additional summer programming. The adjustments include:

- 1) The first day of fall semester class will be after the Labor Day holiday, in response to the 1998 summer session review recommendations.
- 2) Spring break will occur later in March, pursuant to agreements that Academic Affairs developed in 1998 with ASUW, the Albany County School District, and Faculty Senate.
- 3) Commencement will be on the third Saturday in May.
- 4) There is widespread support to maintain approximately four-weeks between the fall and spring semesters.

- 5) In response to student concern about scheduling finals on Saturday, the last day of fall semester in 2001 will be December 21 (calendar principles indicate December 20 should be the last day of fall semester).

Albany County School District One has been provided the proposed calendars.

2001-2002 Academic Calendar  
 16 week, 50 minute

August	S	M	T	W	R	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

September	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

October	S	M	T	W	R	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

November	S	M	T	W	R	F	S
				1	2	3	
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

December	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

Fall 2001:

- New Faculty Reporting Date Aug. 28
- New Faculty Orientation Aug. 29
- Returning Faculty Reporting Date Aug. 30
- Labor Day Sept. 3
- Registration Sep. 4
- Classes Begin Sept. 4
- Mid Semester Study Break Oct. 19
- Mid Semester Oct. 26
- Advising Week November 5-9
- Thanksgiving Nov. 21-23
- Last Class Dec. 14
- Finals Dec. 17-21
- 70 Class days
- 14M, 15T, 14W, 14R, 13F

January	S	M	T	W	R	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

February	S	M	T	W	R	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28		

March	S	M	T	W	R	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

April	S	M	T	W	R	F	S
	1	2	3	4	5	6	
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

May	S	M	T	W	R	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

Spring 2002:

- MLK/Equality Day January 21
- Registration Day January 22
- Classes Begin January 22
- Mid Semester March 15
- Spring Break March 25-29
- Easter Break March 30-April 1
- Advising Week April 8-12
- Last Class May 10
- Finals May 13-17
- Commencement May 18

73 Class Days

13M, 15T, 15W, 15R, 15F

2002-2003 Academic Calendar

16 week, 50 minute

August	S	M	T	W	R	F	S
						1	2 3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

September	S	M	T	W	R	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

October	S	M	T	W	R	F	S
				1	2	3	4 5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

November	S	M	T	W	R	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30

December	S	M	T	W	R	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

Fall 2002:

- New Faculty Reporting Date Aug. 27
- New Faculty Orientation Aug. 28
- Returning Faculty Reporting Date Aug. 29
- Labor Day Sept. 2
- Registration Sept. 3
- Classes Begin Sept. 3
- Mid Semester Study Break Oct. 18
- Mid Semester Oct. 25
- Advising Week November 4-8
- Thanksgiving Nov. 27-29
- Last Class Dec. 13
- Finals Dec. 16-20
- 70 Class days
- 14M, 15T, 14W, 14R, 13F

January	S	M	T	W	R	F	S
						1	2 3 4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

February	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	

March	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

April	S	M	T	W	R	F	S
						1	2 3 4 5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30			

May	S	M	T	W	R	F	S
						1	2 3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

Spring 2003:

- MLK/Equality Day January 20
- Registration Day January 21
- Classes Begin January 21
- Mid Semester March 14
- Spring Break March 17-21
- Advising April 7-11
- Easter Break April 18-20
- Last Class May 9
- Finals May 12-16
- Commencement May 17

73 Class Days

14M, 15T, 15W, 15R, 14F

2003-2004 Academic Calendar  
 16 week, 50 minute

August	S	M	T	W	R	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

September	S	M	T	W	R	F	S
			1	2	3	4	5
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

October	S	M	T	W	R	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

November	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

December	S	M	T	W	R	F	S
				1	2	3	4
				5	6		
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

Fall 2003:

- New Faculty Reporting Date Aug. 26
- New Faculty Orientation Aug. 27
- Returning Faculty Reporting Date Aug. 28
- Labor Day Sept. 1
- Registration Sept. 2
- Classes Begin Sept. 2
- Mid Semester Study Break Oct. 17
- Mid Semester Oct. 24
- Advising Week November 3-7
- Thanksgiving Nov. 26-28
- Last Class Dec. 12
- Finals Dec. 15-19
- 70 Class days
- 14M, 15T, 14W, 14R, 13F

January	S	M	T	W	R	F	S
						1	2
						3	
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

February	S	M	T	W	R	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29						

March	S	M	T	W	R	F	S
				1	2	3	4
				5	6		
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

April	S	M	T	W	R	F	S
						1	2
						3	
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

May	S	M	T	W	R	F	S
							1
						2	3
						4	5
						6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

Spring 2004:

- MLK/Equality Day January 19
- Registration Day January 20
- Classes Begin January 20
- Mid Semester March 12
- Spring Break March 15-19
- Advising April 5-8
- Easter Break April 9-11
- Last Class May 7
- Finals May 10-14
- Commencement May 15

73 Class Days  
 14M, 15T, 15W, 15R, 14F

Trustee McCue moved for approval of the upcoming calendars as presented in the Report. Trustee True seconded.

President Dubois stated he believes the semester change recommendation is long overdue and is consistent with the long-term efforts of the University. The purpose is to make more of the summer available for classes and activities. The Fall Semester will begin after Labor Day and end prior to Christmas; Spring Semester will begin after Martin Luther King/Equality Day and end later in Spring after Mother's Day. Another positive feature is that the proposed schedule provides time between the Christmas Holiday and the Spring Semester for an 'intercession' short course. Spring Break has been synchronized with the Albany County School District.

Trustee Bonner asked if Dr. Abernethy had worked with the community colleges for alignment of their calendars. Dr. Abernethy responded that the proposed calendar coincides with UW/CC but that there has been no discussion with community colleges.

Trustee Saunders asked if the length of the proposed semesters coincided with the semester length at other institutions. Dr. Abernethy noted that there is variation but that 16 weeks is fairly standard. Dr. Buchanan added that he requested information from other administrators around the country and believes that the proposed semesters are longer than other institutions.

Trustee Jorgensen asked about class days and if that is normal? Dr. Buchanan noted that it is variable and UW is in the top half of the distribution.

President Dubois noted that UW was mindful of shortening the semester as well as altering or lengthening the length of instruction time per class.

Trustee Hammons asked what impact the proposed adjustment would make on pre-session. Dr. Abernethy stated classes begin immediately following the end of Spring semester with no notation of “pre-session”.

Trustee McCue called the question. Motion carried.

### Proposed 2000 Changes to the ASUW Constitution

The following are the proposed changes to the constitution of the Associated Students of the University of Wyoming (ASUW). All of the recommended changes were passed by the student body in the general election held April 5, 2000.

It is recommended that the Academic and Student Affairs Committee recommend to the Trustees of the University of Wyoming approval of the changes to the ASUW constitution as passed by the student body.

1) NON-DISCRIMINATION POLICY

*Add the following as Article III.*

***“The Student Government of the Associated Students of the University of Wyoming will not discriminate on the basis of race, color, religion, sex, sexual orientation, age, political belief, veteran status, disability, or national origin.”***

2) MODIFICATIONS TO PERMANENT ASUW SENATE COMMITTEES

Article VI – ASUW Legislative Branch (note that Article VI becomes Article VII with the addition of the non-discrimination policy as Article III)

Section 6: *modify as follows* (changes noted in bold italics and with strikeout):

Paragraph A. ~~Academic Affairs Committee~~ **ASUW Committee on Academics and Technology**

Subsection 1. Purpose. ~~The ASUW Academic Affairs Committee shall serve as the means by which the ASUW formulates student philosophy~~

~~and position with regard University scholastic affairs to include academic policies, grading, class scheduling, faculty evaluations, and other matters which affect the interests of students in their academic endeavors. ***The ASUW Committee on Academics and Technology shall serve as the means by which the ASUW formulates student philosophy and position concerning University scholastic and technological affairs to include academic policies, grading, class scheduling, faculty and course evaluations, student access to current technologies as they relate to education, quality of technology on campus and other matters, that affect the interests of students in their academic endeavors.***~~

Subsection 2. Powers. ~~The committee shall consider and render recommendations to the Senate on all academic matters referred to it by the Senate or the ASUW Steering Committee; further, this committee shall serve as a forum and liaison to the Senate for any individual student or group of students who have a concern about their academic welfare at the University. ***The Committee shall consider and render recommendations to the Senate on all academic and technological matters referred to it by the Senate or the ASUW Steering Committee; further, this committee shall serve as a forum and liaison to the Senate for any individual student or group of students who have a concern about their academic welfare and quality or accessibility of academic and technological services available at the University.***~~

Subsection 3. Composition. ~~The ASUW Academic Affairs Committee shall consist of a minimum of three ASUW Senators, one of whom shall serve as chairperson, and a minimum of four ASUW students at large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President. ***The ASUW Committee on Academics and Technology shall consist of a minimum of three (3) ASUW Senators, one of whom shall serve as chairperson, and a minimum of four (4) ASUW students-at-large with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.***~~

Paragraph C. ASUW Elections Committee

Subsection 1. Purpose. ~~The purpose of the ASUW Elections Committee shall be to administer all ASUW election policies as such are set forth in the ASUW By-Laws and superintend all elections conducted under the auspices of the ASUW. ***The purpose of the ASUW***~~

*Elections Committee shall be to administer all ASUW election policies as such are set forth in the ASUW By-Laws and superintend all elections conducted under the auspices of the ASUW; further the Committee shall assist the ASUW Student Relations Committee.*

Paragraph F. ~~ASUW Student Consumer Committee~~

~~Subsection 1. Purpose. The ASUW Student Consumer Committee shall serve as a means by which students may actively pursue, investigate, and publish information concerning student consumer issues. Further, the Committee shall serve as a vehicle to gather and provide information in order to represent students' views to policy-making bodies of and outside the University on matters which involve the welfare of the student body as consumers.~~

~~Subsection 2. Powers. The ASUW Student Consumer Committee shall be advisory to any appropriate intra or extra University policy-making bodies or individuals, in representing the students' perspectives and divergent points of view on matters the committee or the Senate deem appropriate.~~

~~Subsection 3. Composition. The Student Consumer Committee shall consist of a minimum of three ASUW senators, one of whom shall serve as chairperson, and a minimum of three ASUW students at large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.~~

Paragraph H. ~~Student Housing and Health Committee~~ ASUW Student Issues Committee

~~Subsection 1. Purpose. The Student Housing and Health Committee shall serve as a liaison between the various groups and the ASUW Senate, representing the quality of housing and health services at the University; shall provide a forum for consideration of matters of concern for any housing, health groups, or safety entities and shall represent the needs of the student housing, health groups or safety entities in recommendations to the Senate. *The ASUW Student Issues Committee shall serve as a means by which students may actively pursue, investigate, and publish information concerning student housing, health and all other student consumer issues. Further, the Committee shall represent students' views to policy-making bodies in and outside the University on matters concerning housing, health and student*~~

*consumer issues and make recommendations to the Senate on such issues.*

Subsection 2. Powers. ~~The Student Housing and Health Committee shall be advisory to the ASUW Senate in representing student proposals regarding the quality of housing, health, and safety services from the University students.~~ *The Committee shall consider and render recommendations to the Senate on all housing, health and student consumer issues; further the Committee shall serve as a forum and liaison to individual students, or group of students, concerned about housing, health, or student consumer issues.*

Subsection 3. Composition. ~~The membership of the Student Housing and Health Committee shall consist of a minimum of two ASUW senators, one of whom shall serve as chairperson, one student appointed by the President of Panhellenic Council; one student appointed by the Interfraternity Council; one student representing the Residence Halls; one student representing married student housing; one student representing off-campus students; and a minimum of one student at-large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.~~ *The ASUW Student Consumer Issues Committee shall consist of a minimum of five (5) ASUW Senators, one of whom shall serve as chairperson, and a minimum of four (4) ASUW students-at-large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.*

Paragraph I. ASUW Student Activities Council

Subsection 3 Composition. ~~The ASUW Student Activities Council shall consist of a minimum of five ASUW Senators, one senator to act as chairperson, a lead programmer elected by the Council, ASUW commissioners, a Union programming member, and a Residence Hall Association member. The following should act as ex-officio members: The Assistant Director of Programs and Activities, the Campus Activities Center's Graduate Assistant, and the ASUW Business Manager.~~ *The ASUW Student Activities Council shall consist of a Lead Student Programmer elected by the Council and approved by the Associated Students of the University of Wyoming Senate, a Union programming member, Commissioners chosen by the Council, the Chair of the Concert and Convocation Committee, and a minimum of five (5) students-at-large including one Freshman Senator*

*appointed by Freshman Senate, subject to the approval of the ASUW Vice President, and one ASUW Senator. The following shall act as ex-officio members: a Residence Hall Association member, the assistant Director of Programs and Activities, the ASUW Business Manager, and one member of the United Multicultural Council.*

Paragraph J. ASUW Students' Attorney Board

- Subsection 1. Purpose. ~~The ASUW Students' Attorney Advisory Board shall serve as a means by which the ASUW shall supervise the Students' Attorney Program.~~*The ASUW Students' Attorney Advisory Board shall serve as a means by which the ASUW Student Senate shall supervise the Students' Attorney Program.*
- Subsection 2. Powers. ~~The Board shall appoint the Students' Attorney with the advice and consent of the ASUW Student Senate and review the operation of the program and make recommendations to both the Students' Attorney and the ASUW Senate.~~*The Students' Attorney Advisory Board shall appoint the Students' Attorney with the advice and consent of the ASUW Student Senate and review the operation of the program and make recommendations to both the Students' Attorney and the ASUW Student Senate. In addition, the Students' Attorney Advisory Board shall conduct a biennial review of the Students' Attorney Program. This review shall take place during even numbered years and shall include a review of the areas of law practiced by the Students' Attorney.*
- Subsection 3. Composition. ~~The ASUW Students' Attorney Advisory Board shall be composed of the student senator from the College of Law and a minimum of four students appointed by the ASUW President. The President shall designate a chairman from these eight members. In addition, a member of the College of Law, a member of the Albany County Bar Association and a representative of the University Administration shall be asked to serve as ex-officio members.~~*The ASUW Students' Attorney Advisory Board shall be composed of the student senator from the College of Law and a minimum of four (4) students appointed by the ASUW Vice President, including one ASUW Student-at-Large, and a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President. The student senator from the College of Law shall be appointed as chair of the committee. In addition, a member of the College of Law, a member of the Albany County Bar*

*Association and a representative of the University Administration shall be asked to serve as ex-officio members.*

Paragraph K. ASUW Student Relations Committee

Subsection 1. Purpose. ~~The ASUW Research and Information Committee shall conduct research needed for the ASUW Senate, ASUW Standing Committees or to spur legislation.~~ *The ASUW Student Relations Committee shall establish and maintain an effective Student Relations Program including, but not limited to, the administration of student surveys, monitoring student opinion, fostering a positive ASUW image, informing the student body of ASUW actions, and assisting the ASUW Elections Committee.*

Subsection 2. Powers. ~~The Committee shall be advisory to the ASUW Senate and Standing Committees with regards to the research conducted by the Committee.~~ *The Committee shall be advisory to the ASUW Senate and Standing Committees with regard to research conducted by the Committee. Further, the Committee shall recommend to the Senate such policies and programs which promote positive ASUW student relations.*

Subsection 3. Composition. ~~The Research and Information Committee shall consist of a minimum of three ASUW Senators, one of whom shall serve as the chairperson, and no minimum number of ASUW students at large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.~~ *The Committee shall consist of a minimum of four (4) ASUW senators, one of whom will serve as chair-person and one of whom will be the chairperson of the ASUW Elections Committee, and a minimum of three (3) ASUW students-at-large, with one being a Freshman Senator appointed by Freshman Senate, subject to the approval of the ASUW Vice President.*

Trustee McCue moved for approval of the proposed 2000 changes to the ASUW constitution. Trustee Haynes seconded.

Kara Calvert noted that changes to the constitution were approved by ASUW on April 5. The first item coordinates with the non-discrimination committee; the second item was to streamline the student government and cut committees from 8 to 6.

Trustee McCue called the question. Motion carried

### Master List of Degrees

In accordance with the procedure established by the Board of Trustees in March 1983, a Master List of Degrees offered at the University of Wyoming is submitted annually for the information for the Trustees.

**Master List Of Degrees And Majors  
At The University Of Wyoming**  
Prepared by the Office of Registration and Records

By way of explanation, the degree title is listed in bold italics (for example, *Bachelor of Arts*, *Bachelor of Science in Chemical Engineering*). This is what appears on diplomas. The list of majors for that degree in that respective college follows the degree title. The major appears on transcripts only.

#### **College of Agriculture**

##### ***Bachelor of Science***

1. Agricultural Business
2. Agricultural Communications
3. Agroecology
4. Animal Science and Veterinary Science
5. Microbiology
6. Molecular Biology
7. Rangeland Ecology and Watershed Management
8. ***Bachelor of Science in Family and Consumer Sciences***

##### ***Master of Science***

1. Agricultural Economics  
Agricultural Economics/Water Resources (interdisciplinary)
2. Agronomy  
Agronomy/Water Resources (interdisciplinary)
3. Animal Science and Veterinary Science
4. Entomology
5. Family and Consumer Sciences
6. Food Science and Human Nutrition (interdisciplinary)
7. Molecular Biology
8. Rangeland Ecology and Watershed Management  
Rangeland Ecology and Watershed Management/Water Resources (interdisciplinary)
9. Reproductive Biology (interdisciplinary) – also in A&S

10. Soil Science

***Doctor of Philosophy***

1. Agronomy
2. Animal Science and Veterinary Science
3. Entomology
4. Molecular Biology
5. Rangeland Ecology and Watershed Management
6. Reproductive Biology (interdisciplinary) – also in A&S
7. Soil Science

**College of Arts and Sciences**

***Bachelor of Arts***

1. American Studies
2. Anthropology
3. Art (also ***Bachelor of Fine Arts***)
4. Criminal Justice
5. English
6. French
7. Geology and Earth Sciences
8. German
9. Humanities/Fine Arts
10. International Studies
11. Management Information Systems
  - Management Information Systems (Accounting Option) – ***Bachelor of Science*** only
  - Management Information Systems (Business Option) – ***Bachelor of Science*** only
  - Management Information Systems (Computer Science Option) – ***Bachelor of Science*** only
12. Philosophy
13. Russian
14. Spanish
15. Women's Studies

***Bachelor of Science***

16. Astronomy/Astrophysics
17. Environmental Geology/Geohydrology
18. Geology
19. Physics
  - Physics (professional)
20. Recreation and Park Administration (professional)
21. Wildlife and Fisheries Biology and Management (professional)

***Bachelor of Arts or Bachelor of Science***

22. Biology

23. Botany
  24. Chemistry  
    Chemistry (ACS approved) – *Bachelor of Science* only
  25. Communication
  26. Computer Science
  27. Geography
  28. History
  29. Journalism
  30. Mathematics
  31. Mathematics/Science
  32. Music  
    Music Education – *Bachelor of Music* only  
    Music Performance – *Bachelor of Music* only  
    Music Theory and Composition – *Bachelor of Music* only
  33. Political Science
  34. Psychology
  35. Self-Designed Major
  36. Social Science
  37. Sociology
  38. Statistics
  39. Theatre and Dance – also *Bachelor of Fine Arts*
  40. Zoology and Physiology
- \*\* Economics – counted in College of Business

#### ***Master of Arts***

1. American Studies (interdisciplinary)
2. Anthropology
3. Communication
4. English
5. French
6. Geography (also *Master of Science in Teaching*)  
    Geography/Water Resources (interdisciplinary)
7. German
8. History (also *Master of Arts in Teaching*)
9. International Studies (interdisciplinary)
10. Music (also *Master of Music*)
11. Philosophy
12. Political Science
13. Sociology
14. Spanish

#### ***Master of Science***

15. Botany  
    Botany/Water Resources (interdisciplinary)

16. Chemistry (also *Master of Science in Teaching*)
17. Computer Science  
    Computer Science (professional)
18. Geology  
    Geology/Water Resources (interdisciplinary)
19. Geophysics
20. Natural Sciences (interdisciplinary) (also *Master of Science in Teaching*)
21. Physics – *moratorium on new admissions*
22. Statistics
23. Zoology and Physiology  
    Zoology and Physiology/Water Resources (interdisciplinary)
- \*\* eBusiness (interdisciplinary) – counted in Business
- \*\* Reproductive Biology (interdisciplinary) – counted in Agriculture

***Master of Arts or Master of Science***

24. Mathematics (also *Master of Arts in Teaching* and *Master of Science in Teaching*)
25. Psychology

***Master of Planning***

26. Planning (Community and Regional)

***27. Master of Public Administration***

***Doctor of Philosophy***

1. Botany
2. Chemistry
3. Computer Science
4. Geology
5. Geophysics
6. Mathematics
7. Mathematics and Computer Science (interdisciplinary)
8. Physics – *moratorium on new admissions*
9. Psychology
10. Statistics
11. Zoology and Physiology
- \*\* Reproductive Biology (interdisciplinary) – counted in Agriculture

**College of Business**

***Bachelor of Science***

1. Accounting
2. Business Administration
3. Economics – also in Arts and Sciences
4. Finance

5. Management
6. Marketing

***Master of Science***

1. Accounting
2. eBusiness (interdisciplinary)
3. Economics
4. Economics/Water Resources (interdisciplinary)
5. Finance
6. ***Master of Business Administration***

***Doctor of Philosophy***

1. Economics

**College of Education**

***Bachelor of Arts***

1. Elementary Education
2. Elementary and Special Education
3. Secondary Education
4. Special Education

***Bachelor of Science***

1. Industrial Technology Education
2. Trades and Industrial Education
3. Vocational Agriculture

***Master of Arts or Master of Science***

1. Education

1. ***Education Specialist***

***Doctor of Philosophy or Doctor of Education***

1. Education

**College of Engineering**

1. ***Bachelor of Science in Architectural Engineering***
2. ***Bachelor of Science in Chemical Engineering***
3. ***Bachelor of Science in Chemical Engineering*** (petroleum engineering option)
4. ***Bachelor of Science in Civil Engineering***
5. ***Bachelor of Science in Electrical Engineering***
6. ***Bachelor of Science in Electrical Engineering*** (bioengineering option)
7. ***Bachelor of Science in Electrical Engineering*** (computer engineering option)
8. ***Bachelor of Science in Mechanical Engineering***

***Master of Science***

1. Atmospheric Science
2. Chemical Engineering
3. Civil Engineering
4. Civil Engineering/Water Resources (interdisciplinary)
5. Electrical Engineering
6. Environmental Engineering
7. Mechanical Engineering
8. Petroleum Engineering

***Doctor of Philosophy***

1. Atmospheric Science
2. Chemical Engineering
3. Civil Engineering
4. Electrical Engineering
5. Mechanical Engineering
6. Petroleum Engineering

**College of Health Sciences**

***Bachelor of Science***

1. Exercise and Sport Science
2. Health Education
3. Health Sciences
4. Physical Education Teaching
5. Speech, Language and Hearing Sciences
6. ***Bachelor of Science in Dental Hygiene***
7. ***Bachelor of Science in Nursing***
8. ***Bachelor of Social Work***

***Master of Science***

1. Audiology
2. Nursing
3. Physical and Health Education
4. Speech-Language Pathology
  
5. ***Master of Social Work***

1. ***Doctor of Pharmacy***

**College of Law**

1. ***Juris Doctor***

## **Graduate School**

### ***Master of Arts or Master of Science***

#### **1. Interdisciplinary Studies**

Trustee McCue noted that the Academic and Student Affairs Committee moved the Master List of Degrees Information Item to Action at its meeting on Thursday.

### North Central Association (NCA) Site Visit Update

The March 6-8, 2000 reaccreditation site visit by the ten-member NCA team has been completed with a positive oral exit report. The University was given an unconditional ten-year reaccreditation, with a request for a summary of off-campus degree program enrollments after five years. The NCA site-visit team will provide its written report approximately six weeks after the visit. A brief summary of their exit report follows.

### UW Strengths:

- Confronting challenges, focusing for distinction, and strong State leadership
- Bold planning and consensus-building
- Informed, energized, and committed Trustees
- Qualified and dedicated faculty
- Satisfied students
- Effective and consistent service from student support units
- Appropriate technological infrastructure for the future
- Growth in external funding (contracts and grants, as well as gifts)
- Well-maintained physical environment
- Good efforts to establish research centers and partnerships to support economic development

### Concerns about UW:

- Lack of diversity in faculty, staff, and student populations
- Declining enrollment
- Weak connection between graduate school and research
- Library acquisitions inadequate to support graduate programs
- Low faculty and staff salaries compared to peer institutions
- Poor cooperation from alumni group

Advice for UW:

- Faculty workforce is too large for enrollments and should be reduced to produce savings
- Graduate faculty status should be reviewed and awarded more consistently
- More aggressively explore outsourcing (e.g., Bookstore) as in the use of eCollege.com for off-campus instruction
- Ensure timely decisions in centralized position management
- Engage the Trustees in a discussion of their role in administrative matters at the upcoming Trustees retreat
- Consider establishing standards for technology hardware and software

The NCA Self-Study has some good recommendations and should be used in concert with the Academic Plan to help guide the University.

President Dubois reported the review was as close to a clean review as could be expected. He is confident the institution understands clearly where it is going due to the Academic Plan and the ongoing work associated with it. The review team questioned keeping the Board involved in administration and not policy. Areas of concern expressed by the review team paralleled UW's concerns.

Trustee Hammons asked about the outsourcing item mentioned in the Report and the University Bookstore size and flexibility of services. President Dubois reported the facility is currently being designed to accommodate apparel and supplies upstairs with texts being housed downstairs.

President Dubois expressed appreciation to Dr. Abernethy for the organization of an efficient and successful team visit.

#### UniReg 43 and UniReg 406 Update

University Regulation 43 governs program elimination. The University Academic Plan (p. 76) calls for the revision of this UniReg as the result of discussions and issues raised during the 1998-1999 academic planning process. The Faculty Senate Academic Planning Committee addressed this issue by developing a revised draft of UniReg 43. After considerable discussion and comment from the Office of Academic Affairs, the Faculty Senate approved a final draft. In the course of deliberations, the link between UniReg 43 (program elimination) and UniReg 406 (academic program review) became evident. UniReg 406 has not been revised since its creation in 1986. In its current form, it does not describe existing planning and review practices, and it is clearly in need of revision.

Subsequent to the passage of UniReg 43, the Academic Planning Committee undertook a revision of UniReg 406. Fundamental to this effort was the shared belief that University Regulations 43 and 406 need to act in concert to provide a unified and seamless process for institutional planning, self-assessment, and where appropriate, program modification, creation, or elimination. The revised UniReg 406 currently exists in draft form. Subject to comments from college deans and the central administration, it will advance to the Faculty Senate for

debate and vote. Given the inherent connections between a UniReg that addresses program modification, creation, or elimination, and a UniReg that addresses academic planning, it is appropriate to advance both proposed revisions simultaneously. To assure complementarity and to portray clearly the interconnectedness and significance of these two regulations, the proposed revisions will be brought in tandem to the Trustees for approval during fall semester 2000.

President Dubois noted that Academic Affairs has been working on these UniRegs. UniReg 43 governs program elimination. UniReg 406 is still under discussion and both will be presented to the Board when finalized.

Dr. Hanson suggested the UniReg revisions be presented to the Board early in the Fall Semester. The Faculty Senate committee chaired by Dr. Squillace has redesigned UniReg 406 to streamline it and that process has delayed presenting to the faculty for approval. Trustee McCue encouraged the faculty to have the UniRegs prepared for presentation at the November meeting.

#### Academic Plan Update

##### Computer Engineering Degree Program

During the past decade, computer engineering has been the fastest growing discipline in the U.S. in terms of undergraduate enrollment. It now enrolls more undergraduates than any other engineering discipline. The degree program fits with the Academic Plan, the NSF EPSCoR program, and UW's desire to support disciplines that have potential to bolster state economic development.

In Fall 1999, the Deans of Engineering and Arts and Sciences appointed a committee to develop a curriculum and an administrative structure for a Bachelor of Science degree in computer engineering. The committee, which consisted of faculty from Electrical Engineering

and Computer Science, made a series of detailed recommendations that will allow the first class of students to begin entering the computer engineering program in May of 2002. This schedule will allow the University to seek accreditation when the currently existing degree programs in the College are reviewed in the Fall of 2003 for 2004 accreditation.

The Electrical Engineering Department has offered an option in computer engineering since 1981. This option is simply a variant of the standard degree in Electrical Engineering. Since that time the interest has grown: in the Fall of 1999 more than 30 percent of the 213 undergraduates in Electrical Engineering were pursuing the computer engineering option. At the lower division, over 40 percent of the majors are currently in the option. Offering a fully accredited computer engineering degree program, instead of the existing option, has the potential to make the UW College of Engineering more attractive to prospective students.

The Department of Electrical Engineering will administer the new program, with a curriculum committee consisting of an equal number of Electrical Engineering and Computer Science faculty. Day-to-day oversight of the program will be the responsibility of a faculty member designated by the head of the Department of Electrical Engineering.

The coursework required for the proposed curriculum is already available, with some adjustments that have been proposed or made by the departments of Computer Science and Electrical Engineering. Specifics of the proposed curriculum are as follows.

PROPOSED CURRICULUM FOR COMPUTER ENGINEERING (CpE)

FALL SEMESTER ..... Hrs

132 Credit Hrs

FRESHMAN YEAR

ES 1000	Orientation to Eng.....	1
MATH 2200	Calculus I.....	4
CHEM 1020	General Chemistry I... ..	4
ENGL 1010	English Composition I.....	3
CoSc 1030	Computer Science I....	4
PEAC	.....	1
	total .....	17

SPRING SEMESTER..... Hrs

MATH 2205	Calculus II.....	4
ES 2110	Statistics.....	3
PHYS 1210	Engineering Physics I.....	4
CoSc 2030	Computer Science II.....	4
UNST	Cultural Context.....	3
	total .....	18

SOPHMORE YEAR

MATH 2310	Differential Equations.....	3
EE 2390	Digital Systems Design.....	4
ES 2210	Electric Circuits.....	3
PHYS 1220	Engineering Physics II.....	4
ES 2120	Dynamics.....	3
	total .....	17

CoSc 2300	Discrete Structures.....	3
EE 3320	Electric Cir & Sys.....	4
CoSc 2150	Computer Organization.....	3
MATH 2210	Calculus III.....	4
POLS 1000	Amer & Wyo Government or	
ECON 1200	Econ, Law & Government.	3
	total .....	17

JUNIOR YEAR

EE 3310	Intro to Electronics.....	4
EE 4210	Signals & Systems.....	3
EE 4390	Microprocessors.....	4
CoSc 3020	Algor & Data Structures....	4
MATH 4250	Math Theory of Probab or	
STAT 4220	Bas Stat Conc: Calc Based	3
	total .....	18

EE 3330	Electronic Design.....	4
EE 3150	Electromagnetics.....	3
EE 4490	HDL Hardware Design or	
CoSc 4700	Computer Design.....	3
UNST	Cultural Context.....	3
	Science Elective.....	3
	total .....	16

SENIOR YEAR

EE 4800	Network Hardware or	
CoSc 4760	Computer Networks.....	3
EE/CoSc	EE/CoSc Elective.....	4
CpE 4820	Senior Design I.....	2
ENGL 4010	Sci & Tech Writing.....	3
UNST	Cultural Context.....	3
	total .....	15

EE/CoSc	CpE Option Course.....	3
EE/CoSc	CpE Option Course.....	3
EE/CoSc	EE/CoSc Elective.....	3
CpE 4830	Senior Design II.....	2
UNST	G1 + C1/C2/C3.....	3
	total .....	14

Within the above curriculum, the students must take either EE 4490 or CoSc 4700 as well as either EE 4800 or CoSc 4760. There are 6 additional hours reserved for CpE Option courses, which are listed below. Within this list, the student would have taken two of the first four. The student is free to take the companion course as a CpE Option course if they feel they need the additional knowledge.

CpE Option courses:

EE 4490	HDL Hdwe Design or CoSc 4700 Algor. Hdwe Design	3
EE 4800	Network Hardware or CoSc 4760 Computer Networks	3
EE 4360	VLSI Design	3
EE 4XXX	Computer Architecture	3
CoSc 4740	Operating Systems	4
EE/CoSc 4970	Graphical Interface Programming	3

Also within this curriculum, there are a total of 7 hours for EE/CoSc electives. These could be any 4000+ level courses in either the EE or CoSc course offerings.

Dr. Buchanan reported that this is the curricular piece of the item and the organizational side needs further discussion. Trustee Hammons stated her concern about support equipment and having adequate and up-to-date resources. Dr. Buchanan noted that the increase in the block grant has an item in instructional equipment and he has worked with the Deans to build priorities list. All three Colleges are working to bring forth a more coordinated picture.

President Dubois stated is he concerned about the total credit hours and reducing them from 132 to 128. Dean Plumb feels that reduction is a strong possibility.

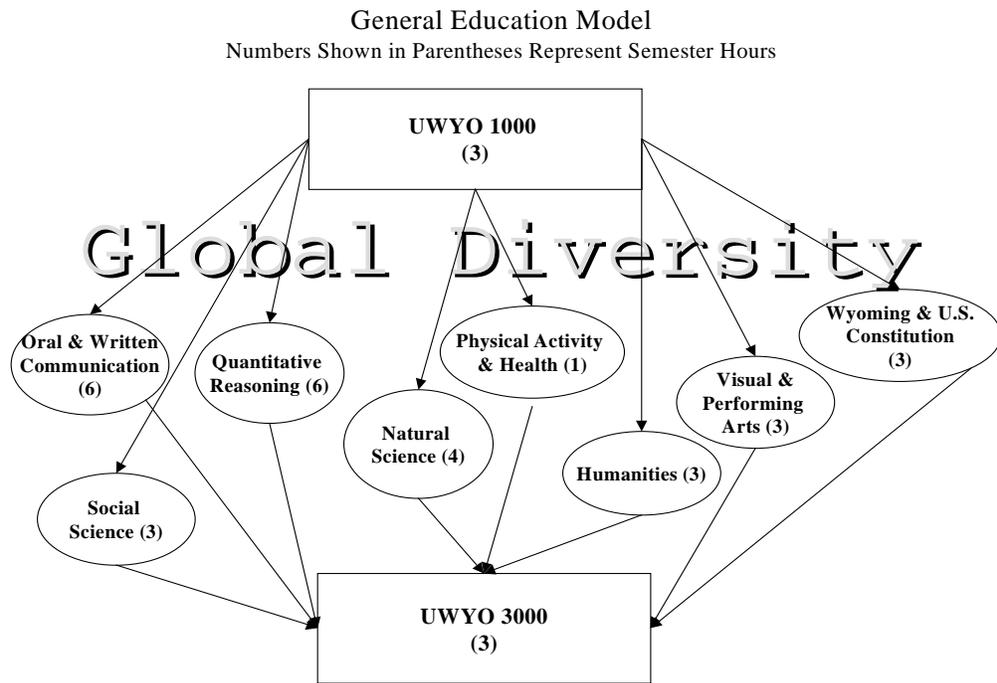
Trustee Schaefer feels this is an exciting program and he would like to have it housed in the College of Engineering. Trustee Hunt asked who accredits the program. Dean Plum responded it is the Accrediting Board for Engineering and Technology. Trustee Jorgensen asked

if there is a discipline in Engineering for this. Dean Plumb noted there is an option in electrical engineering. Trustee McCue asked when the program will be in effect and open for enrollment. Dean Plumb noted students could enter the program in Fall 2000 and the goal is to have graduates by 2003.

### University Studies Program

A committee consisting of faculty, staff, student and community college representatives has delivered recommendations in response to Action Item 32, which called for streamlining, clarifying, and reducing the hours required of the University Studies Program.

The recommendations call for a general education program that requires 34-35 credit hours and includes an expanded first-year course and a junior-level general education capstone course. Global diversity awareness and information literacy skills are to be incorporated within coursework in the program whenever appropriate. The primary categories of learning within the proposed program are communications, quantitative reasoning, natural and social sciences, humanities, arts, Wyoming constitution, and physical activity and health. Courses are not to be used for more than one general education category. The program is represented graphically below.



The recommendations are now available for institution-wide consideration and input through September 2000. The review committee will consider revisions of the recommendations based on this input early in September. Faculty Senate adoption of the revised program will lead to a second phase, in which the learning and assessment goals that make up criteria for course approval are developed for each category by faculty teams. Implementation of the revised program could occur as early as fall semester 2001.

Dr. Buchanan reported there has been a significant review of this program with the intent to streamline it. The Committee began its review in Fall 1999 and produced a report during Spring 2000. There is ongoing debate and Faculty Senate leadership will take this up in the Fall. Dr. Abernethy hopes to complete negotiations during Fall semester.

Dr. Buchanan noted the program is streamlined and it is easier for students although that may not be reflected in the diagram. Dr. Abernethy noted one issue under discussion is double-dipping with requirements that allow students to count some of their classes in different areas. Trustees Bonner and Spicer expressed concern about additional credit requirements for the College of Engineering. Kara Calvert reported students are opposed to increasing hours further, especially in engineering.

#### Modification in the Enforcement of the Freshman Live-In Policy

In 1997, the University adopted a mandatory live-in policy for new freshmen students requiring them to reside in the residence halls during their first year of college. The policy was based on the rationale that new students who live on campus typically have a higher retention rate, perform better academically, and are more inclined to become involved in campus activities that enrich the educational experience. In the fall of 1999, several enforcement procedures were adopted with the intent of increasing compliance with the policy. The major component of the compliance procedures was a hold placed on the registration process pending either completion of a housing contract or the successful petition for an exception to the policy. An evaluation completed at the conclusion of the fall 1999 semester revealed that the new procedure was unsuccessful in increasing the number of new students living in on-campus housing. The data is summarized in the following table.

### Three Years of the Freshman Residence Policy

Full-Time/First-Time Freshmen	1997-98	1998-99	1999-00
Total UW Freshmen	1,132	1,245	1,204
Living in the Halls	885	1,043	947
Percent	78.18%	83.78%	78.65%
Percent Including Honors House			80.81%
<b>Student Live-in Policy Exemptions Granted</b>			
Completed Two Semesters	10	11	235
Living with Parents	9	28	106
Over 21 Years of Age	13	18	96
Living with Siblings	37	38	46
Married	2	2	12
Living in Laramie Property	5	4	11
Single Parent	1	3	11
Living with Relatives	4	5	10
Financial/Medical/Other	6	8	19
TOTAL	87	117	546
<b>Exemption Requests Denied</b>			
	18	10	7

In addition, the hold that was placed on registration was perceived as a significant nuisance and obstacle to smooth enrollment in the University, which appears to be inconsistent with institutional efforts to ease and simplify the administrative process for enrollment and registration for classes. Accordingly, the practice of placing a hold on registration as an enforcement practice has been discontinued and replaced with a more concentrated emphasis on informing prospective students and their parents of the inherent advantages of living on campus as an adjunct to the total educational experience. Evaluations and analysis of the mandatory live-in policy will continue in an effort to provide new students with the most effective and supportive first year experience possible.

Dr. Hurst reported there has been an increase in exception requests; he feels the plan has not been successful in retaining students; and, he believes the record hold has created another hurdle for students to overcome. Admissions is sending a welcome letter to students and is

working with counselors to ensure a clear and consistent message on the advantages of the freshman live-in policy. Trustee McCue said he was clarifying that the freshman policy is not being lifted. Dr. Hurst said the policy has returned to a voluntary basis for students. President Dubois stated this is a proactive approach. Trustee Bonner questioned the wording of a “mandatory” policy rather than the freshman live-in policy. Dr. Hurst said it is still being called mandatory and the point is well taken.

#### Greek Life Task Force

President Dubois gave a brief report on the task force that reviewed Greek life on campus. He noted there has been about a 30% membership decrease at UW over the past ten years and national trends are similar. John Steadman chaired the task force whose membership consisted of campus wide representation. President Dubois’ recommendations relate to financial management and the live-in requirement of the houses and the ability to recruit freshmen living in the halls. The task force recommended an incentive-based approach to housing; reinstatement of a house-mother; social responsibility; and, self-governance of the system by way of a Geek judiciary council.

A recommendation was made to promote the positive impact Greek Life has on UW and on incoming students.

Information Technology is working with the houses to provide wiring for the campus network with funding from an ASUW grant.

President Dubois will provide the Board a copy of his response to the Task Force review.

## **BUDGET COMMITTEE**

The Budget Committee of the Trustees met on Thursday, May 11, 2000 with Trustees Pete Jorgensen, chair; Dave Bonner, Taylor Haynes, John Patrick, Jerry Saunders, and Greg Schaefer present. The following items were presented to the full Board:

### FY 2001 Section I Operating Budget

The Section I operating budget for FY 2001 has been prepared on the basis of the legislative appropriation for the 2001-2002 biennium. The utility budget is front loaded in FY 2001 to accommodate a single payment of utility expenses. Salary adjustments will also be front loaded to provide for approximately \$7 million in salary adjustments and \$.9 million in increased benefit costs including an additional \$25 per month health insurance contribution.

The following table summarizes the 2001-2002 biennium allocation by program activities.

**UNIVERSITY OF WYOMING  
 SECTION I OPERATING BUDGET**

<b>PROGRAM/ACTIVITY</b>	<b>FY 2001</b>	<b>FY 2002 Proposed Allocation</b>	<b>FY 2001-2002 Total</b>
Instruction	63,319,445	63,319,445	126,638,890
Research	8,891,727	8,891,727	17,783,454
Public Services	5,971,934	5,971,933	11,943,867
Academic Support	16,142,934	16,142,934	32,285,868
Student Services	7,183,415	7,183,415	14,366,830
Institutional Support	13,526,606	13,526,606	27,053,212
Operation of Plant	15,641,280	9,263,354	24,904,634
Scholarship/Fellowships	7,054,683	7,054,683	14,109,366
Intercollegiate Athletics	7,217,264	7,217,264	14,434,528
<b>Sub-total</b>	<b>\$ 144,949,288</b>	<b>\$ 138,571,361</b>	<b>\$ 283,520,649</b>
<b>BIENNIUM ADJUSTMENT</b>			
Scholarship adjustments (1)			
Scholarship & Fellowship	448,494	448,494	896,988
Athletic Scholarships	229,924	229,924	459,848
Salary adjustment & Benefits (2)			
FY 2001	7,919,762	7,919,762	15,839,524
FY 2002		6,038,198	6,038,198
Expanded budget	2,759,213	2,759,213	5,518,426
Equipment base increase	70,262	70,262	140,524
Constituent Relations	178,288	178,288	356,576
<b>Sub-total</b>	<b>\$ 11,605,943</b>	<b>\$ 17,644,141</b>	<b>\$ 29,250,084</b>
<b>Total Section I Budget</b>	<b>\$ 156,555,231</b>	<b>\$ 156,215,502</b>	<b>\$ 312,770,733</b>

(1) The fiscal year 2001 scholarship adjustment is based upon the approved tuition change for the academic year 2000-2001.

(2) The salary adjustment for the fiscal year 2001 is the appropriation available from the general fund of \$13,452,976. Additional tuition revenues in the amount of \$7,633,185 have been allocated to supplement the salary pool for the biennium.

The following table summarizes the sources of revenue used to support the Section I Budget for the 2001-2002 biennium.

**UNIVERSITY OF WYOMING  
 2001-2002 BIENNIUM  
 FUNDING SOURCES**

<b>PROGRAM/ACTIVITY</b>	<b>FY2001-2002 Legislative Appropriation</b>	<b>FY2001-2002 UW Funding Sources</b>	<b>TOTAL</b>
General Fund	184,645,054		184,645,054
Agricultural Land Income		1,000,000	1,000,000
University Land Income		2,200,000	2,200,000
UW Income Fund		61,793,128	61,793,128
Sales and Service		7,400,000	7,400,000
Family Practice Income		4,000,000	4,000,000
Mineral Royalties		15,751,524	15,751,524
Federal Funds		4,915,617	4,915,617
Foundation Income		795,326	795,326
Medical Contract Income		1,020,000	1,020,000
<b>Sub-total</b>	<b>\$ 184,645,054</b>	<b>\$ 98,875,595</b>	<b>\$ 283,520,649</b>

**ADJUSTMENTS**

Salary/Benefit adjustment	14,406,900	7,470,822	21,877,722
Scholarship adjustments			
Scholarship & Fellowship	654,383	242,605	896,988
Athletics	334,869	124,979	459,848
Expanded budget	5,518,426		5,518,426
Equipment base	140,524		140,524
Constituent Relation base		356,576	356,576
<b>Sub-total</b>	<b>\$ 21,055,102</b>	<b>\$ 8,194,982</b>	<b>\$ 29,250,084</b>
<b>Total Section I Budget</b>	<b>\$ 205,700,156</b>	<b>\$ 107,180,577</b>	<b>\$ 312,770,733</b>

The distribution of the general fund appropriation and university revenues between the fiscal periods of the biennium is reflected in the table below:

<b>Funding Sources</b>	<b>FY 2001 Allocation</b>	<b>FY 2002 Allocation</b>	<b>2001-2002 Biennium Total</b>
General Fund	\$100,923,863	\$104,776,293	\$205,700,156
Agricultural Land Fund	\$ 500,000	\$ 500,000	\$ 1,000,000
University Land Fund	\$ 1,100,000	\$ 1,100,000	\$ 2,200,000
UW Income Fund	\$ 33,722,883	\$ 35,908,651	\$69,631,534
Sales and Service	\$ 3,700,000	\$ 3,700,000	\$ 7,400,000
Family Practice Income	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000
Mineral Royalties	\$ 11,064,725	\$ 4,686,799	\$ 15,751,524
Federal Funds	\$ 2,457,809	\$ 2,457,808	\$ 4,915,617
Foundation Income	\$ 397,663	\$ 397,663	\$ 795,326
Medical Contract Funds	\$ 688,288	\$ 688,288	\$ 1,376,576
<b>Total Allocation</b>	<b>\$156,555,231</b>	<b>\$156,215,502</b>	<b>\$312,770,733</b>

It is recommended that the Budget Committee recommend to the Trustees of the University of Wyoming approval of the Section I operating budget of \$156,555,231 for the Fiscal Year beginning July 1, 2000. The table on the following page shows the budget distribution by program and expenditure category.

Trustees Jorgensen noted the Section I Operating Budget and moved for approval; Trustee Patrick seconded. President Dubois noted the budget is based on the salary adjustment proposal approved by the Executive Committee conference call. 'Constituent Relations' is the result of funding half of the College development officers from UW's budget. Trustee Schaefer

The University of Wyoming  
 Minutes of the Trustees  
 May 11-12, 2000  
 Page 43

	FULL-TIME PERSONAL SERVICES 1000	OVERTIME 1100	PART-TIME PERSONAL SERVICES 1200	GRADUATE ASSISTANTS 1400	EMPLOYER PAID BENEFITS 1900	TOTAL PERSONAL SERVICES 1000-1900	SUPPORT SERVICES 2000	GRANTS & AID PAYMENTS 6000	NON-OP EXPEND 8000	SPECIAL SERVICES 9000	TOTAL
INSTRUCTION	41,882,453	169,995	2,285,358	3,261,201	10,707,439	58,306,446	4,782,214		18,000	212,785	63,319,445
RESEARCH	5,496,107	45,075	355,698	276,638	1,588,702	7,762,220	1,064,395	60,112		5,000	8,891,727
PUBLIC SERVICE	4,548,693	45,545	70,640		1,199,299	5,864,177	107,757				5,971,934
ACADEMIC SUPPORT	7,094,311	23,198	1,124,413		2,025,063	10,266,985	5,722,232			153,717	16,142,934
STUDENT SERVICES	3,376,572	12,855	362,236	34,668	1,080,799	4,867,130	979,431	1,168,060		168,794	7,183,415
INSTITUTIONAL SUPPORT	8,079,824	64,597	561,399		2,202,823	10,908,643	2,374,494		107,077	136,392	13,526,606
OPERATION & MAINTENANCE OF PLAN	4,684,614	133,395	376,964		1,617,306	6,812,279	8,783,801			45,200	15,641,280
SCHOLARSHIPS & FELLOWSHIPS						-		7,054,683			7,054,683
ATHLETICS	2,245,932	5,162	56,206		607,041	2,914,341	1,134,938	2,585,380		582,605	7,217,264
<b>FY2001 OPERATING BUDGET BASE</b>	<b>77,408,506</b>	<b>499,822</b>	<b>5,192,914</b>	<b>3,572,507</b>	<b>21,028,472</b>	<b>107,702,221</b>	<b>24,949,262</b>	<b>10,868,235</b>	<b>125,077</b>	<b>1,304,493</b>	<b>144,949,288</b>
SALARY ADJUSTMENT											
RAISE DOLLARS	5,887,300				1,112,700	7,000,000					7,000,000
LTD RESERVE					300,000	300,000					300,000
HEALTH INSURANCE FUNDING					619,762	619,762					619,762
EQUIPMENT BASE ADJ							70,262				70,262
SCHOLARSHIP ADJUSTMENT								678,418			678,418
CONSTITUENT RELATIONS BUDGET	56,481		58,756		23,051	138,288	40,000				178,288
EXPANDED BUDGET							2,759,213				2,759,213
<b>TOTAL FY2001</b>	<b>83,352,287</b>	<b>499,822</b>	<b>5,251,670</b>	<b>3,572,507</b>	<b>23,083,985</b>	<b>115,760,271</b>	<b>27,818,737</b>	<b>11,546,653</b>	<b>125,077</b>	<b>1,304,493</b>	<b>156,555,231</b>
<b>TOTAL FY2002 BASE</b>	<b>83,352,287</b>	<b>499,822</b>	<b>5,251,670</b>	<b>3,572,507</b>	<b>23,083,984</b>	<b>115,760,270</b>	<b>21,440,811</b>	<b>11,546,653</b>	<b>125,077</b>	<b>1,304,493</b>	<b>150,177,304</b>
FY 2002 ADJUSTMENT											
RAISE DOLLARS	2,539,192				479,907	3,019,099					3,019,099
SPECIAL PAY ADJUSTMENT	2,539,192				479,907	3,019,099					3,019,099
<b>TOTAL FY 2002</b>	<b>88,430,671</b>	<b>499,822</b>	<b>5,251,670</b>	<b>3,572,507</b>	<b>24,043,798</b>	<b>121,798,468</b>	<b>21,440,811</b>	<b>11,546,653</b>	<b>125,077</b>	<b>1,304,493</b>	<b>156,215,502</b>
<b>TOTAL BIENNium</b>	<b>171,782,958</b>	<b>999,644</b>	<b>10,503,340</b>	<b>7,145,014</b>	<b>47,127,783</b>	<b>237,558,739</b>	<b>49,259,548</b>	<b>23,093,306</b>	<b>250,154</b>	<b>2,608,986</b>	<b>312,770,733</b>

asked if the salary distribution proposal is going to be shared. President Dubois stated it is in the Report. Trustee Jorgensen asked that in the future for percentages to be shown on the table located on the previous page.

Trustee Jorgensen called the question. Motion carried.

FY 2001 Section II Operating Budget

The FY 2001 operating budget for Section II covers the University's need for its self-sustaining operations, consisting primarily of auxiliary services, gifts and contributions, sponsored funding for research, debt service, and other similar activities. Spending authority for this section of the budget is no longer authorized by legislative action but will remain under the jurisdiction of the Board of Trustees for approval.

The Section II budget for the 2001-2002 Biennium and both fiscal years of 2001 and 2002 are presented in the table below:

**UNIVERSITY OF WYOMING  
 SECTION II BUDGET  
 FOR FY 2001-2002**

<b>PROGRAM/ACTIVITY</b>	<b>FY 2001</b>	<b>FY 2002</b>	<b>FY 2001-2002</b>
Sponsored Funding	41,130,207	41,130,208	82,260,415
Gifts and Contributions	4,612,855	4,612,856	9,225,711
Auxiliary Enterprises	37,985,016	37,985,015	75,970,031
ASUW	1,015,478	1,015,478	2,030,956
Debt Service	6,800,000	6,800,000	13,600,000
Intercollegiate Athletics	3,416,341	3,416,341	6,832,682
<b>Total</b>	<b>\$ 94,959,897</b>	<b>\$94,959,898</b>	<b>\$189,919,795</b>

Revenues to support the Section II budget are derived from the following sources:

**UNIVERSITY OF WYOMING  
SECTION II OPERATING BUDGET  
2001-2002 BIENNIUM**

<b>FUNDING SOURCES</b>	<b>FY 2001</b>	<b>FY 2002</b>	<b>FY 2001-2002</b>
Federal Funds	33,687,755	33,687,755	67,375,510
University Funds	55,647,904	55,647,905	111,295,809
Mineral Royalties	5,624,238	5,624,238	11,248,476
<b>Total</b>	<b>\$94,959,897</b>	<b>\$94,959,898</b>	<b>\$189,919,795</b>

It is recommended that the Budget Committee recommend to the Trustees of the University of Wyoming approval of the Section II budget for FY 2001 as described above in the amount of \$ 94,959,897.

Trustee Jorgensen noted the Section II operating budget and moved to approval; Trustee Patrick seconded. Motion carried.

ASUW Budget and Student Publication Budget

Section 3 of University Regulation 239 provides that the annual budget for the Associated Students of the University of Wyoming (ASUW) is to be presented to the Trustees for consideration.

The ASUW student fee as stated in the FY 2001 Fee Book is \$25 per full-time student each semester. This budget is based upon an estimated 8,300 full-time students per semester. Part-time students purchasing the optional fee package are also included in this estimated figure.

The budget request for FY 2000 is summarized below. Action taken by ASUW in 1995 separates the Student Publications budget from other ASUW activities.

**ASUW  
 Operating Budget for FY 2001**

<b>Sources of Funds:</b>	FY 2000 Current Budget	FY 2001 Proposed Budget
ASUW Fee	\$410,000	\$415,000
ASUW Reserve <sup>(1)</sup>	\$34,650	\$65,828
ASUW Equipment Res.	\$7,920	\$14,000
ASUW Endowment	\$50,000	\$60,000
ASUW Concert Fund	\$69,000	\$74,000
Other Revenue	\$52,550	\$63,750
<b>Total Fund Sources:</b>	<b>\$555,120</b>	<b>\$692,578</b>
<b>Uses of Funds</b>		
ASUW Government	\$239,017	\$280,848
ASUW Activities	\$188,175	\$266,725
Student Organizations	\$66,653	\$73,605
Special Projects	\$50,000	\$60,000
Equipment Reserve	\$11,275	\$11,400
<b>Total Fund Uses:</b>	<b>\$555,120</b>	<b>\$692,578</b>

(1) ASUW Reserve Balance March 31, 2000 was \$345,137.

This budget is based upon expected revenues from advertising sales in the Branding Iron and other publications combined with student fees as approved for FY 2001. The following table presents the Student Publication budget for the current fiscal year and the proposed budget for the next fiscal year.

**Student Publications  
 Operating Budget for FY 2001**

<b>Sources of Funds</b>	FY 2000 Current Budget	FY 2001 Proposed Budget
Student Fees	\$157,000	\$158,000
Generated Revenues	\$171,000	\$164,900
<b>Total Fund Sources:</b>	<b>\$328,000</b>	<b>\$322,900</b>
<b>Uses of Funds</b>		
Staff Salaries/Benefits	\$137,170	\$134,000
Student Salaries	\$61,895	\$59,035
Travel	\$3,000	\$3,000
Equipment	\$4,750	\$6,000
Operations	\$114,745	\$114,545
Equipment Reserve	\$6,440	\$6,320
<b>Total Fund Uses:</b>	<b>\$328,000</b>	<b>\$322,900</b>
<b>Total ASUW &amp; Publications Budget</b>	<b>\$883,120</b>	<b>\$1,015,478</b>

It is recommended that the Budget Committee recommend to the Trustees of the University of Wyoming approval of the ASUW operating budget and Student Publications requests for FY 2001 in the amount of \$1,015,478, including authorization to transfer up to \$65,828, from the ASUW Reserve to fund the FY 2001 budget request.

Trustee Jorgensen noted the ASUW operating budget and publications budget and moved for approval; Trustee Patrick seconded.

Kara Calvert noted that the ASUW concert fund should show \$69,000. Trustee Patrick asked if the \$69,000 would be added to the \$500,000 overall moving the total to \$600,000. Trustee Bonner asked about doubling the amount of draw on the reserves and if there is any concern. Kara said there is no concern on increasing the amounts. Due to realignments and

addressing other issues, there are one-time expenses that will not be taken from the reserves next year. Trustee Patrick asked why there is such an increase in the budget. President Calvert responded it is because of new programs and other reallocations. ASUW is trying to gear toward programming. Kara sees a fee increase from the students and she believes the students will support this increase if they can have one more major concert.

Trustee Jorgensen called the question. Motion carried.

### Wyoming Union

Presented for Trustee consideration and approval is the FY 2001 operating budget for the Wyoming Union. The Wyoming Union budget was developed in consultation with the Wyoming Union Board. The budget request for FY 2001 is \$1,011,432, which is a change of \$21,943 from the budget for FY 2000. The following table shows the current year operating budget for the Union and the proposed budget for FY 2001.

**Wyoming Union  
 Operating Budget for FY 2001**

INCOME	Current Year		Budget Year	PERCENT CHANGE
	FY 2000 BUDGET	FY 2000 PROJECTED	June 30, 2001 FY2001 REQUESTED	
FOOD SERVICES	15,000	18,200	12,000	-25%
ATM	3,000	3,000	3,900	23%
RECREATION AREA	53,990	45,365	0	n/a
VENDING(POP)	1,800	1,950	1,500	-20%
FANTASTIC SAM'S	2,000	3,130	3,600	44%
COPY MACHINE	5,500	6,000	6,000	8%
COPY SHOP	6,135	6,135	6,135	0%
EVENTS OFFICE	13,000	18,100	10,695	-22%
BOOKSTORE	89,355	89,355	89,355	0%
TICKET SALES	147,088	187,900	159,465	8%
FALL-SPRING FEES	615,000	596,000	630,800	3%
SUMMER FEES	32,000	33,100	33,100	3%
MISCELLANEOUS	200	300	200	0%
INTEREST INCOME	6,500	12,000	10,000	35%
EXTRA. INCOME	<u>2,500</u>	<u>500</u>	<u>1,000</u>	<u>-150%</u>
<b>TOTAL INCOME</b>	<b>993,068</b>	<b>1,021,035</b>	<b>967,750</b>	<b>-3%</b>
<b>EXPENSES</b>				
ADVERTISING/PROMO	4,100	2,350	2,500	-64%
ASSESSMENTS	18,800	13,822	18,800	0%
COPY MACHINE	5,500	6,000	6,000	8%
UNION BOARD	900	900	700	-29%
COURTESY	4,100	1,440	1,000	-310%
COST OF GOODS SOLD	4,050	3,100	0	n/a
DEPRECIATION	45,275	39,076	38,500	-18%
INSURANCE	24,500	40,272	27,000	9%
MAINT./REPAIR	34,000	37,350	30,000	-13%
SALARIES, FULLTIME	341,739	333,928	392,134	13%
SALARIES, PARTTIME	75,924	59,780	51,500	-47%
MISCELLANEOUS	1,700	2,400	2,250	24%
BENEFITS	123,508	102,840	108,345	-14%
PROGRAMMING	15,000	15,000	15,000	0%
POSTAGE	700	410	700	0%
SUPPLIES	44,655	37,913	39,738	-12%
TELEPHONE	17,550	16,375	17,000	-3%
TICKET COMMISSIONS	147,088	187,900	150,765	2%
TRAIN./DEVELOPMENT	4,000	3,860	3,500	-14%
TRAVEL	13,000	12,280	13,000	0%
UPC	29,700	29,700	0	n/a
UTILITIES	<u>33,700</u>	<u>33,700</u>	<u>93,000</u>	<u>64%</u>
<b>TOTAL EXPENSES</b>	<b>989,489</b>	<b>980,396</b>	<b>1,011,432</b>	<b>2%</b>
UTILITY REIMBURSE	\$33,700	\$0	89,000	62%
<b>NET PROFIT/LOSS</b>	<b><u>\$37,279</u></b>	<b><u>\$40,639</u></b>	<b><u>\$45,318</u></b>	<b><u>18%</u></b>

It is recommended that the Budget Committee recommend to the Trustees of the University of Wyoming approval of the fiscal year 2001 budget for the Wyoming Union in the amount of \$1,011,432.

Trustee Jorgenson noted the Wyoming Union budget and moved for approval; Trustee Bonner seconded.

Trustee Hammons asked about income and for a clearer explanation of the building construction. Mr. Baccari noted that there will be some impact on business and the daily affairs of the Union.

Trustee Hammons requested an annual report be presented to the Board on the Union renovation. Mr. Baccari will provide that information quarterly.

Trustee Jorgensen called the question. Motion carried.

### Approval of Contracts and Grants

#### **CONTRACTS AND GRANTS**

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period February 10, 2000, through April 18, 2000.

<b>ADVANCED ANALYTICAL TECHNOLOGIES, INCORPORATED - 08/01/1999 - 07/31/2000</b> Daniel Buttry; Chemistry - Bacterial viability studies.	\$	20,473
<b>AGTROL INTERNATIONAL - 01/01/1999 - Open</b> Gary Franc; Plant Sciences - Regional plant diseases.	\$	10,200
<b>ALBANY COUNTY, WYOMING - 10/01/1999 - 09/30/2000</b> Patricia Conway; Social Work - Youth empowerment services.	\$	45,100
<b>AMERICAN ZOOLOGICAL AND AQUARIUM ASSOCIATION - 02/01/1997 - Open</b> Elizabeth Williams; Veterinary Sciences - Canine distemper vaccine for exotic carnivores.	\$	2,805
<b>BALL CORPORATION - 06/01/1999 - Open</b>	\$	2,650

Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.

**BIG HORN VALVE, INCORPORATED - 01/07/2000 - 11/30/2000** \$ 60,000

David Walrath/Jonathan Naughton/William Lindberg; Mechanical Engineering - Develop a numerical model to describe flow performance in a partially opened venturi off-set valve.

**BLUE SKY BATTERIES INCORPORATED - 01/01/2000 - 06/30/2000** \$ 28,048

Daniel Buttry; Chemistry - Nanostructured high energy Li+ battery cathode materials.

**BRIDGESTONE/FIRESTONE, INCORPORATED - 06/01/1999 - Open** \$ 1,435

Scott Coguill/Ronda Coguill; Mechanical Engineering - Testing composite materials.

**CARBON FIBER TECHNOLOGY L.L.C. - 06/01/1999 - Open** \$ 420

Scott Coguill/Ronda Coguill; Mechanical Engineering - Testing composite materials.

**CC TECHNOLOGY, INCORPORATED - 12/01/1999 - 08/31/2000** \$ 24,000

Keith Carron; Chemistry - Low-risk illicit drug detection.

**CONOCO, INCORPORATED - 01/01/1997 - Open** \$ 24,000

Ronald Steel; Geology - Linkage in facies tracts focusing on deep-water sandstones.

**THE CAMILLE AND HENRY DREYFUS FOUNDATION, INCORPORATED - 01/01/2000 - 12/31/2000** \$ 15,000

Jeffery Yarger/Jill Robinson; Chemistry - Purchase and integration of differential scanning calorimetry into undergraduate laboratories.

**GATS, INCORPORATED - 04/01/1998 - 03/11/2001** \$ 12,000

Mark Hervig; Atmospheric Science - HALOE algorithm improvement for upper tropospheric sounding.

**GENERAL ELECTRIC COMPANY - 08/01/1999 - Open** \$ 10,000

John Ackerman; Chemical Engineering - Low E coatings for scale-up capability.

**GENERAL ELECTRIC COMPANY - 12/16/1999 - 05/31/2000** \$ 25,100

John Ackerman; Chemistry - Emissive combustor power.

**GORDON COMPOSITES, INCORPORATED - 04/14/1997 - Open** \$ 3,180

Scott Coguill; Mechanical Engineering - Characterize composite materials.

**GRIFFIN L.L.C. - 01/01/1999 - Open** \$ 1,800

Gary Franc; Plant Sciences - Regional plant diseases.

**HOYT USA - 06/01/1999 - Open** \$ 595

Scott Coguill/Ronda Coguill; Mechanical Engineering - Testing composite materials.

**JOB TRAINING PARTNERSHIP AGREEMENT - 07/01/1993 - Open** \$ 226

Jacque Cook; Agriculture Dean's Office - Salary reimbursement for job training.

**JOB TRAINING PARTNERSHIP AGREEMENT - 05/01/1999 - Open** \$ 887

James Pew; Human Resources - Summer youth program.

<b>KERN MCNEILL INTERNATIONAL - 01/06/2000 - 02/29/2000</b>	\$	1,250
Joe Schoeber; Casper Family Practice - Prevalence of sexual dysfunction.		
<b>KEY TECHNOLOGY, INCORPORATED - 06/01/1999 - Open</b>	\$	1,752
Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.		
<b>KLEINFELDER - 11/15/1999 - Open</b>	\$	1,200
John Bradford; Geology - Geophysical survey at an illegal landfill site.		
<b>MESSAGE PHARMACEUTICALS, INCORPORATED - 02/10/2000 - 11/30/2000</b>	\$	4,000
Don Jarvis; Molecular Biology - Baculovirus expression of proprietary proteins.		
<b>MID-AMERICA MANUFACTURING TECHNOLOGY CENTER - 04/01/2000 - 03/31/2001</b>	\$	369,055
Larry Stewart; Mid-America Manufacturing Technology Center - Manage the Mid-America Manufacturing Technology Center.		
<b>MOWREY SEISMIC - 02/15/2000 - 06/30/2000</b>	\$	18,815
Charles Reher; Anthropology - Archaeological survey on the Wind River Reservation.		
<b>MOWREY SEISMIC - 03/27/2000 - 06/30/2000</b>	\$	6,500
Charles Reher; Anthropology - Little Dome cultural resource survey.		
<b>NATIONAL EDUCATION ASSOCIATION - 09/01/1995 - 05/31/2000</b>	\$	3,500
Barbara Hakes; Wyoming Center for Teaching and Learning - Longitudinal study of change in teacher preparation.		
<b>THE NATURE CONSERVANCY - 01/11/2000 - 12/31/2000</b>	\$	10,000
Gary Beauvais; Wyoming Natural Diversity Database - Ecoregional planning for the Black Hills ecoregion.		
<b>NEVADA, UNIVERSITY OF - 09/30/1999 - 09/29/2000</b>	\$	24,121
Michael Loos; Counselor Education - Masters level addictions counseling.		
<b>NEW MEXICO TECH - 02/01/1999 - 01/31/2002</b>	\$	185,000
Norman Morrow; Chemical Engineering - Wettability and imbibition.		
<b>NORSK HYDRO PRODUKSJON A.S - 01/01/1997 - Open</b>	\$	24,000
Ronald Steel; Geology - Linkage in facies tracts focusing on deep-water sandstones.		
<b>NORTH DAKOTA, UNIVERSITY OF - 11/15/1996 - 05/31/2000</b>	\$	10,645
E. Raymond Hunt; Botany - Public access resource center empowering the general public to use EOSDIS.		
<b>NORTH DAKOTA, UNIVERSITY OF - 11/15/1996 - 05/31/2000</b>	\$	20,000
Patricia McClurg; Natural Science Program - Public access resource center empowering the general public to use EOSDIS.		

<b>NORTH DAKOTA, UNIVERSITY OF - 11/15/1996 - 05/31/2000</b>	\$	5,982
Patricia McClurg; Natural Science Program - Public access resource center empowering the general public to use EOSDIS.		
<b>PHILLIPS PETROLEUM - 01/01/1997 - Open</b>	\$	24,000
Ronald Steel; Geology - Linkage in facies tracts focusing on deep-water sandstones.		
<b>POPLAR LIVING CENTER - 02/12/1993 - 12/31/2000</b>	\$	2,500
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.		
<b>SHEPHERD OF THE VALLEY CARE CENTER - 02/12/1993 - 12/31/2000</b>	\$	2,500
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.		
<b>SPAIN, CONSULATE GENERAL OF - 03/31/2000 - 07/31/2000</b>	\$	1,500
Carlos Mellizo; Modern and Classical Languages - Spain 1900-2000: A Century in the Balance.		
<b>STATOIL - 01/01/1997 - Open</b>	\$	19,980
Ronald Steel; Geology - Linkage in facies tracts focusing on deep-water sandstones.		
<b>STUDENT ADVANTAGE, INCORPORATED - 01/01/2000 - 06/30/2000</b>	\$	8,000
Paul Flesher; Religious Studies - Internet religion sites.		
<b>UNITED STATES AIR FORCE - 07/01/1999 - 06/30/2000</b>	\$	25,175
Joelanne Berrigan; Student Financial Aid - The Reserve Officer's Training Corps (ROTC) scholarship program.		
<b>UNITED STATES DEFENSE LOGISTICS AGENCY - 10/01/1999 - 09/30/2000</b>	\$	33,586
Diane Wolverton; Small Business Development Center - Technical assistance center procurement.		
<b>UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 02/15/2000 - 02/14/2001</b>	\$	40,000
James Wangberg; Agriculture Dean's Office - Higher education program.		
<b>UNITED STATES DEPARTMENT OF ENERGY - 09/01/1995 - 09/29/2001</b>	\$	32,427
Sally Steadman/John Steadman/William Gern; Engineering Dean's Office - EPSCoR program human resources development.		
<b>UNITED STATES DEPARTMENT OF ENERGY - 09/30/1997 - 09/29/2001</b>	\$	27,100
Sally Steadman/John Steadman/William Gern; Engineering Dean's Office - EPSCoR program human resource development.		
<b>UNITED STATES DEPARTMENT OF ENERGY - 09/01/1995 - 09/29/2001</b>	\$	50,007

Pradeep Agarwal/John Steadman/William Gern; Chemical Engineering - EPSCoR program novel CO2-based coal upgrading.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 49,947  
**09/30/1997 - 09/29/2001**

Pradeep Agarwal/John Steadman/William Gern; Chemical Engineering - EPSCoR program critical role of air.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 34,745  
**09/01/1995 - 09/29/2001**

David Bell/Brian Towler/John Steadman/William Gern; Chemical Engineering - EPSCoR program hydrocarbon emissions/gas drying.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 31,659  
**09/01/1995 - 09/29/2001**

Mrityunjai Sharma/Paul Dellenback/William Lindberg/John Steadman/William Gern; Chemical Engineering - EPSCoR program reduced voc/supercritical fluids.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 64,961  
**09/01/1995 - 09/29/2001**

D. Scott Bohle/John Steadman/William Gern; Chemistry - EPSCoR program new boedeker catalysts/flue gas.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 35,900  
**09/01/1995 - 09/29/2001**

Dean Roddick/John Steadman/William Gern; Chemistry - EPSCoR program hydrocarbon conversions.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 66,976  
**09/01/1995 - 09/29/2001**

David Foster/John Steadman/William Gern; Civil Engineering - EPSCoR program remediation/hydrocarbons in groundwater.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 51,005  
**09/01/1995 - 09/29/2001**

Robert Kubichek/John Steadman/William Gern; Electrical Engineering - EPSCoR program power system radio interference.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 88,500  
**09/01/1995 - 09/29/2001**

John McInroy/John Steadman/William Gern; Electrical Engineering - EPSCoR program feedback control/large motors.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 49,265  
**09/01/1995 - 09/29/2001**

John Steadman/William Gern; Electrical Engineering - EPSCoR program coordination and management.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 59,370  
**09/01/1995 - 09/29/2001**

Sadrul Ula/John Steadman/William Gern; Electrical Engineering - EPSCoR program photovoltaic energy sources.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 81,593  
**09/15/1999 - 09/14/2002**

Carrick Eggleston; Geology - Influence of calcium carbonate grain coatings on contaminant reactivity in vadose zone sediments.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 31,029  
**09/01/1995 - 09/29/2001**

Mark Stayton/John Steadman/William Gern; Molecular Biology - EPSCoR program microbial dechlor/pentachlorophenol.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 35,983  
**09/01/1995 - 09/29/2001**

Patricia McClurg/John Steadman/William Gern; Natural Science Program - EPSCoR program human resource development.

**UNITED STATES DEPARTMENT OF ENERGY -** \$ 35,488  
**09/01/1995 - 09/29/2001**

Stephen Williams/John Steadman/William Gern; Renewable Resources - EPSCoR program phytoremediation of metal contaminated soils.

**UNITED STATES GEOLOGICAL SURVEY - 03/01/2000 - 02/28/2001** \$ 68,178

Larry Pochop/Bruce Brinkman/Dennis Feeney/Drew Johnson/Gregory Wilkerson; Civil Engineering - Water resources institute 2000.

**UNITED STATES GEOLOGICAL SURVEY - 01/04/2000 - 06/30/2003** \$ 12,000

Stanley Anderson; Zoology - Midget-faded rattlesnake habitat.

**UNITED STATES GEOLOGICAL SURVEY - 07/17/1998 - 09/30/2002** \$ 30,500

James Lovvorn; Zoology - Foraging and contaminants in birds.

**UNITED STATES NATIONAL AERONAUTICS AND SPACE** \$ 45,551  
**ADMINISTRATION - 01/11/1999 - 12/31/2001**

Terry Deshler/Mark Hervig; Atmospheric Science - Evaluation of balloon-borne stratospheric aerosol measurements.

**UNITED STATES NATIONAL AERONAUTICS AND SPACE** \$ 40,000  
**ADMINISTRATION - 01/17/1990 - 06/30/2000**

Gabor Vali; Atmospheric Science - Stratospheric aerosol and gas experiment.

**UNITED STATES NATIONAL AERONAUTICS AND SPACE** \$ 22,000  
**ADMINISTRATION - 07/01/1998 - 11/01/2000**

Rex Gantenbein; Computer Science - Secure distribution of scientific data via public networks.

**UNITED STATES NATIONAL AERONAUTICS AND SPACE** \$ 212,500  
**ADMINISTRATION - 03/01/1997 - 02/28/2001**

Paul Johnson; Physics and Astronomy - Wyoming space grant consortium.

<b>UNITED STATES NATIONAL INSTITUTES OF HEALTH - 12/01/1999 - 11/30/2000</b>	\$	158,725
Thomas Hansen; Animal Science - Structure/function of a pregnancy-associated protein.		
<b>UNITED STATES NATIONAL INSTITUTES OF HEALTH - 03/01/2000 - 02/28/2002</b>	\$	135,386
Scott Boitano; Zoology - Gap junctions and communication in alveolar type II cells.		
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 03/01/1998 - 02/28/2001</b>	\$	51,000
Robert Corcoran; Chemistry - Summer undergraduates in chemistry.		
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/01/2000 - 03/31/2003</b>	\$	113,236
Sally Steadman/Bruce Dewey/Raymond Jacquot; Engineering Dean's Office - Incorporation of experiential components and cooperative learning into an introductory problem solving course.		
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 12/15/1997 - 11/30/2000</b>	\$	49,991
Scott Smithson/Nicholas Boyd III; Geology - Lithospheric structure and evolution of western United States.		
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 05/01/1998 - 04/30/2001</b>	\$	7,500
Paul Heller; Geology - Experimental study of basin stratigraphy.		
<b>UNITED STATES NATIONAL SCIENCE FOUNDATION - 04/01/1998 - 04/30/2001</b>	\$	51,000
Ronald Canterna/Jim Dove/Steve Howell; Physics and Astronomy - Wyoming infrared observatory's summer undergraduate research program.		
<b>UNITED STATES NAVY - 09/14/1999 - 09/13/2001</b>	\$	59,777
L. Karl Branting; Computer Science - Case extraction for supporting knowledge acquisition.		
<b>UTAH STATE UNIVERSITY - 02/01/2000 - 12/31/2000</b>	\$	42,540
James Freeburn; Cooperative Extension Service - Conference scholarships.		
<b>UTAH STATE UNIVERSITY - 07/01/1997 - 12/31/2000</b>	\$	33,200
David Koch/Fred Gray/James Krall/Larry Held; Plant Sciences - Integrating nematode-resistant crops.		
<b>UTAH STATE UNIVERSITY - 10/01/1999 - 12/31/2000</b>	\$	10,000
Michael Smith; Renewable Resources - Coordinate sustainable agriculture training in Wyoming for professional educators.		
<b>VARIOUS NURSING SCHOOLS - 02/22/1994 - Open</b>	\$	1,759

Marcia Dale; Nursing - Develop nursing programs.

**VARIOUS SPONSORS - 03/01/1998 - Open** \$ 3,222  
 Bret Hess; Animal Science - Vitamin digestion.

**VARIOUS SPONSORS - 01/12/1993 - Open** \$ 15,080  
 Norman Morrow; Chemical Engineering - Effect of reservoir wettability on oil recovery.

**VARIOUS SPONSORS - 03/22/2000 - Open** \$ 500  
 Kathryn Mays; Institute for Environmental and Natural Resources - Scholarship to attend the Governor's forum on environmental and natural resources.

**VARIOUS SPONSORS - 02/01/1994 - Open** \$ 100  
 Duane Keown; Natural Science Program - Wyoming's conservation connection.

**VARIOUS SPONSORS - 06/01/1999 - Open** \$ 6,980  
 Patricia McClurg; Natural Science Program - Workshops for the Upper Midwest Aerospace Consortium.

**VARIOUS SPONSORS - 02/01/1996 - Open** \$ 2,217  
 James Rosen; Physics and Astronomy - Balloon launch and equipment support.

**VARIOUS SPONSORS - 10/01/1999 - 09/30/2000** \$ 24,138  
 Diane Wolverton; Small Business Development Center - Manage and operate the small business development centers in Wyoming.

**VARIOUS SPONSORS - 07/01/1998 - Open** \$ 211  
 Jeffrey Hamerlinck; Spatial Data and Visualization Center - To fund the Spatial Data and Visualization Center.

**VARIOUS SPONSORS - 11/05/1999 - 04/15/2000** \$ 650  
 Jeanne Holland; Women's Studies - Susan B. Anthony: The Napoleon of the Movement.

**VARIOUS SPONSORS - 01/01/2000 - Open** \$ 6,263  
 Michael Massie; Wyoming Institute for Disabilities - Connect Wyoming and pathways plus.

**VARIOUS SPONSORS - 07/01/1995 - Open** \$ 710  
 Keith Miller; Wyoming Institute for Disabilities - Behavioral assessment.

**VARIOUS SPONSORS - 10/01/1998 - Open** \$ 488  
 Mary Neighbours; Wyoming Natural Diversity Database - Database management.

**WASHINGTON STATE UNIVERSITY - 11/01/1999 - 07/31/2001** \$ 12,161  
 Anne Sylvester; Botany - Prediction of crop productivity potential in Kentucky bluegrass.

**WASHINGTON STATE UNIVERSITY - 11/01/1999 - 07/31/2001** \$ 14,876  
 Anne Sylvester; Botany - Optimizing tiller class distribution in Kentucky bluegrass.

**WASHINGTON STATE UNIVERSITY - 11/01/1999 - 03/31/2001** \$ 3,330  
 Anne Sylvester; Botany - Optimizing tiller class distribution in Kentucky bluegrass.

<b>WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION - 01/13/1997 - 05/31/2000</b> Stephen Williams; Graduate School - Doctoral scholars program.	\$ 3,000
<b>WESTERN SUGAR COMPANY - 01/01/1999 - Open</b> Gary Franc; Plant Sciences - Regional plant diseases.	\$ 14,000
<b>WESTERN SUGAR COMPANY - 06/22/1999 - Open</b> Abdel Mesbah; Plant Sciences - Crop-weed research.	\$ 5,700
<b>WYOMING ARTS COUNCIL - 07/01/1999 - 06/30/2000</b> Kristin Wold; Art Department - Help teachers and students gain access to and/or share information that supports the visual arts in the Wyoming public schools.	\$ 3,594
<b>WYOMING ARTS COUNCIL - 03/23/2000 - 03/24/2000</b> Susan Moldenhauer; Art Museum - Bernice Steinbaum lectures.	\$ 500
<b>WYOMING BUSINESS COUNCIL - 10/01/1999 - 06/30/2000</b> Diane Wolverton; Small Business Development Center - Assist small businesses and entrepreneurs in Wyoming.	\$ 458,000
<b>WYOMING DEPARTMENT OF EDUCATION - 01/01/2000 - 11/30/2000</b> Ward Gates; Physical and Health Education - AIDS training evaluation.	\$ 4,518
<b>WYOMING DEPARTMENT OF EDUCATION - 02/01/2000 - 11/30/2000</b> Ward Gates; Physical and Health Education - Prepare 2001 youth risk behavior survey.	\$ 9,014
<b>WYOMING DEPARTMENT OF EDUCATION - 01/01/2000 - 12/31/2000</b> Ward Gates; Physical and Health Education - Technical assistance to all Wyoming school districts for physical and health education.	\$ 25,000
<b>WYOMING DEPARTMENT OF EDUCATION - 02/10/2000 - 09/30/2000</b> Linda Hutchison; Secondary Education - Wyoming mathematics consultant.	\$ 25,005
<b>WYOMING DEPARTMENT OF FAMILY SERVICES - 01/01/2000 - 12/31/2000</b> Susan Thompson/Patricia Boyer/Margaret Murdock; UW Casper College - Reducing child abuse and neglect.	\$ 6,250
<b>WYOMING DEPARTMENT OF HEALTH - 03/02/2000 - 08/30/2000</b> Ward Gates; Physical and Health Education - Youth tobacco survey.	\$ 16,000
<b>WYOMING DEPARTMENT OF HEALTH - 03/02/2000 - 08/30/2000</b> Ward Gates; Physical and Health Education - Independent evaluation protocol.	\$ 30,000
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 02/23/2000 - 09/30/2003</b> John Turner; Civil Engineering - Performance of permanent ground anchors.	\$ 21,447

<b>WYOMING DEPARTMENT OF TRANSPORTATION - 11/14/1997 - 06/30/2001</b>	\$	5,000
John Turner; Civil Engineering - Applications of time domain reflectometry to monitoring of highway slopes.		
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 02/23/2000 - 09/30/2003</b>	\$	115,200
Stanley Anderson; Zoology - Evaluate underpass for migrating deer at Nugget Canyon, Wyoming.		
<b>WYOMING DEPARTMENT OF TRANSPORTATION - 09/03/1998 - 09/30/2001</b>	\$	24,900
Stanley Anderson; Zoology - Flashing light animal sensor in Nugget Canyon, Wyoming.		
<b>WYOMING GAME AND FISH DEPARTMENT - 02/14/2000 - 11/30/2000</b>	\$	10,000
Ronald Marrs; Geology - Platte Valley and Sheep Mountain mule deer range.		
<b>WYOMING GAME AND FISH DEPARTMENT - 05/06/1992 - Open</b>	\$	685
Stanley Anderson; Zoology - Habitat studies in Wyoming.		
<b>WYOMING MARCH OF DIMES - 03/01/2000 - 02/28/2001</b>	\$	4,000
Mary Beth Stepan; Nursing - Reduce infant exposure to tobacco smoke.		
<b>WYOMING STATE HISTORIC PRESERVATION OFFICE - 12/29/1999 - 09/30/2000</b>	\$	21,350
James Ginther; Physical Plant - Install compact shelving in the Agriculture building.		
<b>TOTAL - Contracts and grants approved February 10, 2000, through April 18, 2000.</b>	\$	3,995,867
<b>TOTAL - Contracts and grants previously approved:</b>		
07/01/99 - 08/10/99		5,680,613
08/11/99 - 10/20/99		8,008,194
10/21/99 - 12/14/99		4,538,223
12/15/99 - 02/09/00		7,053,927
	\$	<u>25,280,957</u>
<b>TOTAL - Contracts and grants approved July 1, 1999 through April 18, 2000.</b>		<b>\$ 29,276,824</b>

Trustee Jorgensen noted the Contracts and Grants as listed in the Report and moved for approval; seconded by Trustee Patrick. Motion carried

Dr. Gern noted the distribution of a publication on student research projects. He also highlighted the Research Day 2000 that was recently held on campus and the outstanding student participants.

Trustee Patrick noted the grant received associated with astronomy. Trustee Ritthaler asked about the telescope's ability to be operated from Italy and if there is funding resulting from that collaboration. Dr. Gern reported that six institutions are interested in assisting in the operation of the telescope and it is expected that funding will be forthcoming from it.

Safe Ride Program: Request for ASUW Reserve

The city of Laramie has no public transportation system. Students who arrive on campus without a car or other means of transportation are either dependent on friends who do have transportation or on walking, or they are restricted to the campus. The situation is compounded during the winter months when cycling or walking is restricted by the harsh weather. ASUW has conducted several student surveys over the past two years to assess student interest in having access to transit service in Laramie and found a lively interest in the idea. The Safe Ride Project is the result of careful study by an ASUW committee resulting in this proposal for a one year pilot study designed to address an obvious student need.

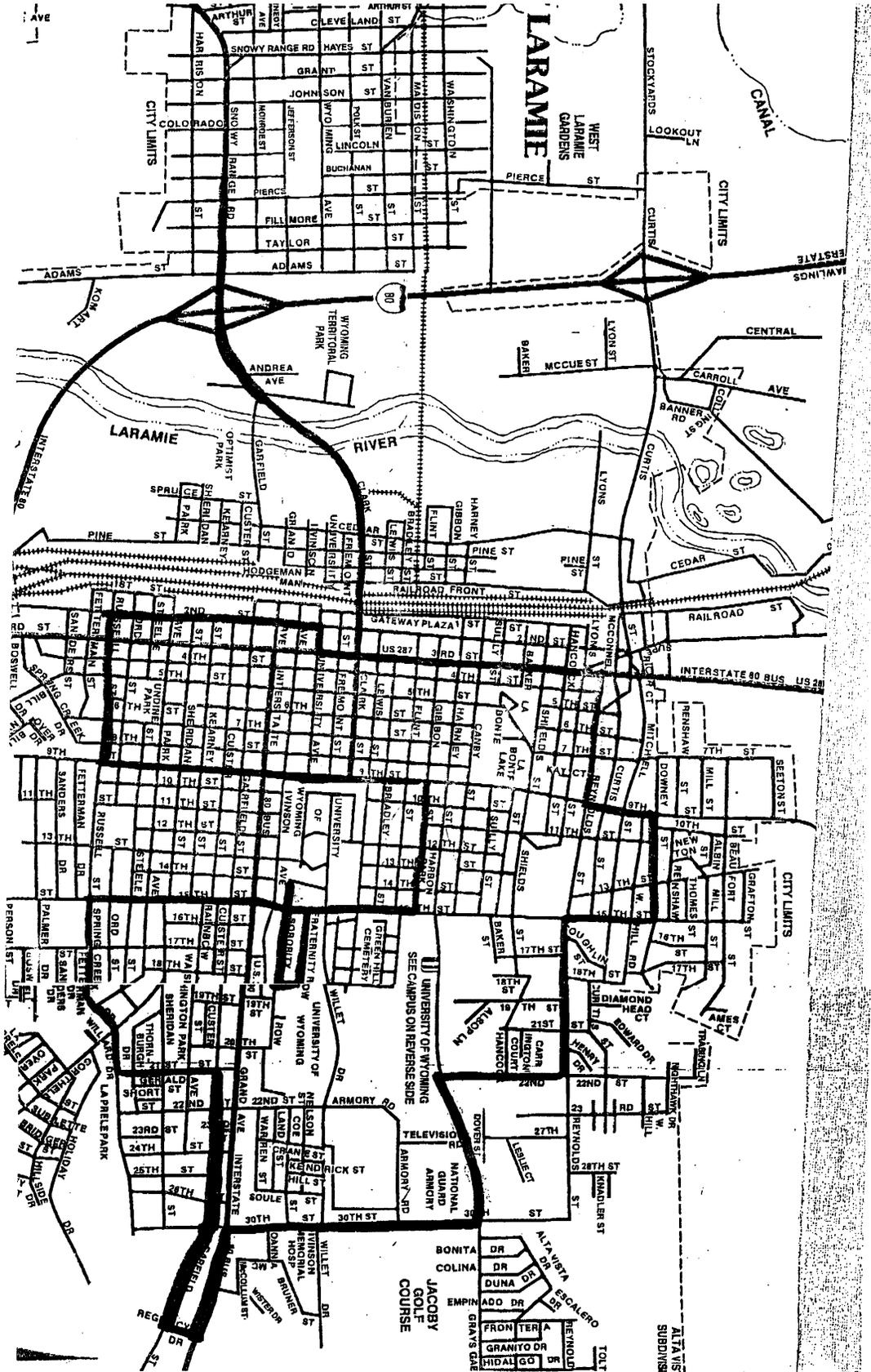
The goal of Safe Ride is to offer students and members of the Laramie Community a safe, reliable, and accessible ride to various designated locations in the local Laramie area. In addition to providing students with greater convenience for shopping and access to downtown businesses in general, it is hoped that it will increase feelings of good will between the University and the businesses and community of Laramie.

The proposed budget for the one-year trial period for Safe Ride is \$65,000. The funding source is the Emergency Student Loan Account, which can only be accessed with the approval of the Trustees. It is anticipated that this request to access the student loan account is a one-time request. In order to justify a continuing service, a ridership must be established and verified. If

the need is demonstrated by the use of the service, future funding sources will be explored and will include federal transportation grants, partnership with the City of Laramie, participation by the University, and funding from regular ASUW accounts.

Following is a copy of the Safe Ride proposal, along with a map of Laramie with the routes of the transportation designated.

It is proposed that the Trustees authorize the utilization of \$65,000 from the Emergency Student Loan Account to sponsor the pilot year of the ASUW SafeRide Project.



## **Safe Ride Proposal**

### Introduction

In September of 1999, the Associated Students of the University of Wyoming formed a committee for the purpose of investigating the feasibility of establishing a public or university transportation system in the city of Laramie. After researching transportation systems offered by other universities, conducting a survey of University of Wyoming students, and consulting the current Fleet Operations transportation services, the "Safe Ride" Committee of ASUW has developed the following proposal.

### Statement of Need

Many students attending the University of Wyoming do not have a vehicle at their disposal. There are students on campus who are in need of transportation after the Fleet Operations service ceases to run at 6 p.m., and there are classes that extend until 10 p.m. Furthermore, because many students face financial difficulties, an inexpensive or even free means of transportation would alleviate costs associated with maintaining a vehicle. In addition, a transportation system would reduce the risks associated with driving in the winter months. Transportation should be provided to various retail establishments such as grocery stores, discount stores, restaurants, and movie theaters.

### Proposal

The purpose of the "Safe Ride" transportation system is to offer students access to various locations around the community of Laramie and also to provide transportation to and from the University campus for those students living off campus. Given this obvious need, we, the "Safe Ride" committee offer these action items:

1. Fleet Operations would provide two to three University of Wyoming buses to run between the hours of 6 p.m. to 12 a.m. Tuesday and Wednesday, and 6 p.m. to 2:30 a.m. Thursday through Saturday.
2. These buses will be run and operated by Fleet employees.
3. Initially, students will not be charged for this service and must display their student identification card to ride the bus. Non-students may also use this transportation and will be charged one dollar per ride.
4. Buses will stop at designated points along the route every 15 to 20 minutes, allowing approximately one minute at each stop.
5. The transportation system will follow a designated route. (map at the end of the proposal)

Stop #	Location	Stop #	LOCATION
1	Middle of Frat Mall	17	Reynolds & 4th
2	Union	18	Hastings Parking Lot
3	Sheridan & 15th	19	Snowy Range & Cedar
4	15th & Spring Creek	20	Fillmore & Snowy Range
5	Corthell & Spring Creek	21	2nd & Iverson
6	Rainbow & Spring Creek	22	2nd & Garfield
7	30th & Garfield	23	Sheridan & 2nd
8	Albertson's	24	3rd & Russell
9	Pole & Coe	25	6th & Russell
10	Harney & 30th	26	9th & Steel
11	Binford & 22nd	27	9th & Custer
12	Reynolds & 22nd	28	Classroom Building
13	Reynolds & 15th	29	Gibbon & 9th
14	Downey & 13th	30	11th & Harney
15	9th & Downey	31	Harbon Park
16	Reynolds & 9th		

6. Initial funding for this project may be provided by ASUW Reserves, with future plans to look into other more permanent funding options.

Supporting Data

The following data was obtained from the UW Survey Research Center in November 1999, wherein 432 UW students were surveyed.

Q: For each of the following stops, would you use a shuttle bus that stops at that location?

Walmart	39.1%
Downtown	43.8%
West Laramie	25.0%
Safeway Plaza	42.4%
Other	5.8%
I would not use a shuttle	43.8%
Do not know/no answer	3.5%

Q: Would you be willing to pay a small fee increase to support a shuttle bus?

Yes	62.3%
No	35.6%
Do not know/no answer	2.1%

Q: If a transportation system were available, would you be willing to pay fifty cents or less, per ride, to use it?

Yes	75.9%
No	22.2%
Do not know/no answer	1.9%

In an additional phone survey, conducted by members of the "Safe Ride" committee in November of 1999, the committee members asked students if they would utilize a program that offered free transportation to and from their home in the evening. Out of 141 respondents, 99 (or 70%) said that they would use a free transportation system.

Additional Future Recommendations

1. Fleet Operations should investigate the viability of running this same route during its normal operating hours, therefore decreasing the number of vehicles on campus and thus increasing the number of available parking spaces.
2. After an initial trial and evaluation of this system, bus passes for students and non-students will be considered. The "Safe Ride" committee will also examine the efficiency of this program, possibly changing the days and times of the system to better serve the needs of the University of Wyoming student population.

Trustee Jorgensen noted that the Safe Ride Program had been moved to an Action Item during the Thursday, May 11 Committee Meeting. He then moved for approval authorization of the use of \$65,000 of emergency funds from the ASUW budget to fund the one year pilot of the Safe Ride Program. The motion was seconded by Trustee Haynes.

ASUW representatives Nicole Novotny, Avery McConnell, Jason McConnell and Fred Lorenz presented a summary of Safe Ride and were available for questions. Lorraine Lupton was available for questions as well.

The buses will be in operation on Thursday, Friday and Saturday evenings with routes converging at the Union every twenty minutes. A bus for disabled riders will be available on an as needed basis. Drivers will undergo fleet transportation training in order to be advised and educated on how to handle any situation that can be expected to arise. Discussions are underway with the City on community usage and funding by WYDOT if there is enough ridership during the first year.

Trustee Schaefer requested a breakdown of the requested \$65,000. President Calvert reported: \$32,000 is salaries for 5 employees; \$2000 for advertising; \$475 for copy costs; \$30,000 in special contracts funds for van rental; and \$3000 for unanticipated needs. The vans will be purchased by Fleet Operation and rented to ASUW. Trustee Bonner asked about insurance coverage for the vans. Mr. Baccari reported that University insurance will cover the vans and that the van rental fee includes the insurance premium cost. President Dubois said that ASUW would be responsible for paying the deductible on any claims processed against the program. He also clarified this is Section II funding, not Section I.

Trustee McCue spoke in support of this initiative. Trustee Jorgensen thanked the committee for all their work and effort and feels this is a really good pilot. Trustee Hammons asked that the record reflect the gratitude of the Board for the detail and extensive research that was done to prepare for this project.

Trustee Jorgensen called the question. The motion carried. Avery McConnell reported the initial run will be made August 28, 2000.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period January 1, 2000 - March 31, 2000

The following audits have been completed. Audit reports are attached as indicated.

- The Art Museum and Art Museum Sales Gallery were audited for fiscal year 1999. The audit reports were included in the Trustees' report for March 3-4, 2000.

The following audits and related activities are in process:

- The comprehensive audit of NCAA compliance in the area of Recruiting for the 1998-99 academic year is in progress. This is the third audit in a series of five annual audits that will cover all NCAA compliance areas.
- Legendary Commemoratives is being audited to verify their compliance with the terms of the Wyoming Authentic, Wyoming Proud Trademark Licensing Agreement.
- The Child Care Center cash handling procedures have been audited and recommendation are being drafted.
- Van Jacobson and Jim Byram have been participating in the implementation of the PeopleSoft Financial Management System and the Human Resources Management System. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented and to assist with the implementation.

Audit recommendations from the following audits have not been fully implemented:

- Campus-wide policies on documentation of business travel paid by IDR and documentation of business meals were recommended in an audit report that was issued in December of 1994. Changes to travel and business meal documentation will not be fully implemented until after the PeopleSoft Financial Management System has been implemented.

- The Telecommunications (Chartfield Organization codes 12584, 12585, 14847, 14915, 16008) audit report was issued in April 1996. Recommendations will be fully implemented by July of 2000.
- The Moving Expense audit report was issued in April of 1997. Recommendations will not be fully implemented until after the PeopleSoft Financial Management System has been implemented.
- The Off-Campus Credit Courses audit report was issued in April of 1999. Some recommendations from the audit need to be revised to accommodate procedural changes resulting from their use of the Student Information System. The audit recommendations will be revised by June 30, 2000.
- The Art Museum and Art Museum Sales Gallery audit reports were issued in March 2000. The audit recommendations will not be fully implemented until the deficits identified in those reports have been eliminated.

Trustee Jorgensen noted Internal Audit Activity as presented in the Report.

#### Internal Audit Plan for Fiscal Year 00-01

##### Internal Audit Plan For The Year Ending June 30, 2001

The goal of Internal Audit is to audit as many areas of the University as possible and provide audit services to the following affiliated organizations: University of Wyoming Alumni Association, Inc.; Cowboy Joe Club; and the Wyoming State 4-H Foundation.

To determine the specific University areas to be audited the following factors are taken into consideration: audit work performed by external auditors, an assessment of risk, and the

resources of Internal Audit. Whenever possible, internal controls are reviewed as they are being developed for new systems or revised within existing systems.

The Internal Audit Plan for the year ending June 30, 2001 consists of the following:

- Participation in the implementation of the PeopleSoft Financial Management System and Human Resources Management System will continue. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented.
- Audit services will be provided to the following affiliated organizations:
  1. Cowboy Joe Club will be audited and financial statements will be prepared for the fiscal year ending June 30, 2000.
  2. The Wyoming State 4-H Foundation will receive a limited examination for the fiscal year ending September 30, 2000.
- A comprehensive audit of NCAA compliance for fiscal year 1999-2000 in the following areas will be performed: Representatives of Athletics Interests, Complimentary Admissions, Extra Benefits, Camps and Clinics, Summer Employment, and Playing and Practice Seasons. This is the fourth audit in a series of five annual audits that will cover all NCAA compliance areas.
- Audits of operations with self-sustaining accounts in the following fund groups will continue: Auxiliary Enterprise Funds, General Current Funds Unrestricted, and Revolving Funds.
- Cash counts will be performed when appropriate.
- The Trademark Licensing Office has requested Internal Audit to perform several audits of UW licensees. The Trademark Licensing Office licenses manufacturers to produce products bearing the University's trademarks. As part of the agreement the University has the right to audit their books to ensure that they are paying the appropriate royalties on their sales.

- The American Heritage Center will be audited.

Trustee Jorgensen noted the Internal Audit Plan as presented in the Report. The University will not provide audit services for the Alumni Association and a letter will be prepared and sent to them for notification of this change. President Dubois requested the Trademark Licensing Office and the American Heritage Center be included in the schedule of audits as time permits.

#### Casper Family Practice Center

Reviews of the Medical Residency Assistance Program have been completed for the Residency Training Programs in both Casper and Cheyenne. Copies are available in the Office of the President. Dr. Alan K. David, M.D. conducted the review in Casper, and Dr. Perry A. Pugno, M.D., M. P. H., conducted the review in Cheyenne. Although the issues facing Casper differ from those facing Cheyenne, several common themes emerged in the reviews. Among them are (1) a need for strategic planning for both sites, (2) a need for reasonable performance and productivity targets, and (3) a need to develop new revenue streams. The Directors of each program and the Dean of the College of Health Sciences are working on operational responses to these recommendations. The Dean will report on these responses at the July meeting of the Board of Trustees.

In addition, on February 8, 2000, the University received a Notice of Award from the Bureau of Primary Health Care, U.S. Department of Health and Human Services. This award will permit development of a Community Health Center (CHC) Program associated with the Family Practice Residency Training Program in Casper. An affiliation agreement between the UW Family Practice Residency Program and the Community Health Center of Central Wyoming

is currently in preparation and should be available for Trustee review by the time of the July meeting of the Board.

This agreement will define the respective roles and responsibilities of the two entities and will establish the financial and other contractual relationships between the University and the CHC as a component of the Human Services Commission of Natrona County. The goal of the affiliation is to reduce the University's underwriting of uncompensated health care at the UW Family Practice Center in Casper, while continuing the University's commitment to graduate medical education for the State of Wyoming at that site.

Mr. Baccari, Dr. Buchanan and Dr. Kelley have been involved in ongoing discussions and they have begun an in-depth analysis of both programs. Casper has received a grant to create a community health center which will be separate from medical education and will permit different billing to Medicare and Medicaid. This could save \$335,000 the first year and \$500,000 the second. UW is working with both hospitals on patients that could be shared or referred to the family practice centers. In response to Trustee Saunders query, Dean Kelley reported this is a continuing annual grant with an unfixed term; however, there is the possibility of it being reduced or cut. Trustee Saunders asked about the impact on private practitioners in Casper and Dean Kelley said they would be impacted but he is unaware to what extent.

Trustee Spicer suggested other services could be provided to include mental health and drug abuse assistance. Dean Kelley reported there are no plans to change services at this time; however, they are looking at ways to create services that can coordinate with these types of programs.

Trustee Bonner asked if the net operating loss will be erased with the increased funding. Dean Kelley said he does not think it will erase the deficit but hopes it will lead to more revenue neutrality. President Dubois noted the funding does not address the Cheyenne center at all and that an allocation level may need to be brought back to the Board.

Dean Kelley reported the reviewers were in agreement that the centers were the correct size and the main changes would be to increase the patient base and revisiting the Section II funding. Trustee Saunders asked whether UW has had any discussion with the VA or Warren AFB on generating revenues. Dean Kelley reported those conversations are taking place.

Trustee McCue thanked Dean Kelley and President Dubois for their commitment to community outreach.

President Dubois distributed the latest application and admission numbers for the Fall 2000 semester.



## **PERSONNEL COMMITTEE**

The Personnel Committee of the Board of Trustees met on Thursday, May 11, 2000 with the following members present: Shelly Ritthaler, chair; Debbie Hammons, Taylor Haynes, Kathy Hunt, and Pete Jorgensen.

Trustee Ritthaler moved to approve the personnel items as presented in the Report on pages 76-91. Trustee Haynes seconded. The motion carried.

President Dubois stated he is happy about awarding an appointment to Leellen Brigman, Vice President for Student Affairs, and the Emeritus Appointment to Dr. Hurst. He is also pleased with the hires of Ed Oleske in Finance and Administration, and Stephanie Olson in the Foundation.

Trustee Ritthaler added the Board's best wishes to President Roark as interim President of Montana State University. To Dr. Hurst, she asked if that was his final answer.

## APPOINTMENTS

### 1. Full-Time Faculty

#### Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>American Heritage Center</i>			
<b>Hallberg, Carl V.</b>	Assistant Archivist	\$30,000/FY	04/17/2000 to 06/30/2000

#### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>School of Pharmacy</i>			
<b>Martin, Linda G.</b>	Assistant Professor	\$54,084/AY	08/22/2000 to 06/30/2000

#### University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Science Reference</i>			
<b>Rohan, Dawn L.</b>	Assistant Librarian	\$31,008/FY	02/28/2000 to 06/30/2000

### 2. Full-Time Administrators

#### Administration & Finance

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Budget Office</i>			
<b>Oleske, Edward K.</b>	University Budget Officer	\$70,524/FY	06/01/2000 to 06/30/2001

#### Student Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<b>Brigman, Leellen</b>	Vice President	\$106,008/FY	07/01/2000 to 06/30/2001

#### University of Wyoming Foundation

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Constituent Relations</i>			
<b>Olson, Stephanie</b>	Director	\$35,000/FY	03/06/2000 to 06/30/2000

### 3. Full-Time Academic Professionals

#### College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Cooperative Extension Service</i>			
<b>Horn, Blaine E.</b>	Associate Extension Educator	\$40,008/FY	04/03/2000 to 06/30/2000

## APPOINTMENTS

### 4. Full-Time Intercollegiate Athletics

#### Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Athletics</i>			
<b>Bossard, Bryan</b>	Assistant Football Coach	\$55,008/FY	03/17/2000 to 06/30/2000
<b>Washington, Leroy</b>	Assistant Men's Basketball	\$59,004/FY	04/07/2000 to 06/30/2000

## CHANGES IN APPOINTMENTS

### 1. Full-Time Faculty

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<i>Department of Sociology</i>			
<b>Hampe, Gary D.</b>	Acting Department Head	\$60,648/AY	01/18/2000 to 06/30/2000
<i>Comment</i> Professor Hampe is serving as Department Head while Professor Blevins is on sabbatical.			

### 2. Full-Time Administrators

#### University of Wyoming Casper College Center

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<b>Richardson, Bruce</b>	Interim Associate Dean	\$37,920/AY	07/01/2000 to 06/30/2001
<i>Comment</i> Dr. Richardson will serve as Interim Associate Dean and Director of the University of Wyoming Casper College Center, pending a national search for a permanent Associate Dean and Director.			

## REAPPOINTMENTS

### 1. Faculty

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Appointment</u>
<i>Department of Zoology &amp; Physiology</i>		
<b>Stanton, Nancy L.</b>	Department Head	08/24/2000 to 08/23/2003
<i>Comment</i> Professor Stanton will continue as Department Head for a second three-year term.		

## REAPPOINTMENTS

### College of Business

<u>Name</u>	<u>Rank</u>	<u>Appointment</u>
<i>Department of Economics &amp; Finance</i>		
<b>Shogren, Jason F.</b>	Professor	07/01/2000 to 06/30/2005
<i>Comment</i> Professor Shogren will continue as Stroock Professor of Natural Resource Conservation and Management in the College of Business. He holds an appointment in the Department of Economics and Finance.		

### Research Office

<u>Name</u>	<u>Rank</u>	<u>Appointment</u>
<i>Institute for Energy Research</i>		
<b>Steel, Ronald J.</b>	Professor	03/01/2000 to 03/01/2005
<i>Comment</i> Professor Steel will continue to hold the John and Jane Wold Centennial Chair in Energy. He holds an appointment in the Department of Geology and Geophysics.		

## 2. Administrators

### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment</u>
<b>Walter, B. Oliver</b>	Dean	\$120,000/FY	05/01/2000 to 08/31/2005
<i>Comment</i> Professor Walter will continue as Dean of Arts and Sciences for a five-year term. This is an at-will appointment, with the next five-year review scheduled for the 2004-2005 academic year.			

## PROMOTIONS

### 1. Faculty

#### College of Agriculture

<u>Name</u>	<u>New Rank</u>
<i>Department of Animal Science</i>	
<b>Hansen, Thomas Ross</b>	Professor
<i>Department of Molecular Biology</i>	
<b>Jarvis, Donald L.</b>	Professor
<i>Department of Renewable Resources</i>	
<b>Olson, Richard Arnold</b>	Professor

#### College of Arts & Sciences

<u>Name</u>	<u>New Rank</u>
<i>Department of Chemistry</i>	
<b>Bohle, David Scott</b>	Professor
<i>Department of History</i>	
<b>Roberts, Philip J.</b>	Associate Professor
<i>Department of Mathematics</i>	
<b>Shader, Bryan L.</b>	Professor

## PROMOTIONS

### College of Arts & Sciences

---

<u>Name</u>	<u>New Rank</u>
<i>Department of Psychology</i> <b>Nunez, Narina N.</b>	Professor
<i>Department of Theatre &amp; Dance</i> <b>Hodgson, Leroy R.</b>	Professor

### College of Education

---

<u>Name</u>	<u>New Rank</u>
<i>Department of Educational Studies</i> <b>Kleinsasser, Audrey M.</b>	Professor

## 2. Academic Professionals

### College of Agriculture

---

<u>Name</u>	<u>New Rank</u>
<i>Cooperative Extension Service</i> <b>James, Susan</b>	Senior Extension Educator

## TENURE APPOINTMENTS WITH PROMOTION

### College of Arts & Sciences

---

<u>Name</u>	<u>New Rank</u>
<i>Department of Anthropology</i> <b>Larson, Mary L.</b>	Associate Professor
Professor Larson received her Ph.D. in Anthropology at the University of California. She joined the Anthropology Department in 1996. Her research interests are the organization of technology, chipped stone analysis, geographic information systems, paleoecology, site structure, hunter-gatherer adaptations, ecological archaeology, Rocky Mountain and Plains prehistory, archaeological theory and method, and spatial organization.	
<i>Department of Art</i> <b>Kloda, Phyllis R.</b>	Associate Professor
Professor Kloda received her Masters of Fine Arts at Ohio University. She joined the Art Department in 1994. Her creative interests are in ceramics.	
<i>Department of Communication &amp; Mass Media</i> <b>Brown, Michael R.</b>	Associate Professor
Professor Brown received his Ph.D. from the University of Utah in Communication. He joined the Communication and Mass Media Department in 1994. Professor Brown is a media historian with an interest in the late 19th to early 20th century. His research interests include the development of radio and the use of visual images in the press.	
<i>Department of English</i> <b>Marks, Clifford J.</b>	Associate Professor
Professor Marks received his Ph.D. in English at the State University of New York at Buffalo. He joined the English Department in 1993. He teaches the Honors Freshman Colloquium each spring. His research interests are romanticism, critical theory and Holocaust literature.	



## TENURE APPOINTMENTS WITH PROMOTION

### College of Engineering

<u>Name</u>	<u>New Rank</u>
<i>Department of Chemical &amp; Petroleum Engineering</i>	
<b>Bell, David A.</b>	Associate Professor
<p>Professor Bell received his Ph.D. in Chemical Engineering from Colorado State University. After obtaining his B.S. degree from the University of Washington, he worked for Pennzoil Products Co. and was ultimately promoted to Senior Research Engineer before returning to graduate school. He joined the Department of Chemical &amp; Petroleum Engineering in January, 1994. Dr. Bell's research interests are wide ranging. His most recent work focuses on slurry agglomerations to produce plastic bonded explosives.</p>	
<i>Department of Civil &amp; Architectural Engineering</i>	
<b>Hamilton, Homer R. III</b>	Associate Professor
<p>Professor Hamilton received his Ph.D. from the University of Texas at Austin in Civil Engineering and joined the Civil and Architectural Engineering Department in 1995. He worked as a consulting engineer in Florida for seven years prior to returning to graduate school. He recently received a prestigious CAREER award from the National Science Foundation. His current research interests include evaluation, durability, and strengthening of existing structures.</p>	

## TENURE APPOINTMENTS

### College of Agriculture

<u>Name</u>	<u>Rank</u>
<i>Department of Renewable Resources</i>	
<b>Welker, Jeffrey M.</b>	Associate Professor
<p>Professor Welker's expertise is in rangeland organismic and ecosystem physiology, including carbon flux, climate change, and their relationships to grazing and browsing. He earned a Ph.D. (1985) in Rangeland Ecology from Texas A&amp;M University, College Station, Texas.</p>	

## TENURE-TRACK REAPPOINTMENTS

### College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Animal Science</i>		
<b>Hess, Bret W.</b>	Assistant Professor	3
<b>Ludden, Paul A.</b>	Assistant Professor	2
<i>Department of Molecular Biology</i>		
<b>Heinzen, Robert A.</b>	Assistant Professor	4
<i>Department of Renewable Resources</i>		
<b>Hild, Angela L.</b>	Assistant Professor	4
<b>Kazmer, David J.</b>	Assistant Professor	4

**TENURE-TRACK REAPPOINTMENTS**  
**College of Arts & Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Anthropology</i>		
<b>Kornfeld, Marcel</b>	Assistant Professor	4
<i>Department of Art</i>		
<b>Beneke, Charles</b>	Assistant Professor	3
<b>Klages, Ricki L.</b>	Assistant Professor	3
<b>Ritchie, Mark E.</b>	Assistant Professor	5
<i>Department of Botany</i>		
<b>Herbert, Stephen K.</b>	Associate Professor	4
<b>Sylvester, Anne W.</b>	Associate Professor	4
<i>Department of Chemistry</i>		
<b>Yarger, Jeffrey L.</b>	Assistant Professor	2
<i>Department of Computer Science</i>		
<b>Caldwell, James L. II.</b>	Assistant Professor	2
<i>Department of English</i>		
<b>Anderson, Carolyn B.</b>	Assistant Professor	5
<b>Hagy, Alyson</b>	Assistant Professor	4
<b>Loffreda, Beth A.</b>	Assistant Professor	2
<b>Romtvedt, David M.</b>	Assistant Professor	4
<i>Department of History</i>		
<b>Potter, Mark D.</b>	Assistant Professor	2
<i>Department of Mathematics</i>		
<b>Chen, Hongsen</b>	Assistant Professor	2
<b>Fu, Siqi</b>	Assistant Professor	4
<b>Furtado, Frederico C.</b>	Assistant Professor	4
<i>Department of Modern &amp; Classical Languages</i>		
<b>Neemann, Harold P.</b>	Assistant Professor	2
<i>Department of Political Science</i>		
<b>Schuhmann, Robert A.</b>	Assistant Professor	4
<i>Department of Psychology</i>		
<b>Bourgeois, Martin J.</b>	Assistant Professor	4
<b>Jennings, Peggy</b>	Assistant Professor	4
<b>Ornduff, Sidney R.</b>	Assistant Professor	5
<b>Scott, Walter D.</b>	Associate Professor	3
<b>Wagner, Amy W.</b>	Assistant Professor	3
<i>Department of Theatre &amp; Dance</i>		
<b>Mann, Fred C.L. III</b>	Associate Professor	3
<i>Department of Zoology &amp; Physiology</i>		
<b>Boitano, Scott A.</b>	Assistant Professor	3
<i>Department of Zoology &amp; Physiology</i>		
<b>Hall, Robert O. Jr.</b>	Assistant Professor	2
<b>McDonald, David</b>	Assistant Professor	4
<b>Wade, Paul R.</b>	Assistant Professor	3

## TENURE-TRACK REAPPOINTMENTS

### College of Business

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Accounting</i>		
<b>Richtermeyer, Sandra B.</b>	Assistant Professor	3
<i>Department of Economics &amp; Finance</i>		
<b>Godby, Robert W.</b>	Assistant Professor	3
<b>Hultberg, Patrik T.</b>	Assistant Professor	2
<b>Stamland, Tommy</b>	Assistant Professor	4

### College of Education

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Adult Learning &amp; Technology</i>		
<b>Westhoff, Guy M.</b>	Assistant Professor	2
<i>Department of Counselor Education</i>		
<b>Becker, Kent W.</b>	Assistant Professor	2
<b>Dahlen, Penny L.</b>	Assistant Professor	2
<b>Loos, Michael D.</b>	Assistant Professor	2
<i>Department of Educational Leadership</i>		
<b>Stader, David L.</b>	Assistant Professor	1
<i>Department of Educational Studies</i>		
<b>Burant, Theresa J.</b>	Assistant Professor	2
<i>Department of Secondary Education</i>		
<b>Bryant, Carol J.</b>	Assistant Professor	5
<b>Dambekalns, Lydia</b>	Assistant Professor	3
<i>Dept. of Elementary/Early Childhood Education</i>		
<b>Buchanan, Michelle L.</b>	Assistant Professor	4
<b>Buss, Alan Richard</b>	Assistant Professor	3
<b>Ellsworth, Judith Z.</b>	Assistant Professor	5
<b>Roberts, Amy C.</b>	Assistant Professor	2

### College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Chemical &amp; Petroleum Engineering</i>		
<b>Gilcrease, Patrick C.</b>	Assistant Professor	3
<i>Department of Civil &amp; Architectural Engineering</i>		
<b>Bedessem, Marjorie E.</b>	Assistant Professor	2
<b>Johnson, Drew W.</b>	Assistant Professor	2
<i>Department of Electrical Engineering</i>		
<b>Ferre-Pikal, Eva S.</b>	Assistant Professor	2
<i>Department of Mechanical Engineering</i>		
<b>Peck, Ann Nancy</b>	Assistant Professor	2
<b>Smith, Douglas R.</b>	Assistant Professor	2

### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Communication Disorders</i>		
<b>Thompson, Christy L.</b>	Assistant Professor	5
<i>Division of Kinesiology and Health</i>		
<b>Winnail, Scott D.</b>	Assistant Professor	2

## TENURE-TRACK REAPPOINTMENTS

### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Social Work</i>		
<b>Miller, Monte J.</b>	Assistant Professor	2
<i>Family Practice Residency Program - Casper</i>		
<b>DeBisschop, Michael E.</b>	Assistant Professor	3
<i>School of Nursing</i>		
<b>Cumbie, Sharon A.</b>	Assistant Professor	2
<b>Stepans, Mary E.</b>	Assistant Professor	4
<i>School of Pharmacy</i>		
<b>Foss, Melissa T.</b>	Assistant Professor	2
<b>Herner, Sheryl J.</b>	Assistant Professor	2
<b>Teixeira, Maria Glauca</b>	Assistant Professor	5

### College of Law

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<b>Ryan, Maureen Y.</b>	Associate Professor	4

## EXTENDED-TERM APPOINTMENTS WITH PROMOTION

### 1. Faculty

#### College of Health Sciences

<u>Name</u>	<u>New Rank</u>	<u>Number of Extended Terms</u>
<i>Family Practice Residency Program - Casper</i>		
<b>Cassel, Jane H.</b>	Associate Lecturer	1

#### University Libraries

<u>Name</u>	<u>New Rank</u>	<u>Number of Extended Terms</u>
<i>Access Services</i>		
<b>Guion, Charles Dennis</b>	Associate Librarian	1

### 2. Academic Professionals

#### College of Arts & Sciences

<u>Name</u>	<u>New Rank</u>	<u>Number of Extended Terms</u>
<i>Department of Modern &amp; Classical Languages</i>		
<b>Krafczik, Joseph F. III</b>	Associate Lecturer	1
<b>Travers-Mathews, Diane</b>	Associate Lecturer	1

## EXTENDED-TERM APPOINTMENTS WITH PROMOTION

### 2. Academic Professionals

#### College of Health Sciences

<u>Name</u>	<u>New Rank</u>	<u>Number of Extended Terms</u>
<i>School of Nursing</i>		
<b>Wiest, Elizabeth H.</b>	Senior Lecturer	2
<b>Wilson, Deborah F.</b>	Associate Lecturer	1
<i>School of Pharmacy</i>		
<b>Thompson, Loren A.</b>	Associate Lecturer	1

## EXTENDED-TERM APPOINTMENTS

### 1. Faculty

#### Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Number of Extended Terms</u>
<i>American Heritage Center</i>		
<b>Ewig, Richard G.</b>	Associate Archivist	2

#### University Libraries

<u>Name</u>	<u>Rank</u>	<u>Number of Extended Terms</u>
<b>Leath, Janis L.</b>	Associate Librarian	2
<b>Stewart, William L.</b>	Associate Librarian	3
<i>Cataloging Department</i>		
<b>Hanscom, Martha J.</b>	Associate Librarian	3
<b>White, Carol J.</b>	Associate Librarian	3
<i>Coe Reference Department</i>		
<b>Shelton, Diana W.</b>	Associate Librarian	3
<i>Outreach Services Department</i>		
<b>Lange, Karen S.</b>	Associate Librarian	2

### 2. Academic Professionals

#### College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Number of Extended Terms</u>
<i>Cooperative Extension Service</i>		
<b>Green, Milton</b>	Assistant Extension Educator	1
<b>Holmes, Betty</b>	Senior Extension Educator	2
<b>McKinstry, Stella</b>	Senior Extension Educator	2
<b>Taylor, William R.</b>	Associate Extension Educator	2
<i>Department of Plant Sciences</i>		
<b>Mesbah, Abdelouhab</b>	Research Scientist	1

## EXTENDED-TERM APPOINTMENTS

### 2. Academic Professionals

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Number of Extended Terms</u>
<i>Department of Mathematics</i>		
<b>Spitler, John</b>	Assistant Research Scientist	1

#### College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Number of Extended Terms</u>
<i>Department of Atmospheric Science</i>		
<b>Wechsler, Perry J.</b>	Senior Research Scientist	1

## EXTENDED-TERM-TRACK REAPPOINTMENTS

### 1. Faculty

#### Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>American Heritage Center</i>		
<b>Bowers, Carol</b>	Assistant Archivist	3
<b>Davis, Daniel M.</b>	Assistant Archivist	3
<b>Lane, Anne Marie</b>	Assistant Archivist	5

#### University Libraries

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Coe Reference Department</i>		
<b>Kruger, David D.</b>	Assistant Librarian	2
<i>Outreach Services Department</i>		
<b>Henning, Mary M.</b>	Assistant Librarian	2
<b>Kearley, Jamie P.</b>	Assistant Librarian	2

### 2. Academic Professionals

#### College of Agriculture

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Cooperative Extension Service</i>		
<b>Brown, Joseph</b>	Associate Extension Educator	2
<b>Gordon, Gail</b>	Associate Extension Educator	2
<b>Hayman, Vicki</b>	Assistant Extension Educator	3
<b>Moline, Brett R.</b>	Assistant Extension Educator	2
<b>Panter, Karen L.</b>	Associate Extension Educator	4
<b>Pelican, Suzanne</b>	Assistant Extension Educator	3
<b>Vines, Jeri</b>	Assistant Extension Educator	2
<i>Department of Family &amp; Consumer Sciences</i>		
<b>Bittner, Mark T.</b>	Assistant Lecturer	5

## EXTENDED-TERM-TRACK REAPPOINTMENTS

### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Anthropology</i>		
<b>Weathermon, Rick L.</b>	Assistant Research Scientist	4
<i>Department of Computer Science</i>		
<b>Anderson, Allyson</b>	Assistant Lecturer	3
<i>Department of English</i>		
<b>Zare, Bonnie Sue</b>	Assistant Lecturer	5
<i>Department of Modern &amp; Classical Languages</i>		
<b>McLean, Patricia</b>	Assistant Lecturer	5

### College of Education

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Educational Studies</i>		
<b>Smueles, Nancy P.</b>	Assistant Lecturer	3

### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Communication Disorders</i>		
<b>Garcia, Teresa J.</b>	Assistant Lecturer	2
<i>School of Nursing</i>		
<b>Miller, Holly E.</b>	Assistant Lecturer	3

### Outreach School

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Community Service Education</i>		
<b>Atwood, Sheila K.</b>	Assistant Lecturer	3
<i>Outreach Regional Offices</i>		
<b>Marine, Catherine</b>	Assistant Lecturer	4
<b>Woolcott, Michael L.</b>	Assistant Lecturer	4

## LEAVES OF ABSENCE WITHOUT PAY

### 1. Full-Time Faculty

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<i>Department of Physics &amp; Astronomy</i>		
<b>Roark, Terry P.</b>	Professor	01/25/2000 to 05/01/2001
<i>Comments:</i>	Professor (and former President) Roark will serve as Interim President of Montana State University.	

#### College of Business

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<i>Department of Accounting</i>		
<b>Richtermeyer, Sandra B.</b>	Assistant Professor	08/24/2000 to 05/12/2001

## LEAVES OF ABSENCE WITHOUT PAY

### 1. Full-Time Faculty

#### College of Law

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<b>Ryan, Maureen Y.</b>	Associate Professor	08/24/2000 to 01/17/2001
<i>Comments:</i> Professor Ryan will conduct legal research in Washington, D.C. at the George Washington University Law School.		

## RETIREMENTS

### 1. Faculty

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Botany</i>			
<b>Knight, Dennis H.</b>	Emeritus Professor	12/24/1937	09/01/1966 to 06/30/2000
<i>Comment:</i> Dr. Knight is requesting board retirement and emeritus status.			
<i>Department of Mathematics</i>			
<b>Sehgal, Virindra M.</b>	Emeritus Professor	01/03/1931	09/01/1967 to 05/12/2000
<i>Comment:</i> Professor Sehgal is requesting board retirement and emeritus status.			
<i>Department of Modern &amp; Classical Languages</i>			
<b>Adams, M. Ian</b>	Emeritus Professor	02/24/1937	09/01/1964 to 12/30/2000
<i>Comment:</i> Professor Adams is requesting board retirement and emeritus status.			

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Psychology</i>			
<b>Carman, Roderick S.</b>	Emeritus Professor	09/20/1938	09/01/1971 to 05/13/2000
<i>Comment:</i> Professor Carman is requesting board retirement and emeritus status.			
<b>Hurst, James C.</b>	Emeritus Professor	06/19/1935	07/01/1998 to 06/01/2000
<i>Comment:</i> Dr. Hurst, Vice President for Student Affairs, is requesting board retirement and emeritus status as a faculty member in Psychology.			

#### College of Business

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Department of Management &amp; Marketing</i>			
<b>Allen, Robert E.</b>	Emeritus Professor	08/30/1946	08/26/1974 to 05/12/2000
<i>Comment:</i> Professor Allen is requesting board retirement and emeritus status.			

## RETIREMENTS

### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Division of Communication Disorders</i>			
<b>Laws, Douglas W.</b>	Associate Professor	01/31/1942	09/01/1968 to 08/31/2000
<i>Comment: Professor Laws is requesting board retirement and emeritus status.</i>			
<i>School of Pharmacy</i>			
<b>Nelson, Kenneth F.</b>	Emeritus Professor	09/18/1942	09/01/1970 to 05/13/2000
<i>Comment: Professor Nelson is requesting board retirement and emeritus status.</i>			
<b>Nelson, Robert B.</b>	Emeritus Professor	04/02/1935	09/01/1969 to 05/13/2000
<i>Comment: Professor Nelson is requesting board retirement and emeritus status.</i>			

### University Libraries

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Cataloging Department</i>			
<b>Bender, Mary L.</b>	Assistant Librarian	06/10/1937	10/18/1993 to 03/30/2000

## 2. Staff

### Student Affairs

<u>Name</u>	<u>Rank</u>	<u>Birth Date</u>	<u>Employment Dates</u>
<i>Student Financial Aid</i>			
<b>Joy, Margot</b>	Associate Director	07/01/1945	05/05/1975 to 05/05/2000
<i>Comment: Ms. Joy is requesting board retirement.</i>			
<i>Student Health Service</i>			
<b>Roth, Albert H.</b>	Director	07/23/1934	08/15/1983 to 05/31/2000
<i>Comment: Dr. Roth is requesting board retirement.</i>			

## RESIGNATIONS

### 1. Faculty

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Geography &amp; Recreation</i>		
<b>Blake, Kevin S.</b>	Assistant Professor	08/22/1996 to 05/13/2000
<i>Comments: Professor Blake accepted a position with another educational institution.</i>		
<b>Moisey, R. Neil</b>	Assistant Professor	08/24/1999 to 05/13/2000
<i>Comments: Professor Moisey accepted a position with another educational institution.</i>		
<i>Department of Mathematics</i>		
<b>Reams, Robert B.</b>	Assistant Professor	08/24/1999 to 05/12/2000
<i>Comments: Professor Reams accepted a position at another educational institution.</i>		
<i>Department of Music</i>		
<b>Merz, Christopher L.</b>	Assistant Professor	08/19/1997 to 05/13/2000
<i>Comments: Professor Merz accepted a position with another educational institution.</i>		

## RESIGNATIONS

### College of Business

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Accounting</i>		
<b>Gurley, A. Lee</b>	Assistant Professor	08/25/1994 to 05/13/2000
<i>Comments:</i> Professor Gurley accepted a position with another educational institution.		
<b>Seaton, Lloyd Pat</b>	Assistant Professor	08/25/1994 to 05/12/2001

### College of Engineering

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Electrical Engineering</i>		
<b>Sandige, Richard S.</b>	Professor	08/15/1989 to 03/03/2000
<i>Comments:</i> Professor Sandige accepted a position with another educational institution.		

## 2. Academic Professionals

### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of English</i>		
<b>Brumberger, Eva</b>	Assistant Lecturer	08/25/1995 to 03/06/2000

## 3. Intercollegiate Athletics

### Intercollegiate Athletics

<u>Name</u>	<u>Rank</u>	<u>Employment Period</u>
<i>Department of Athletics</i>		
<b>Lockwood, David</b>	Assistant Football Coach	12/16/1999 to 03/10/2000
<i>Comments:</i> Mr. Lockwood accepted a position with another educational institution.		
<b>Roccaforte, Steve</b>	Assistant Men's Basketball Coach	05/07/1998 to 03/20/2000
<i>Comments:</i> Mr. Roccaforte accepted a position with another educational institution.		
<b>Webb, Edward Vonn</b>	Assistant Men's Basketball Coach	07/01/1999 to 04/30/2000
<i>Comments:</i> Mr. Webb is returning to high school coaching.		

## RESCISSIONS OF RESIGNATION

### 1. Faculty

#### College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Employment Dates</u>
<i>Department of Accounting</i>			
<b>Walker, Kenton B.</b>	Associate Professor	\$90,000/AY	09/01/2000 to 06/30/2001
<i>Comment:</i> Professor Walker will retain his position on the faculty of Accounting. He has agreed to serve as director of the program in e-Commerce, approved at the March 2000 Trustees Meeting.			

**DECEASED**

**1. Faculty**

**College of Business**

---

Name

Rank

*Department of Management & Marketing*

**Murdock, Gene W.**

Professor

## GLOSSARY OF PERSONNEL TERMS

### **Academic Professional**

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: 1. Extension Educators, 2. Lecturers, 3. Research Scientists, 4. Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

### **Academic-Year (AY)**

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

### **Adjunct or Clinical Faculty**

Indicates a non-financial appointment of an individual to an academic unit. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments are made at all three faculty ranks (Assistant Professor, Associate Professor, Professor) based upon academic qualifications. Clinical appointments are always at the Professor level. Adjunct appointments are normally for three years, while clinical appointments are for one year.

### **Archive Faculty**

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: 1. Assistant Archivist, 2. Associate Archivist, 3. Archivist. Promotion and appointment as Associate Archivist or Archivist carries with it the automatic award of a five-year extended-term appointment.

### **Assistant Professor**

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

### **Associate Professor**

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

### **Development Leave**

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the

prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

### **Emeriti Faculty**

Emeritus status can be awarded to tenured faculty who retire after long and distinguished service. The designation is honorary. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural.)

### **Extended-Term Appointment**

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

### **Extension Educator**

The primary function of this academic professional is to provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension Educator.

### **Faculty**

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Certain librarians and archivists also hold faculty status, but they are eligible for extended terms instead of tenure.

### **Fiscal-Year (FY) Appointments.**

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

### **Full-Time Equivalent (FTE)**

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

### **Instructor**

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

### **Leave of Absence Without Pay**

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

### **Lecturer**

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

### **Library Faculty**

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian. Persons holding the rank of Assistant Librarian are appointed on an annual basis. Persons holding the ranks of Associate Librarian and Librarian are eligible for five-year extended-term appointments.

### **Part-Time Employee**

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

### **Post-Doctoral Research**

Post-Docs are persons who desire greater professional development and research investigation, after having received a doctoral degree but before obtaining permanent employment. Post-Doctoral appointments are temporary.

### **Probationary Employee**

Refers to tenure-track faculty members who have not received tenure and to academic professionals, library faculty, and archive faculty who have not yet received an extended-term contract. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

### **Professor**

In addition to the qualification of an Associate Professor, "full" Professors have demonstrated superior research contributions, have attained wide recognition in their professional fields for scholarship or other creative activity, and have gained recognition as teachers and contributors in their fields.

### **Research Professor**

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

### **Research Scientist**

An academic professional whose primary responsibility is to conduct research. There are four

ranks for Research Scientists: 1. Assistant Research Scientist, 2. Associate Research Scientist, 3. Research Scientist, 4. Senior Research Scientist.

### **Review Year**

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

### **Sabbatical Leave**

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical.

### **Temporary Appointment**

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

### **Tenure-Track Appointment**

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

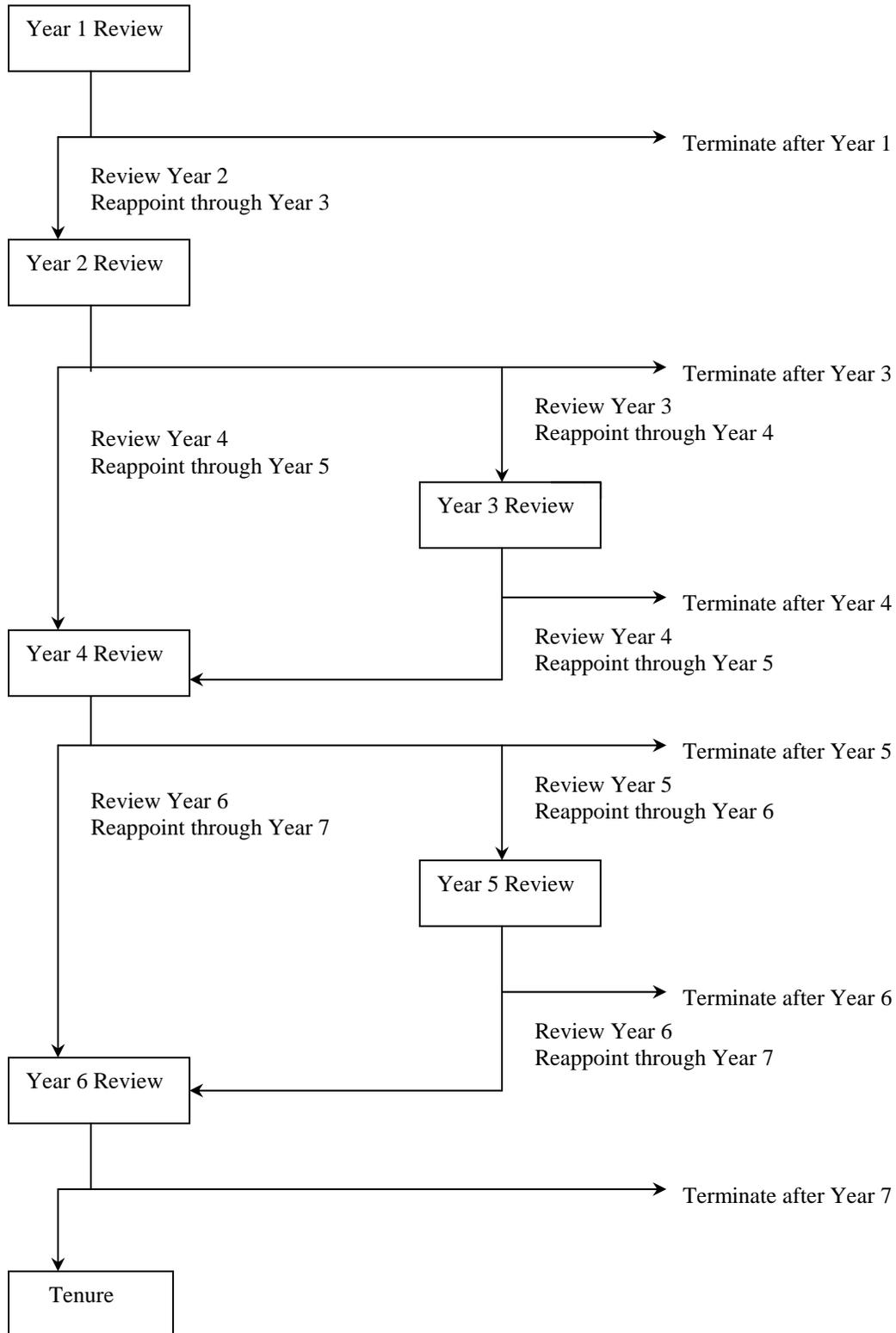
### **Terminal Degree**

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), and J.D. (law).

### **Visiting Appointment**

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

### FLOW CHART FOR FACULTY REAPPOINTMENTS



Trustee Ritthaler then moved for approval the personnel action regarding termination of employment as discussed in Executive Committee on May 11, 2000. The motion was seconded by Trustee Haynes. The motion carried.

Long-Term Disability Coverage

## **Non-Contributory (Premiums Paid by UW)**

*Waiting Period Later of 90 Days or  
 End of Accumulated Sick Leave\**

	<i>Rate**</i>	<i>Annual Cost***</i>
<b>60% Benefit</b>		
<i>24 Month Own Occ - Sun Life</i>	\$0.30	\$273,600
<i>5 Year Own Occ - Guarantee Life</i>	\$0.34	\$310,080
<b>66 2/3% Benefit</b>		
<i>24 Month Own Occ Guarantee Life</i>	\$0.35	\$319,200
<b>Recommended:</b> <i>5 Year Own Occ - Guarantee Life</i>	\$0.37	\$337,440

\* Employees with earned sick leave will remain on our payroll until the sick leave is exhausted and then be transferred to the disability benefit.

Employees on donated sick leave will remain on our payroll for the 90-day wait period and then be transferred to the disability benefit.

\*\* All rates are based per \$100 of covered payroll.

\*\*\* Based on Annual Salaries of \$91,200,000 (using April, 2000 payroll statistics).  
 Includes both Section I and Section II employees.

Please note that "occ" = occupation.

### Comparison of Current Provider's Bid with Recommended New Provider

	<b>CIGNA (Current Provider)</b>	<b>Guarantee Life</b>
<b>Voluntary Program (Premiums paid by employee)</b>		
<b>90 Day Elimination Period</b>		
<b>60% Benefit</b>		
5 Year Own Occupation	\$0.594	\$0.43 <i>*(less the \$.0.03) = \$0.40</i>
24 Month Own Occ	\$0.55	\$0.41
<b>Non-Contributory (Premiums paid by UW)</b>		
<b>90 Day Elimination Period</b>		
<b>60% Benefit</b>		
5 Year Own Occ	\$0.475	\$0.37 <i>*(less the \$.0.03) = \$0.34</i>
24 Month Own Occ	\$0.44	\$0.35
<b>Non-Contributory (Premiums paid by UW)</b>		
<b>90 Day Elimination Period</b>		
<b>66 2/3% Benefit</b>		
5 Year Own Occupation	\$0.691	** \$0.40 <i>*(less the \$.0.03) = \$0.37</i>
24 Month Own Occ	\$0.64	\$0.38
<b>All rates are based on per \$100 of covered payroll.</b>		
<b>Questions asked on bid specifications</b>		
1. Rate Guarantee	Two (2) Years	Two (2) Years
2. Begin benefit after 90 days/end of earned sick leave	Included	Less \$.03*
4. Deviations from bid specifications	Mandatory Rehabilitation Optional Outcome	Enhancements
5. Evidence of Insurability Required	Late Enrollees Only	Late Enrollees Only
6. Waive Pre-Existing Conditions-currently covered employees	N/A	Yes
7. Waive "actively at work" requirements - employees who currently in leave without pay status will be considered covered	N/A	Yes
8. No Gain/No Loss - employee salaries for benefit will not be enhanced or decreased due to changing policies	N/A	Yes
10. 60 days rate renewal for future contracts	Yes	Yes
13. Ratings - AM Best (rates the overall financial condition)	A+	A

**\*\* Recommended Plan**

Trustee Ritthaler noted that the Personnel Committee moved the Long-Term Disability coverage to an Action Item during their meeting on Thursday, May 11.

President Dubois explained that the University currently offers LTD to employees on an employee selected basis. The current provider contract is up for renewal. The administration is proposing LTD coverage for all employees as an additional paid benefit. The administration has withheld \$600,000 to pay for the coverage if the Board approves. Mr. Baccari walked the Board through the proposed LTD plans offered by CIGNA and Guarantee Life and the sick leave donation changes that would be instituted. Information sessions have been provided for UW employees on the proposed plan and the changes that would be adopted if approved.

Trustee Hammons asked about the obligation of retraining through vocational rehabilitation. Mr. Baccari reported that under this program the payment for the re-training is taxable. Trustee Haynes asked how this company could offer such an attractive program. Mr. Baccari noted that they are an "A" rated life program. Trustee Spicer asked about rate changes by the provider. Jim Pew reported that rates cannot be changed for 2 years. Trustee Saunders asked if the 66 2/3 percent return is the highest availability. Mr. Pew reported yes.

Mr. Baccari stated that UW has currently rolled over to Guarantee Life as a temporary measure, but that a final decision on whether to continue that policy must be made by May 15.

President Dubois noted that, with full involvement of Staff and Faculty Senate, UW has hired a consultant to review current insurance and health benefits. The intent of the review is to determine what benefits are currently available and what could be done better with changes. Art Gaudio, chair of the committee to review insurance benefits, reported that UW has increased payment on employee premium this year with no increase in benefits. Trustee Hunt asked if UW

would look at a self-funded pool. Trustee Saunders said the insurer for state employees is promoting PPOs. President Dubois noted that all options will be reviewed.

Trustee Ritthaler moved to approve Guarantee Life as the University's long term disability insurance carrier. Trustee Haynes seconded. Motion carried.

Trustee Ritthaler moved to approve the modification of the current University sick leave donation policy for all employees. Trustee Haynes seconded. Motion carried.

#### Modification on Board Retirement

It is proposed that the formula for the conversion of sick leave applied toward the state contribution for Group Health Insurance for "Board Retirees" be changed from one month coverage for each five days of sick leave (960 hours = two years), to one and one-half months (1.5/month) coverage for each five days of sick leave (960 hours = three years). Our current policy forces those, employees who retire at age 62 to obtain health insurance for one year. Making this change would assist those employees with health insurance coverage until they are eligible to enroll in Medicare at age 65.

During the last three calendar years (1997 through 1999) 78 employees have taken a Board Retirement, 21 in 1997, 24 in 1998, and 33 in 1999. Ages range from 46 through 76 and the average age at retirement time was 62. While eleven (11) of our employees opted to retire at age 62 when they would be eligible to start drawing social security, five (5) waited until 63. Was this because they would need to purchase one year insurance before they would have the benefit of Medicare? 41% of those that retired between 1997 and 1999 were between the ages of 62 and 65 while more than half of those employees (62%) were between the ages of 60 and 65. Implementing a change in the current policy would provide an additional benefit to these

employees and might provide an incentive to retire at an earlier age. In some instances this could provide a cost savings should the new employee be hired at a level below the incumbent.

Of the 31 board retirees from 1999, thirteen (13) were staff with an average sick leave balance of 964.29 hours and twenty (20) were faculty with an average sick leave balance of 2179.49 hours. The average salary at time of retirement for staff was \$28309 and for faculty was \$69,182, with a combined average salary of \$53,079. If these employees had retired from a state agency the average pay-off for their sick leave hours would have been \$12,250 (\$6,533 for staff and \$15,965 for faculty). The cost to the University to extend the insurance one year would be \$2,700/year per employee, based on \$225/month. This would amount to a total "pay-off" of \$8,100 per employee which is almost half the average amount they would have been entitled to from the State. For 1999 the additional cost would have been \$89,100.

There are a total of 111 employees who would become eligible for a board retirement during the next 3 years, 2000, 2001, and 2002. 49 employees will become eligible between 1/1/00 and 12/31/00. Between 1/1/01 and 12/31/01, 34 become eligible and 28 reach eligibility between 1 / 1/02 and 12/31/02. There were a total of 217 employees eligible for board retirement as of 12/31/99 who chose not to retire as of that time. 45 of those are 60 or older with 15 years of service (ages range from 61 through 76). The remaining 172 have 25 years of service with ages ranging from 47 through 77. Using the projection of 111 potential board retirees for the next three (3) years and the actual number of board retirees for the last three (3) years, 189 employees, the average number of board retirees is 31.5 per year.

If this change in policy is adopted, it is proposed it become effective July 1, 2000.

Trustee Ritthaler stated this item was moved to an Action Item during the Personnel Committee meeting on Thursday, May 11 and so moved for approval the modification of Board retirements regarding conversion of sick leave days effective immediately. Trustee Haynes seconded.

Mr. Baccari stated the modification proposed is to convert the 960 hours of sick leave application toward the state contribution from one month coverage for every five days of sick leave to one and a half months for every five days of sick leave.

Trustee Jorgensen commented on payment of long-term disability and to consider doing away with sick leave and replacing it with long and short-term disability. Trustee Schaefer asked about the cost per year if an employee is required to work to age 65 rather than 62.

Trustee Ritthaler called the question. Motion carried.

#### Discussion of Salary Administration

### **DRAFT**

#### **Proposed Procedure for Supplemental Pay Allocations—Midyear (SPAM)**

The following is a proposal for distributing the one-time moneys associated with the salary adjustment pool that the University received from the 2000 Legislature. For more information on these one-time moneys, please see the following web site:

<http://www.uwyo.edu/pulse/2000/March/salaryplan.htm>

The University's Executive Council has discussed the following policies.

1. Distribute SPAM in two-year increments in January, 2001 and 2002.

**Rationale:** This approach provides an opportunity to evaluate enrollment levels, before committing to the distribution of monies originally budgeted in anticipation of predicted tuition revenues.

2. Set distribution for 2001, pending evaluation of Fall 2000 enrollment and tuition levels.

**Rationale:** The Trustees' approved salary distribution plan anticipates the need to distribute as much as \$3M over a two-year period in one-time supplemental pay allocations. Assuming that 50% of this amount will be distributed in 2001, the actual amount available for distribution would be approximately \$1.39M (\$1.50M less 7.11% for employer-paid benefits). The rationale for spreading the distribution over two years is given above. If tuition revenues appear to be significantly below budgeted levels, both the SPAM and the continuing salary increase dollars projected for the second year of the biennium will require downward adjustment.

3. Distribute SPAM to departments and the units, but do not reserve any adjustment pools to be administered by the President or Vice President of Academic Affairs.

**Rationale:** Since these are one-time monies, they can have no permanent effect in addressing compression or equity issues. Therefore creating reserved pools adds work without effecting long-range improvements.

4. Distribute SPAM to all benefited full-time and part-time employees, regardless of income level.

**Rationale:** Although exclusion of highly paid individuals or of administrative personnel might be important symbolically, salary levels are below market levels across the board, and compression has affected nearly everyone, including some of our senior faculty with many years of service.

5. Distribute a pool of SPAM to each department and unit based upon the number of employees in the unit. Using this formula, the Budget Office would calculate the average amount available in each year of the biennium for each full- and part-time employee, then multiply that amount by the number of eligible full-time employees and half the amount by the number of eligible half-time employees in each unit.

**Rationale:** This formula-based approach gives each unit head a total amount of money with which to work in assigning one-time supplemental pay allocations.

6. Direct vice presidents, directors, and department heads to ensure that each SPAM pool is allocated in flat dollar amounts on the basis of merit. Transfer of SPAM funding between pools would not be an option. Instead, the SPAM must be distributed in toto to eligible employees in the pool associated with the department or unit. In addition, request that special attention be paid to meritorious staff at the low end of the salary scale.

**Rationale:** The goal here should be to use SPAM to help our most needy employees on a relative basis.

7. The SPAM distributed in 2001 should be made available to all employees placed on the University payroll prior to July 1, 2000. Similarly, the SPAM distributed in 2002 should be made available to employees placed on the payroll prior to July 1, 2001.

**Rationale:** This eligibility rule would permit us to reward employees who had joined the University after the cut-off date (January 1, 2000) for the continuing salary increases to be distributed in 2000-2001. But it would limit the benefit to employees with a minimum of six months of service.

8. Subject to the availability of funding, the SPAM would be made available to Section II employees on identical terms as apply to Section I employees.

**Rationale:** This has been the campus policy for ongoing salary increases for some time; it should also apply to the SPAM where funding permits. Special cases will need to be discussed with the Office of Research.

President Dubois distributed the proposed procedure for Supplemental Pay Allocation, Midyear. The legislature provided 66% of the funds for salary increases and UW must provide the remaining 34%. The President recommended that a conservative budget allocation methodology be used for the next biennium. Because of the proposed allocation method, the \$3 million that remains is not allocated and can be used as determined by the Board. The first year mid-year pay adjustment would occur in January 2001, the second in January 2002. Distribution in 2001 would be contingent upon tuition revenues. The salary dollars would be distributed to the departments and units based on employee numbers with no money coming off the top and all employees eligible of an increase.

President Dubois noted a decision is needed and the plan will come before the Board at the July meeting as an Action Item in order for the plan to be put in place for the second year of the biennium.



## **PHYSICAL PLANT AND EQUIPMENT COMMITTEE**

The Physical Plant and Equipment Committee met on Thursday, May 11, 2000 with the following members present: Dave Bonner, chair; Kathy Hunt, Pete Jorgensen, Ron McCue, Shelly Ritthaler, and Greg Schaefer. Trustee Bonner presented the following Information Items to the full Board.

### Archer Easement

HR Land Company, Casper, Wyoming, is currently developing their holding in Sections 33 and 34, Township 14N, Range 65W, Laramie County, Wyoming (a portion of the original Wyoming Hereford Ranch) into five to forty acre home sites. The University's Archer Research and Extension Center consists of most of Sections 27 and 28, which lie immediately north of Sections 33 and 34.

Prior to now, HR's developments have been west in Section 32, with access off the I-80 Campstool Interchange. Laramie County regulations require a minimum of two ingress/egress routes for home sites less than forty acres. Development in the areas owned by HR would require an additional ingress/egress. HR has requested an easement from the Archer Interchange, south down the common section line between Sections 27 and 28 on the existing gravel road known as Field Station Road. Just beyond where Field Station Road turns to the east, HR would request a new north-south easement of approximately 660 feet in length to the north boundary of Section 34.

HR's proposal is for Field Station road to be upgraded and paved to Laramie County standards with the county taking over any and all maintenance. Included in this roadway

easement would be a natural gas line and telephone trunk line easements from a point north of the I-80 Archer Interchange.

At the time of this report the required easement has not been identified by a land survey. If HR's project is successful, the potential for natural gas service to the Archer Station would greatly increase its feasibility. A map of the proposed easement is included on the following page.

Trustee Bonner noted the easement request and asked Mr. Baccari to elaborate on the narrative provided. Trustee Spicer asked what the impact would be on our operations at the Archer Station. Mr. Baccari responded that there would be no impact during the road building but once completed, there would be an increase in traffic. Trustee Jorgensen stated that if the County accepts the road as a county road, UW will not have any liability associated with it. Trustee Patrick stated that UW is not accepting a land donation but rather remuneration for granting of the easement.

The Physical Plant and Equipment Committee will return to this item via conference call in order to move forward as an Action Item in July.



Powell Land Sale

In 1982, the Trustees of the University of Wyoming leased 4.61 acres of Farm Unit "D", Powell Research and Extension Center to Northwest College, Powell, Wyoming, for a twenty-five year period. In the ensuing years, the Lessee, with Lessor permission, has built a livestock pavilion and drilled a water well on this parcel. In November 1999, UW was asked to consider a Northwest College motion to purchase the leased 4.61 acres, plus an additional 15.39 acres.

Since the original request, the University has hired an appraiser, Rick Six, Worland, Wyoming, to do two appraisals. One appraisal will address the 4.61 acres; the second will address the 15.39 acres of raw agricultural land. The appraisal reports are to be available about the first week of May. Recommendations on possible sale of this 20 acres will be made to the Trustees of the University of Wyoming at the July 2000 Trustee Meetings. A copy of the land that would be sold is shown on the following page.

Trustee Bonner noted the Powell Land Sale item and stated that the land in question lies south of Lane Seven. The sale is pending appraisal information. Northwest College has informed Trustee Bonner that they would like to purchase the land with one-time money prior to the end of the fiscal year. This item will be referred to Executive Committee via conference call for action.



Change Orders and Progress Reports

The following gives an accounting of the progress and activity of construction since the March 2000 Trustees meeting. Also reported are approved change orders to the Studio Addition for Fine Arts Building and Third Floor Ivinson Remodel.

**PROJECTS IN CONSTRUCTION**

**1. Renovation and Asbestos Abatement – Geology Department Library**

Architect: Gordor/South Group, Casper, Wyoming  
 Contractor: Renovation – Spiegelberg Lumber & Building Company, Laramie, Wyoming  
 Asbestos Abatement – DLM Incorporated, Denver Colorado  
 Bid Price: Renovation - \$54,900.00  
 Asbestos Abatement – \$34,480.00  
 Original Completion Date: Renovation – 1, February, 1999  
 Asbestos Abatement – 31, July, 1998  
 Present Completion Date: Renovation – 1, February, 1999  
 Asbestos Abatement – 7 August, 1998  
 Contract Substantial Completion Date: Renovation – 1, February, 1999  
 Asbestos Abatement – 7 August, 1998

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Administrative</b>	<b>Furnishings</b>	<b>Signage, Etc.</b>
Budget	\$983,170.00	\$61,020.00	\$579,380.00	\$58,000.00	\$28,970.00	\$250,000.00	\$5,800.00
Expended	\$937,846.02	\$61,020.00	\$579,380.00	\$31,104.05	\$21,359.23	\$239,182.74	\$5,800.00
Obligated	\$1,076.75	-0-	-0-	-0-	\$1,076.75	-0-	-0-
Un-obligated	\$44,247.23	-0-	-0-	\$26,895.95	\$6,534.02	\$10,817.26	-0-

Remarks: Final payment has been made to the general contractor. Final payment has now been made on the compact shelving contract.

**2. Third Floor Ivinson Remodel**

Contractor: Marshall Contracting, Inc.  
 Bid Price: \$96,374.00  
 Original Completion: 17 December, 1999  
 Present Completion Date: 17 December, 1999  
 Contract Substantial Completion Date: 17 December, 1999

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Administrative</b>	<b>Signage</b>
Budget	\$135,654.00	\$4,500.00	\$96,374.00	\$29,000.00*	\$4,820.00	\$960.00
Expended	\$108,255.82	-0-	\$96,374.00	\$11,079.85	\$801.97	-0-
Obligated	\$17,599.87	-0-	-0-	\$13,494.77	\$3,870.92	\$234.18
Un-obligated	\$9,798.31	\$4,500.00	-0-	\$4,425.38	\$147.11	\$725.82

Remarks: Certificate of Substantial Completion has been issued. A Certificate of Occupancy has been received from the City of Laramie Advertisement for final payment has begun.

\*Contingency Budget increased by \$19,400.00 for replacement of exterior windows on third floor.

**3. Studio Addition for Fine Arts Building**

Contractor: Spiegelberg Lumber and Building Company, Inc.

Bid Price: \$972,300.00

Original Completion Date: 27 June, 2000

Present Completion Date: 27 June, 2000

Contract Substantial Completion Date: 27 June, 2000

	<b>Total</b>	<b>Design</b>	<b>Construction</b>	<b>Contingency</b>	<b>Administrative</b>	<b>Equip</b>	<b>Other</b>
Budget	\$1,685,831.41	\$87,900.00	\$979,800.00	\$121,886.41	\$32,415.00	\$452,000.00	\$11,830.00
Expended	\$564,712.54	\$74,250.00	\$306,976.00	\$1,658.50	\$9,147.44	\$172,680.60	-0-
Obligated	\$682,746.12	\$13,650.00	\$665,774.00	-0-	\$3,322.12	-0-	-0-
Un-obligated	\$438,372.75	-0-	\$7,050.00	\$120,227.91	\$19,945.44	\$279,319.40	\$11,830.00

Remarks: Interior walls and pre-cast are in place. Roof deck has been installed and is ready for roofing. Control room floor is in place. Beam supporting existing wall into the opening to the “experimental theater” is now in place. Contractor continues to be approximately a week behind scheduled completion.

**4. Stadium Lighting**

Contractors: Simpson Electric Co., Inc. and Musco Lighting

Bid Prices: \$150,300.00 - \$304,000.00

Original Completion Date: 23 June, 2000

Present Completion Date: 23 June, 2000

Contract Substantial Completion Date: 23 June, 2000

	Total	Design	Construction	Lighting	Contingency	Admin.	Equip.
Budget	\$472,472.50	\$1,500.00	\$150,300.00	\$304,000.00	\$5,250.00	\$6,000.00	\$5,422.05
Expended	\$34,189.30	\$1,500.00	-0-	\$31,500.00	-0-	\$1,189.30	-0-
Obligated	\$428,222.05	-0-	\$150,300.00	\$272,500.00	-0-	-0-	\$5,422.05
Un-obligated	\$10,060.70	-0-	-0-	-0-	\$5,250.00	\$4,810.70	-0-

Remarks: Notice to proceed has been issued to Simpson Electric Company, Inc. University of Wyoming personnel are welding supports on the press box. Caisson drilling rig began drilling caissons on 11 April. Approximately 90% of the switch gear is on site. Simpson Electric has begun site lay-out.

**The following Change Orders are reported for the information of the Trustees.**

<b>Studio Addition for Fine Arts Building</b>				
<b>Change Order No. 1</b>				
Item 1	Modify supply air duct on roof-top units	Add		\$450.00
	Total Change Orders No. 1	Add		\$450.00
	<u>Statement of Contract Amount</u>			
	Original Contract Amount		\$972,300.00	
	Total Change Orders # 1		+ 450.00	
	Adjusted Contract Price		\$972,750.00	

<b>Third Floor Iverson Remodel</b>				
<b>Change Order No. 2</b>				
Item 1	Delete wood trim	Deduct		\$575.00
Item 2	Paint nine doors and add door stops	Add		\$1,000.00
Item 3	Add door hooks and electrical work	Add		\$985.39
	Total Change Order No. 2	Add		\$1,410.39
	<u>Statement of Contract Amount</u>			
	Original Contract Amount		\$96,374.00	
	Total Change Orders # 1 & 2		+23,732.22	
	Adjusted Contract Price		\$120,106.22	

Trustee Bonner called the attention of the Board to the change orders and progress reports presented in the Report.

### Quealy Plaza

President Dubois requested the Board to review the prepared drawings on Quealy Plaza which is proposed for construction on the east side of the Arts & Sciences Building. A donor has been identified that wants to make a contribution to UW for campus beautification and action needs to be taken in order to move forward. After further discussion and review, President Dubois requested Mr. Baalman to gather information on additional options.

### Scoreboard Proposal

President Dubois noted the colored photos included in the Trustees' packet. The new scoreboard will be installed on the North end of the stadium at a slightly different location from the current scoreboard. Options are to remove an existing tree or incur a cost of \$50,000-\$100,000. The Board authorized President Dubois to use his discretion in handling the matter.

### Pre-qualification of Contractors

President Dubois noted that when the Executive Committee decided on RAC bids, the Board asked if UW could pre-qualify bidders and if UW construction could or should have an observer on site. In researching the issue, Legal Counsel Dave Baker found that the DOT has the same language that UW has, which would indicate that we could pre-qualify bidders in the future. The Board consensus was that in the future they would like pre-qualify bidders.

Construction Observers (Letter of April 7, 2000)

President Dubois has corresponded with the Board regarding an observer on-site during construction projects. The RAC has come in under the bid and UW can afford to hire an observer for that project. Mr. Baalman's office and the architect will have observers on the site periodically. Trustee Jorgensen said it would be better to put this back on the architect to have a full-time representative to review the project. Trustee Haynes concurred and stated UW should not be in the middle of the project. Mr. Baalman reported the RAC contract states their representative will be on-site not less than twice a week and the architect will be on-site not less than twice a month. Trustee Schaefer asked about having a contract manager available full-time. Mr. Baalman would hire an observer if his office were to accept responsibility for the project.

Trustee Saunders noted the consensus is that we should develop a Board policy with flexibility regarding observers on-site. Trustee McCue said he is uncomfortable reviewing a policy on Friday and would prefer a policy be developed for discussion and action taken at the July meeting. After additional discussion, the Board requested a policy be prepared for review at the July Board meeting.

## **INVESTMENT COMMITTEE**

The Investment Committee of the Board met on Thursday, May 11, 2000. The following members were present: Tom Spicer, chair; Dave Bonner, and Ron McCue. The following items were presented to the full Board by Trustee Spicer.

### Fiscal Year 2001 Budgets: W.R. Coe Estate, W.R. Coe School, and Charles Chacey Kuehn Estate

Section 7-2 of Chapter VIII of the bylaws of the Trustees of the University of Wyoming provide that “each year the president of the University shall submit recommendations for allocations to programs from income produced from the management of endowment funds to the committee for approval and submission to the Trustees for adoption.”

The recommended fiscal year 2001 budget allocations for programs supported by the W.R. Coe and Charles Chacey Kuehn endowments are reported on the following page.

<b>Coe Kuehn Budgets</b>					
			Approved	Proposed	Percentage
			FY 2000	FY 2001	Change
<b>W. R. Coe Estate Funds</b>					
	Expenditures				
	American Studies Program		143,433	162,867	13.55%
	Coe Chair		41,491	47,113	13.55%
	Administrative Expenses		41,094	46,662	13.55%
	Total		226,018	256,642	13.55%
<b>W. R. Coe School Funds</b>					
	Expenditures				
	American Heritage Center		205,768	234,492	13.96%
	American Studies Program		9,885	11,265	13.96%
	Administrative Expenses		47,923	54,613	13.96%
	Total		263,576	300,370	13.96%
<b>Charles Chacey Kuehn Estate</b>					
	Expenditures				
	American Heritage Center		89,792	102,521	14.18%
	American Studies Program		107,718	122,988	14.18%
	College of Agriculture		91,462	104,428	14.18%
	Administrative Expenses		64,216	73,319	14.18%
	Total		353,188	403,256	14.18%
<b>Total all Programs</b>			<b>842,782</b>	<b>960,268</b>	<b>13.94%</b>
<b>Summary of All Budgets</b>					
	American Heritage Center		295,560	337,013	14.03%
	American Studies Program		261,036	297,120	13.82%
	Coe Chair		41,491	47,113	13.55%
	College of Agriculture		91,462	104,428	14.18%
	Administrative Expenses		153,233	174,594	13.94%
<b>Total all Programs</b>			<b>842,782</b>	<b>960,268</b>	<b>13.94%</b>

It is recommended that the Investment Committee recommend to the Trustees of the University of Wyoming approval of the FY 2001 budgets for the W.R. Coe and Charles Chacey Kuehn endowments.

Trustee Spicer recommended approval of the Coe-Kuehn budgets by the Board. Trustee Bonner seconded. Motion carried.

#### Quarterly Report on Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments managed by the University. The summary of the University-managed investments is shown on the following page.

UNIVERSITY OF WYOMING  
 FIXED INCOME INVESTMENTS  
 SUMMARY FOR THE PERIOD  
 1/1/00 - 3/31/00

	University Managed	
	Endowment Funds	University Funds
Beginning Balance 12\31\99	<u>171,297.29</u>	<u>58,869,621.17</u>
Ending Balance 3\31\00	<u>197,024.89</u>	<u>65,878,512.46</u>
Average Return	<u>5.78%</u>	<u>5.64%</u>

UNIVERSITY OF WYOMING  
 UNIVERSITY MANAGED ENDOWMENT FUNDS  
 SUMMARY FOR THE PERIOD  
 1/1/00 - 3/31/00

Investments, Beginning of Period		171,297.29
Add		
Received, Current Period	26,702.91	
Uninvested, Prior Period		
Deduct		
Uninvested, End of Period	<u>(975.31)</u>	25,727.60
Deduct		
Endowments Refunded	0.00	
Transfers to External Managers	<u>0.00</u>	0.00
Investments, End of Period		<u>197,024.89</u>

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of \$10,000.

Quarterly Report on Endowments

The quarterly investment report for the quarter ending March 31, 2000, provided by John A. Vann, Investment Advisor to the Investment Committee, will be distributed at the meeting.

Trustee Spicer mentioned the information shared on the quarterly reports. President Dubois noted that semi-annual reports are being provided for comparison between Foundation and Trustee Boards investments.

The next Investment Committee meeting is on August 10-11 in Cody and the Board is invited to participate.



## **COMMUNITY COLLEGE AND OUTREACH COMMITTEE**

The Community College and Outreach Committee met on Thursday, May 11, 2000 with the following members in attendance: Greg Schaefer, chair; Dave Bonner, Taylor Haynes, John Patrick, and Shelly Ritthaler. The following items were presented to the full Board by Trustee Schaefer.

### Creation of Events Planning Office

President Dubois reported that an Events Planning Office has been established on campus. This will provide a single point of contact, and one-stop shopping for consumers. The office should be self-sustaining within a two-year period.

Trustee McCue noted several previous events that were hosted on campus and the positive exposure they provided UW.

### e-College.com Business Report Summary

Executives from eCollege.com, the Online UW service provider, met with University of Wyoming faculty, staff and administrators on March 30, 2000, to present a summary of the development of Online UW during the first year of operation, and in comparison to other university partners who launched online campuses at the same time.

The history follows. Figure 1 shows the number of courses and the number of enrollments from Spring 1999 to Spring 2000. Figure 2 illustrates the tuition paid to the University of Wyoming from its online students over the past four semesters, and the student fees which the University of Wyoming has paid to eCollege.com for the provision of all services to these students. Figure 3 shows the courses and students listed by term. Figure 4 compares

Wyoming to all other eCollege.com partners who launched at the same time. These other partners are running an average of seven courses in the Spring of 2000, while UW Online is running 20 courses. Figure 5 shows how UW Online compares to these same partners in students per courses. The other partners are averaging 12 students per course in the Spring 2000 term and Wyoming is averaging 21 students per course. Figure 6 illustrates the number of courses UW Online is planning to offer for the next year, based on the development of the degree programs in Business Administration, Nursing, and Real Estate Certification, and the estimate of student enrollment growth. Figure 7 illustrates the growth potential based on several new initiatives proposed by eCollege.com, and Figure 8 translates this data into tuition income for Online UW.

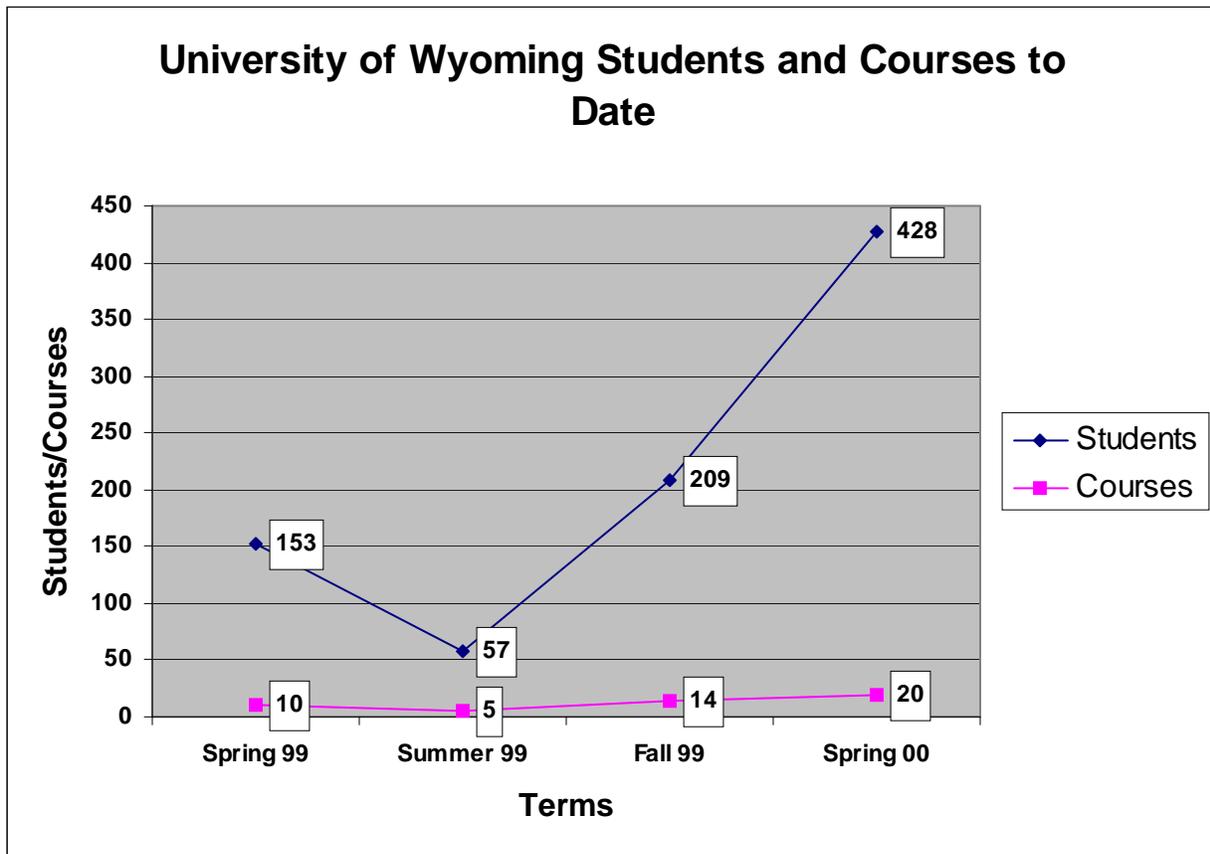
In addition to the data provided in the eCollege.com report, Figures 8, 9, and 10 prepared by The Outreach School indicate the impact of the addition of Online courses to the number of courses offered, credit hours delivered, and enrollments generated in UW Outreach courses offered to the citizens of Wyoming and beyond.

#### History of Account

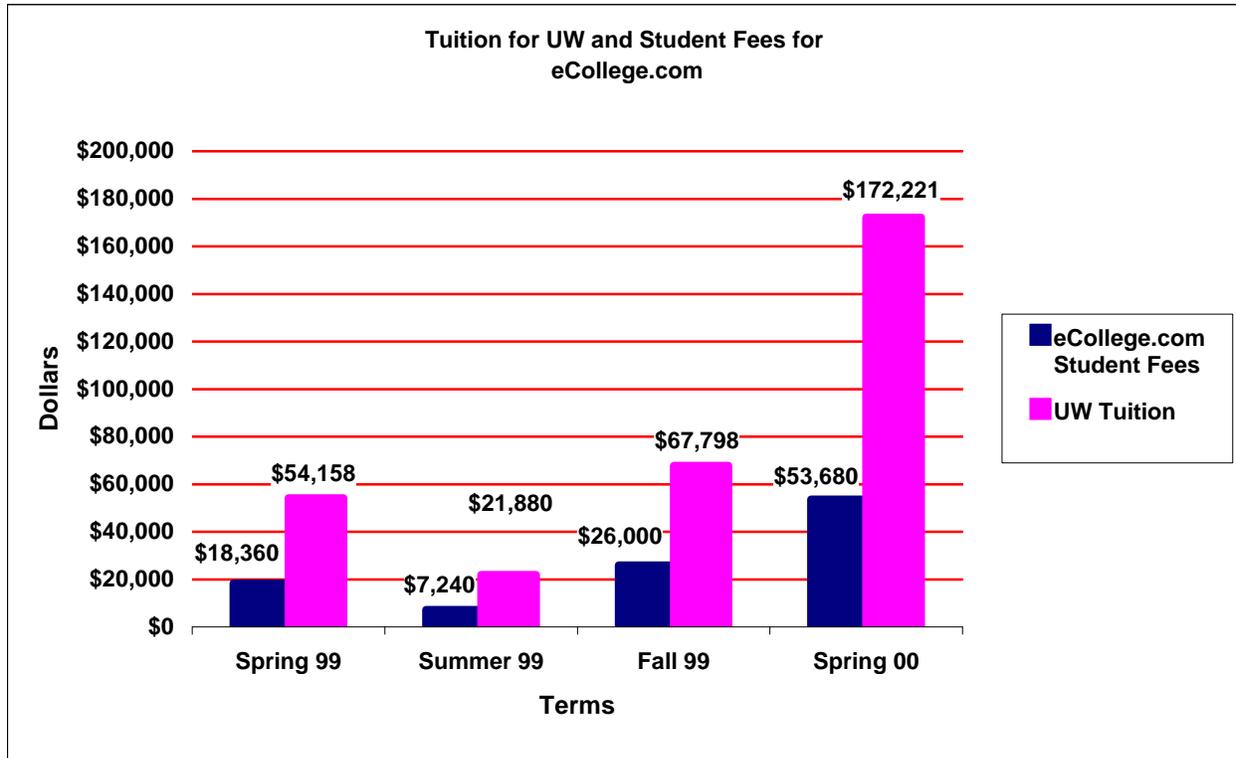
The University of Wyoming became eCollege.com's 17th Educational Partner in July of 1998. They signed a 2-for-1 course contract, paying \$30,000 for 20 courses and a virtual campus. They launched their campus and ran the first 10 courses in Spring of 1999. UW Online had 153 enrollments in these 10 courses. In the Summer 1999 term, they ran 3 new courses and 2 repeat courses, with 57 total enrollments. By Fall 1999, UW was running all 20 of their contract courses, with enrollments up to 209 students. This Spring, UW Online is running 22 courses and has 434 students enrolled in the online courses. This Spring represents their first

anniversary and they have almost three times as many students enrolled in their online program with eCollege.com. As of February 24, 2000, University of Wyoming has 49 Approved Course Slots, 45 of which have been developed by eCollege.com. UW Online has long term goals of developing courses for General Education and degree programs in Business, Nursing, Real Estate Certification, Adult Learning and Technology and Child Development. The online program has experienced significant student growth in only one year and has the potential for tremendous growth in years to come.

**Figure 1** shows the number of courses that have run through the University of Wyoming Online and the number of enrollments that have made up these courses. UW Online had a significant increase in enrollments this Spring.



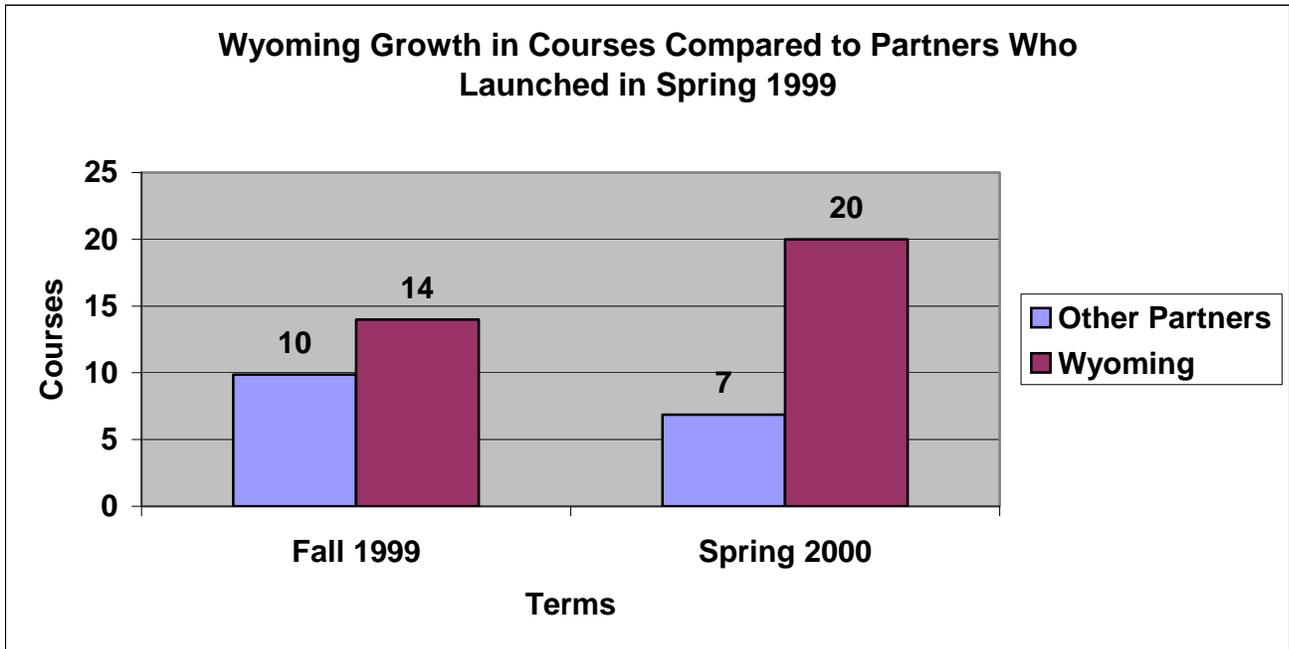
**Figure 2** illustrates the tuition paid to the University of Wyoming from its online students over the past four semesters. This figure also illustrates the student fees that the University of Wyoming has paid to eCollege.com for these enrollments.



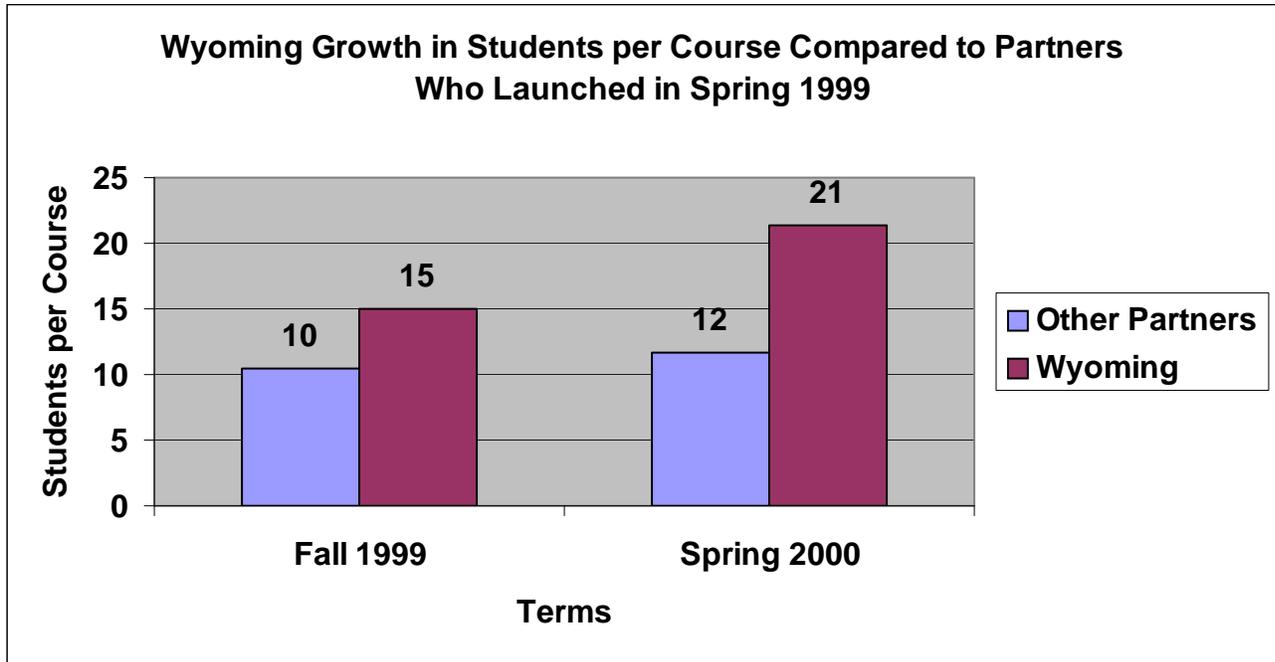
**Figure 3** shows the courses and students listed by term.

	Course #	Course Name	Sp 99	Sum 99	F 99	Sp 00	Cum. Total	Avg.
1	ADED-5050	The Adult Learner			14		14	14
2	ADED-5510	Adult Education Movement USA				13	13	13
3	ADED-5880	Race, Class and Gender: Legal and Ethical Issues in Adult Learning and Technology	0	13			13	13
4	AGEC4890-5890	Western Integrated Resource Education - WIRE				16	16	16
5	ANSCZOO4120	Principles of Mammalian Reproduction			5	11	16	8
6	ASTR-1050	Survey of Astronomy				14	14	14
7	ASTR-1070	The Earth: Its Physical Environment		14	24		38	19
8	BUSN-5500	Professional Management Skills: Real Estate Appraisal	12	4	7	6	29	7
9	DCSI-3210	Production and Operations Management				21	21	21
10	ECON-2100	Introduction to the Economics of Money, Banking and Financial Markets	13	13	3	21	50	13
11	EDFD-5530	Introduction to Research	15			26	41	21
12	FCSC1141	Principles of Human Nutrition			22		22	22
13	FCSC-2121	Child Development	12			29	41	21
14	FCSC-4112	Family Decision Making	3		6	20	29	10
15	FCSC-4127	Directing Preschool and Daycare Programs			19		19	19
16	FIN-3250	Managerial Finance				19	19	19
17	ITEC-5020	Technology and Distance Education				26	26	26
18	ITEC-5160	Introduction to Instructional Design	13				13	13
19	ITEC-5480	Short Course in Distance Education Management		13			13	13
20	ITEC-5510	Instructional Telecommunications			9		9	9
21	MGT-4400	Industrial Relations Administration	4		5	12	21	7
22	MGT-4410	Human Resource Management	11		4	37	52	17
23	MOLB-3610	Principles of Biochemistry			6		6	6
24	NURS3020	Family as Client				33	33	33
25	NURS3630	Health Promotions				9	9	9
26	NURS4250-4450	Professional Roles				21	21	21
27	PHCY4450	Pathophysiology				32	32	32
28	PHYS1050-1090	Concepts of Physics				19	19	19
29	PSYC-2210	Drugs and Behavior	37		48	43	128	43
30	RELI-1000	Introduction to Religion	33				33	33
31	STAT-2000	Statistics and the World			37		37	37
		<b>TOTALS</b>	<b>153</b>	<b>57</b>	<b>209</b>	<b>428</b>	<b>847</b>	
		<b>Number of Courses Offered for Term</b>	<b>10</b>	<b>5</b>	<b>14</b>	<b>20</b>	<b>49</b>	
		<b>Average for Term</b>	<b>15</b>	<b>11</b>	<b>15</b>	<b>21</b>	<b>17</b>	

**Figure 4** compares Wyoming to all other eCollege.com partners who launched at the same time (Spring 1999). These other partners are running an average of seven courses in the Spring of 2000, while UW Online is running 20 courses.



**Figure 5** shows how UW Online compares to these same partners in students per course. The other partners are averaging 12 students per course in the Spring 2000 term and Wyoming is averaging 21 students per course.



Research Information

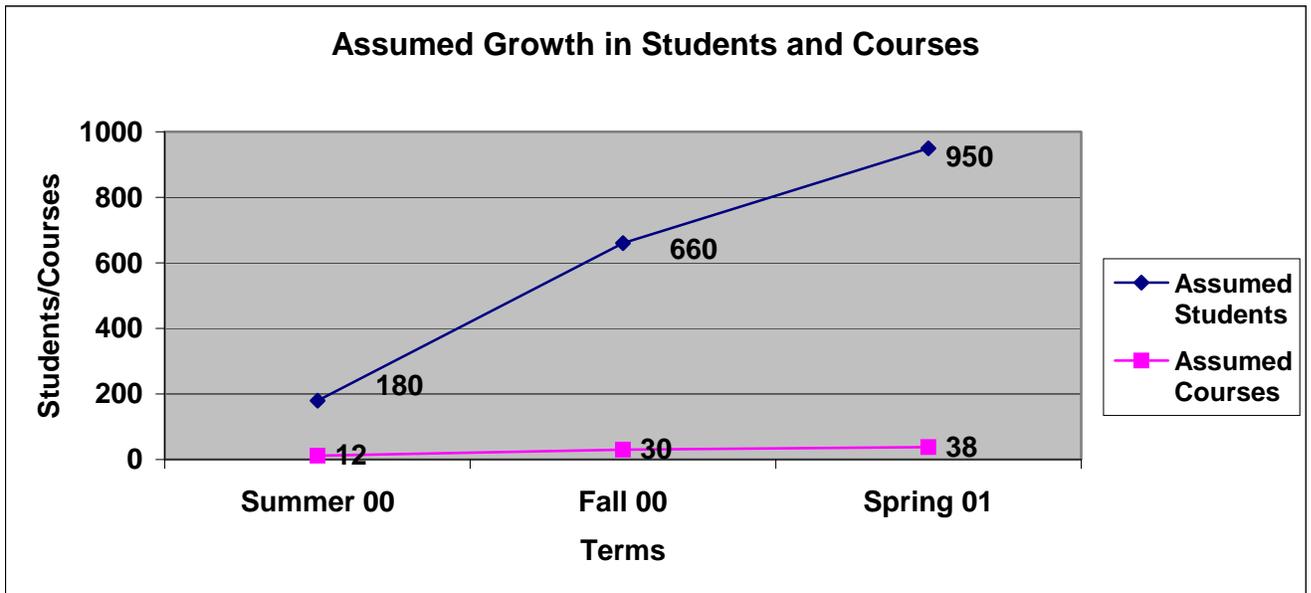
Demographics of students enrolled in courses offered through eCollege.com Educational Partners compared to the University of Wyoming demographic data.

	eCollege.com	University of Wyoming
<i>Average Age</i>	32	31.8
<i>Percent Female</i>	75.7 %	64 %
<i>Work 30+ Hrs/Week</i>	69.8 %	68 %

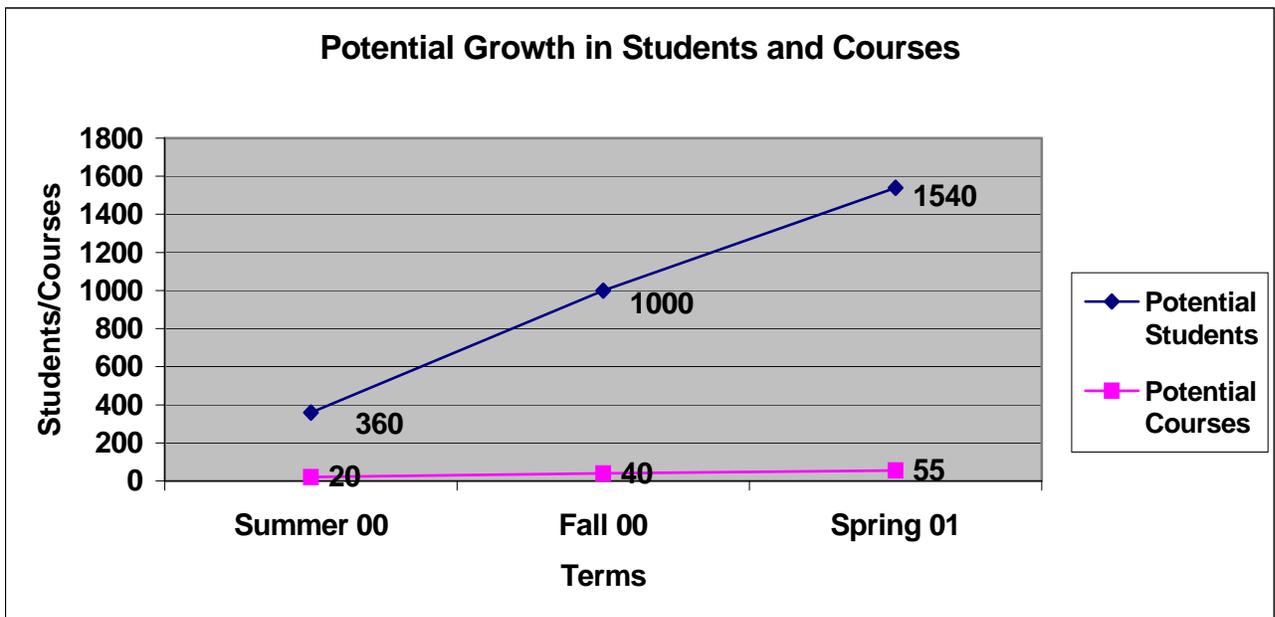
### Future and Potential Growth

Since the University of Wyoming began offering courses online with eCollege.com in the Spring of 1999, they have experienced an increase in student enrollments in each academic term. We believe this is directly associated with the leadership of the program, the number of courses offered online, new degree programs online, and limited amount of marketing. Based on performance information so far, we can only conclude that if UW Online continues to grow at this rate, that student numbers will continue to increase as well. If these new initiatives are developed and new programs are marketed, enrollments will increase substantially as well. This will ultimately increase the revenues generated in the online program and provide additional funds necessary for continued growth as well as new faculty training.

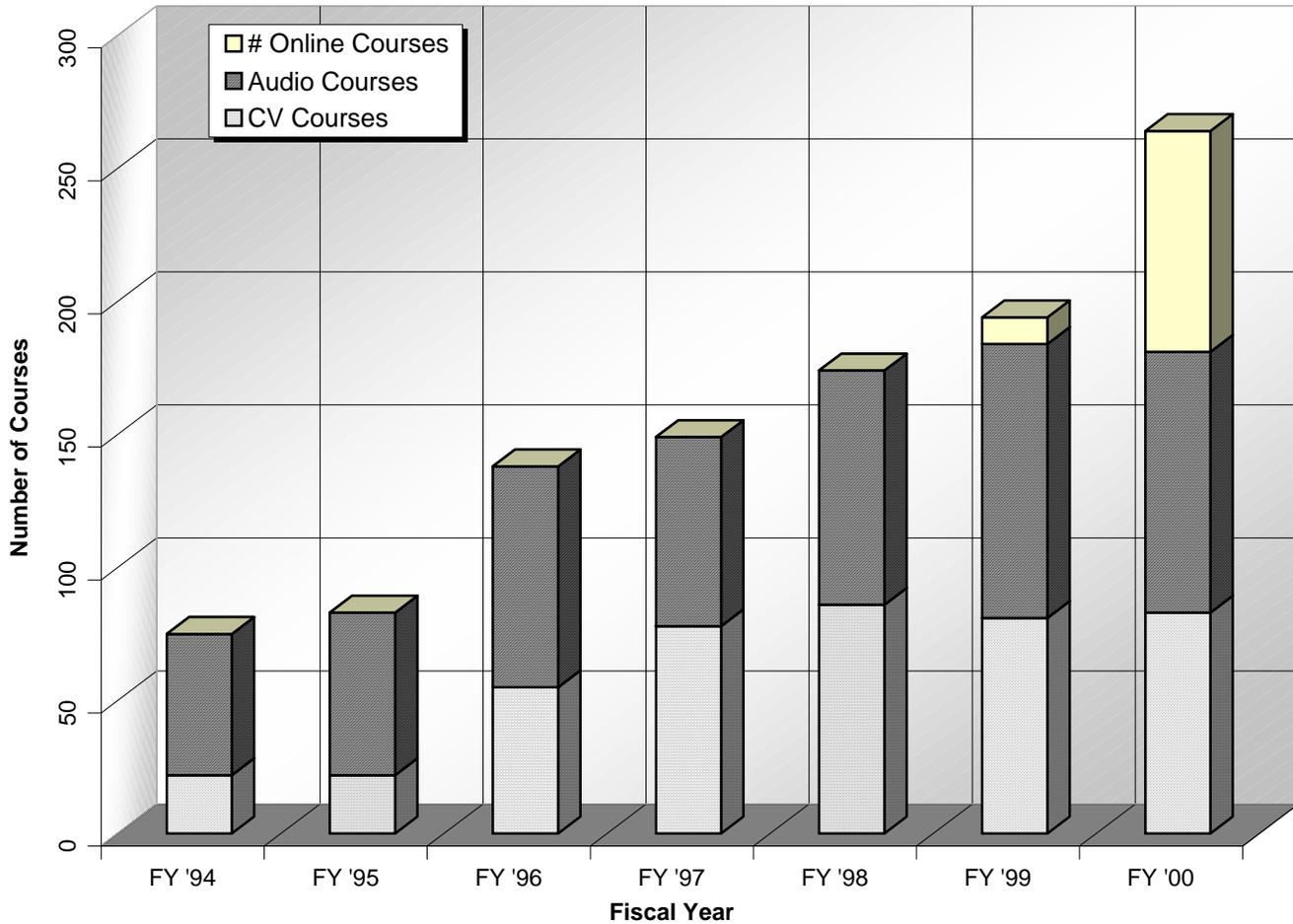
**Figure 6** illustrates the number of courses UW Online is planning to offer for the next year (Spring 01 is estimated). The student numbers are based on taking the average number of students per course from 15 to 25 by Spring of 2001.



**Figure 7** illustrates the growth potential based on new initiatives proposed by eCollege.com.



**Figure 8**  
**The Outreach School**  
**Number of Audio Teleconference, Compressed Video and Online Courses Delivered**  
**FY 1994 - FY 2000**



Dr. Judy Powell talked about on-line classes and noted an end-of-the-year business report had been made. Trustee Spicer asked about costs associated with e-college.com. Dr. Powell noted this is just another to provide services to our students.

Dr. Powell stated she wants to recognize all graduates in the state and not only those that are able to attend commencement ceremonies on campus. Graduation ceremonies have been planned for Powell, Casper, Torrington, and Newcastle. Ceremonies for Rawlins and Cheyenne students will be held in Laramie. She encouraged Board members to attend ceremonies in their local community.

Trustee Hammons reported that she learned at a recent meeting of teachers that all outreach offices provide for college classes and the Bighorn Basin has been terribly neglected. It was her request that the area become a priority in the near future.

## **ATHLETIC COMMITTEE**

The Athletic Committee of the Trustees met on Thursday, May 11, 2000. The following members were in attendance: Jerry Saunders, chair; Dave Bonner, Ron McCue, John Patrick, and Greg Schaefer. The following Information Items were presented to the full Board by Trustee Saunders:

### NCAA Peer Review Report

Mr. Scott Farris, Chair of the NCAA Peer Review, reported the reviewers were very complimentary and positive of UW athletics and he hopes that UW will be certified without conditions. The team report should be available soon with a UW comment period of several weeks. The final report will be submitted to the NCAA commissioner who will make his announcement in November. Scott was complimentary of the great support and campus participation.

### Revised Intercollegiate Athletics Department Mission Statement

Director Lee Moon didn't bring this document to the meeting but it is part of the NCAA Peer Review and may be found in that documentation.

### 1999-2000 Athletic Teams Accomplishments

Mr. Moon noted some of the team accomplishments of late: Jordan Lintz, placed 1<sup>st</sup> in conference in women's golf; David Hearne, finished 8<sup>th</sup> in men's golf; Josh Davis, was invited to try out for the USA basketball team and made it to the final 30.

Coaches are still in the process of recruiting, although there aren't as many scholarships to distribute this year. UW has signed eight Wyoming athletes this year in various sports.

Scoreboard/Video Replay/Sound System for War Memorial Stadium and Arena Auditorium

The new scoreboard will be installed on the north end of the stadium and will not obstruct the RAC. It will include a video replay board, clock, the score, 25-second clock, ball possession and instant replay. There is also an area for advertising. Trustee Hammons asked about the camera crew. Mr. Moon said there will be one full-time position for directing and programming and the rest of the work will be done by GA's. Trustee Bonner noted the large scoreboard will interfere very little with line-of-sight from the upper deck of the RAC.

Dave Baker reported the UW is free of the Office of Civil Rights as all UW's Title IX issues have been addressed and UW is in compliance. Trustee McCue asked Mr. Moon to extend to Barbara Burke the Board's profound thanks. He continued that this was the result of fine management, good control, lots of options, and he congratulates the Athletics Department on this achievement.

Mr. Moon mentioned that UW will televise 10 of the 11 football games on national or regional television. All away games will be televised to Wyoming. The Homecoming game with San Diego State will be Saturday evening and the Homecoming Dinner will be held on Friday night. Mr. Moon stated there is a value of \$1,000,000 for each game for institutional coverage.

## **COMMITTEE OF THE WHOLE**

### UW Research Corporation Board Appointments

The Board of Directors of the University of Wyoming Research Corporation has resolved that the membership of that Board be reduced from twelve to seven directors. The By-laws of UWRC state:

B. The number of Directors may be increased or decreased from time to time by resolution of the Board of Directors, which action shall not take effect unless and until ratified by the Board of Trustees of the University of Wyoming, provided that there shall be no less than five members of the Board of Directors.

Therefore, it is recommended that the Trustees of the University of Wyoming ratify the decrease in the membership of the Board of Directors of the University of Wyoming Research Corporation to seven members and that the following UWRC Directors be appointed for one year terms:

Mr. Brent Erickson

Dr. Ovid (Gus) Plumb

Mr. Tucker Fagan

Mr. Richard Willson

Dr. William Gern

Lt. General (Ret.) Thad Wolfe

Ms. Dolores Kern

Trustee Spicer moved for approval of the UW Research Corporation board appointments as presented in the Report. Trustee Bonner seconded. President Dubois stated the Board reduction from 12 to 7 members was consistent with the presentation of the T-WY Corp. Trustee Hammons noted two of the members of the Board are UW employees and how does that affect UW. Trustee Bonner said it does not significantly increase exposure to UW.

Trustee Spicer called the question. Motion carried. Trustees Haynes and Jorgensen abstained.

#### Incentive Contract

Trustee Spicer moved for approval of the President's deferred compensation contract for 1999-2000. Trustee True seconded. Motion carried. President Dubois requested Mr. Baker to redraft his contract to reflect approved changes.

#### Basketball Contract

Trustee Hunt moved to approve the contract of the head basketball coach and to authorize President Dubois to move forward. Seconded by Trustee Bonner. Motion carried.

#### Purchase Agreements

Trustee Spicer moved for approval granting the President authority to execute purchase agreements on behalf of the Board. Trustee McCue seconded. Motion carried.

#### Winter Closure

President Dubois recommended to the Board that UW close between Christmas and New Year's in December, 2000. He stated the dates would be December 27-29 and feels it is appropriate to continue making this a year-by-year decision as the Board previously requested.

Trustee Spicer moved for approval the continuation of Winter Closure as presented by President Dubois. Trustee McCue seconded. Motion carried.

#### UW Research Corporation By-law Revisions

As part of its diversification efforts, the University of Wyoming Research Corporation has determined to restate its By-law which relates to the designation and duties of its officers.

Officers of UWRC and their duties have been redefined to bring the By-laws into line with actual practice within UWRC and at Western Research Institute.

Therefore, it is recommended that the Trustees of the University of Wyoming ratify the following amendment to the By-laws of the University of Wyoming Research Corporation as approved by the UWRC Board of Directors.

**RESOLVED**, that the Amended Bylaws of the University of Wyoming Research Corporation (a Wyoming nonprofit corporation) be and are hereby amended at Article IV, to read in its entirety as follows:

ARTICLE IV  
Officers

1. Officers of the Board of Directors. The officers of the Board shall be the Chairperson of the Board, Vice Chairperson of the Board and such other officers of the Board as the Directors may elect. The Chairperson shall preside at all meetings of the Board of Directors and the Executive Committee. In the absence of the Chairperson at any meeting of the Board of Directors, the Vice Chairperson of the Board shall preside. In the absence of the Chairman and Vice Chairman of the Board at any such meeting, a temporary presiding officer shall be elected at the meeting. Unless a Secretary of the Board is elected by the Board, the Secretary of the corporation shall act as recording secretary for meetings of the Board of Directors.

2. Officers of the Corporation.

A. *Offices.* The officers of the corporation shall be the President of the corporation, the Chief Executive Officer of Western Research Institute, one or more Vice Presidents (the number thereof to be determined by the Board of Directors), one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be elected in accordance with the provisions of this Article. In the absence of the President, or in the event the Presidency is vacant, the Chief Executive Officer of Western Research Institute shall have the authority and duties of the President. The Board of Directors may appoint such other officers as it shall deem desirable, such officers to have the authority and perform the duties prescribed, from time to time, by the Board of Directors. Any two or more offices may be held by the same person, except the offices of President and Secretary.

B. *Election and Term of Office.* Officers of the corporation shall serve at the pleasure of the Board of Directors. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his or her successor shall have been duly appointed. Members of the Board of Trustees or employees of the University of Wyoming shall be eligible to serve as officers, employees or agents of the corporation. The corporation shall report annually to the Board of Trustees of the University of Wyoming the names of any University of Wyoming Trustees, officers or employees serving as officers, employees or agents of the corporation during the preceding year, the amount of compensation paid, and the capacity in which paid.

C. *Resignation and Removal.* Any officer may resign at any time by giving written notice thereof to the Secretary of the corporation. Such resignation shall take effect on the date specified therein and no acceptance of the same shall be necessary to render the same

effective. Any officer elected or appointed by the Board of Directors may be removed by a vote of the majority of the entire Board of Directors whenever in its judgment the best interests of the corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

D. *Vacancies.* A vacancy in any office of the corporation because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors at any meeting thereof.

### 3. Duties of the Officers of the Corporation.

A. *President.* The President shall be the principal executive officer of the corporation and shall in general supervise and control all of the business and affairs of the corporation. The President may sign, and, where necessary, with the Secretary or any other proper officer of the corporation, contracts or other instruments which the Board of Directors has authorized to be executed pursuant to Article VII, unless expressly delegated by statute to some other officer or agent of the corporation. The President shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

B. *Chief Executive Officer of Western Research Institute.* The Chief Executive Officer shall be the principal executive officer of the corporation's operating division, Western Research Institute ["WRI"], and shall in general supervise and control all of the business and affairs of WRI. The Chief Executive Officer may sign, and, where necessary, with the Secretary or any other proper officer of WRI, contracts or other instruments which the Board of Directors has authorized to be executed pursuant to Article VII, unless expressly delegated by statute to some other officer or agent of the corporation. The Chief Executive Officer shall perform all duties incident to the office of Chief Executive Officer and such other duties as may be prescribed by the Board of Directors from time to time. In the absence of the President, or in the event the Presidency is vacant, the Chief Executive Officer of WRI shall have the authority and duties of the President of the corporation.

C. *Vice President.* In the absence of the President or in event of his or her inability or refusal to act, the Vice President (or in the event there be more than one Vice President, the Vice Presidents in the order of their election) shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

D. *Chief Financial Officer.* A Vice President, Treasurer or agent of the corporation shall be designated Chief Financial Officer ["CFO"]. If required by the Board of Directors, the CFO shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or sureties as the Board of Directors shall determine. The CFO shall have charge and custody of and be responsible for all funds and securities of the corporation; receive

and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of the corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VII of these bylaws; and in general perform all the duties incident to the office of CFO and such other duties as from time to time may be assigned to him or her by the Board of Directors or by the President.

E. *Secretary*. The Secretary, or an Assistant Secretary, shall give notice of each meeting of the Board of Directors and of such other committees of the Board of Directors for which notice is required in accordance with the provisions of these bylaws or as required by law; shall record all action taken at each such meeting in a book or books kept for that purpose, be custodian of the corporation records and of the seal of the corporation, and see that the seal is affixed to all documents, the execution of which on behalf of the corporation under its seal is duly authorized in accordance with the provisions of these bylaws, keep a register of the post office address of each Director which shall be furnished to the Secretary by such Director, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the Board of Directors or by the President. In the absence of the Secretary and an Assistant Secretary at any meeting, a secretary *pro tempore* shall be appointed by the presiding officer.

F. *Assistant Treasurers and Assistant Secretaries*. If required by the Board of Directors, the Assistant Treasurers shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the Board of Directors shall determine. The Assistant Treasurers and Assistant Secretaries, in general, shall perform such duties as shall be assigned to them by the CFO or the Secretary, respectively, or by the President.

President Dubois noted this is a more explicit statement of the duties of Board members.

Mr. Baker said the changes must be ratified but there is not urgency on the ratification. The Board requested that the By-law Revisions be prepared with changes noted and represented at the July meeting.

Support Services Steering Committee

The Support Services Plan Draft was distributed at the meeting. Dr. Allen encouraged the Board to make comments on the draft. The Plan will be reviewed by administration at the Executive Council Retreat in June. Dr. Allen stressed that this is a work-in-progress.

Development Report

Mr. Ben Blalock reported that UW has reached \$12 million to date in cash compared to last years \$12.1 million. He anticipates that cash will be at \$13-14 million with an outside possibility of a major gift this year or next. Mr. Blalock said UW is moving in the right direction and is averaging over \$15 million a year. He feels the major campaign will be launched and completed successfully.

**FY 2000 Monthly Gift Report through March 2000**

Compares funds raised in the current fiscal year to funds raised in the previous fiscal year. Current month gifts are also shown.

<b>ALL GIFTS</b>														<b>ANNUAL FUND GIFTS</b>			
<b>FUND</b>	<b>FY 2000 GOALS</b>	<b>Month</b>		<b>FY 2000 to date</b>		<b>FY99 to same date</b>		<b>FY00 GOALS</b>	<b>Month</b>		<b>FY 2000 to date</b>		<b>FY99 to same date</b>				
		<b>DNRS</b>	<b>AMOUNT</b>	<b>DNRS</b>	<b>TOTAL</b>	<b>DNRS</b>	<b>TOTAL</b>		<b>DNRS</b>	<b>AMOUNT</b>	<b>DNRS</b>	<b>TOTAL</b>	<b>DNRS</b>	<b>TOTAL</b>			
<b>A &amp; S</b>	\$ 1,320,000	222	\$91,033	2503	\$1,026,653	2731	\$1,002,979	\$ 311,000	202	\$ 28,258	2171	\$314,463	2127	\$220,054			
<b>AGRIC</b>	\$ 750,000	125	\$4,409	1225	\$614,376	1204	\$432,629	\$ 118,500	110	\$3,524	938	\$106,412	1105	\$98,624			
<b>BUSINESS</b>	\$ 500,000	106	\$9,660	1071	\$235,517	1218	\$172,616	\$ 85,000	99	\$5,310	998	\$88,103	1138	\$66,857			
<b>EDUCATION</b>	\$ 310,000	98	\$3,593	969	\$254,121	1035	\$124,742	\$ 42,500	98	\$3,593	941	\$33,014	967	\$32,834			
<b>ENGR</b>	\$ 2,300,000	152	\$42,209	1705	\$2,267,365	1879	\$1,558,309	\$ 232,000	142	\$16,359	1647	\$209,036	1673	\$167,147			
<b>HEALTH SCI</b>	\$ 800,000	72	\$3,857	762	\$242,417	851	\$145,613	\$ 52,250	71	\$2,857	723	\$46,947	734	\$42,924			
<b>LAW</b>	\$ 250,000	40	\$6,374	338	\$100,352	356	\$242,555	\$ 35,000	39	\$2,374	322	\$43,604	323	\$24,252			
<b>STUD AFFRS</b>	\$ 80,000	150	\$4,190	1262	\$73,126	1527	\$28,365	\$ 37,500	150	\$4,190	1258	\$27,860	1524	\$27,800			
<b>AHC</b>	\$ 700,000	44	\$5,935	249	\$909,903	261	\$137,777	\$ 30,000	44	\$5,935	237	\$32,051	232	\$15,759			
<b>ALUMNI</b>	\$ 55,000	21	\$1,470	180	\$30,780	209	\$46,445	\$ 5,000	5	\$120	28	\$6,805	25	\$6,490			
<b>ART MUS</b>	\$ 150,000	41	\$8,785	511	\$139,615	352	\$105,048	\$ 31,750	37	\$3,385	228	\$25,901	43	\$13,488			
<b>ATHLETICS</b>	\$ 2,750,000	39	\$76,095	4281	\$2,687,487	3724	\$1,077,313	\$ 19,750	7	\$445	3798	\$698,928	75	\$10,590			
<b>IENR</b>	\$ 200,000	12	\$2,789	83	\$197,722	74	\$176,733	\$ 50,250	10	\$1,385	74	\$53,818	50	\$41,460			
<b>LIBRARY</b>	\$ 90,500	70	\$2,220	397	\$39,369	297	\$80,925	\$ 36,000	69	\$1,590	386	\$25,641	277	\$29,986			
<b>UNIV. FUND</b>	\$ 150,000	92	\$2,175	984	\$122,680	1001	\$114,543	\$ 150,000	88	\$7,675	982	\$121,196	960	\$94,834			
<b>KUWR</b>		668	\$24,786	4868	\$252,924	3978	\$184,525		667	\$24,396	4843	\$247,087	17	\$688			
<b>OTHER</b>	\$ 1,594,500	66	\$4,976	787	\$1,441,129	350	\$2,809,788	\$ 36,500	49	\$931	505	\$50,808	203	\$36,342			
<b>GIFTS NOT YET BOOKED</b>					\$593,049												
<b>TOTAL</b>	<b>\$12,000,000</b>	2,018	\$294,554	22,175	\$11,228,585	21,047	\$8,440,907	<b>\$1,273,000</b>	1,887	\$112,326	20,079	\$2,131,672	11,473	\$930,126			

**\*\*Total Dnrs do not reflect Column totals. Donors may give to more than one dept/division.**

### Faculty Awards

#### Beatrice Gallatin Beuf Golden Apple Teaching Award

The Golden Apple Teaching Award was established in 1986 by Mrs. Beatrice Gallatin Beuf to recognize teaching excellence in freshman-level courses in the College of Arts and Sciences. The award includes a \$2,500 stipend. This year's recipient is Susan A. Frye, Associate Professor in the Department of English.

#### John P. Ellbogen Meritorious Classroom Teaching Awards

The John P. Ellbogen Meritorious Classroom Teaching Awards, which include grants of \$2,500 each, are made possible by a fund established in 1969 by John P., Ellbogen to "foster, encourage, and reward excellence in classroom teaching at UW." This year's recipients are: Robert S. Belser, Associate Professor, Department of Music; Judith Z. Ellsworth, Assistant Professor, Department of Elementary and Early Childhood Education; Vicki Lindner, Associate Professor, Department of English; Frank J. Rahel, Professor, Department of Zoology and Physiology; and Mark E. Ritchie, Assistant Professor, Department of Art.

#### John P. Ellbogen Outstanding Graduate Assistant Award

Nominations for the John P. Ellbogen Graduate Teaching Assistant Awards were received from faculty, students, staff, and academic professionals. Criteria used in the selection process include teaching effectiveness as judged by students, department heads or chairs, and supervising faculty, ability to manage the teaching assignment, and efforts made by the assistant to improve his or her teaching effectiveness. Recipients of this year's awards and receiving grants of \$1,500 are: Melinda K. Adams, Family and Consumer Sciences; Jeffrey Brian Helms, Chemistry; Nicole M. Korfanta, Zoology and Physiology; Gaelle M. Le Yaouanc, Modern and

Classical Languages; Petra Johanna Mayer, Communications and Mass Media; Michael James McKenna, Electrical Engineering; Debra D. Parkinson, Elementary and Early Childhood Education; Brent E. Petermann, Modern and Classical Languages; Laura M. Pigg, English; Brian C. Welch, Geology and Geophysics; and Nina M. Zitani, Entomology/Renewable Resources.

Hollon Award for Teaching Excellence in Off-Campus Programs

The Hollon Award is given to an individual selected for outstanding teaching in the outreach program. The selection is made from student evaluations and letters of nomination. This year's recipient is Peter J. Pizor, Professor, Department of Political Science. Dr. Pizor will receive a \$1,000 stipend.

George "Duke" Humphrey Distinguished Faculty Award for 2000

The Humphrey Award recognizes teaching effectiveness, distinction in scholarly work, and distinguished service to the University and State, and carries a \$2,800 stipend. This year's recipient is Professor Margaret M. Murdock, Dean of UW/CC.

President's Achievement Awards

The President's Achievement Award is presented to faculty whose creative activities have brought credit and distinction to them and to the University. The award recipient was selected from nominations from across the campus. Susan A. McKay, Professor, School of Nursing, was selected for this year's award and will receive a stipend of \$2,500.

UW Alumni Association/Wyoming Student Alumni Association Outstanding Faculty Award

The University of Wyoming Alumni Association and the Wyoming Student Alumni Association are presenting this year's faculty award, which includes a \$500 stipend to David E. Legg, Associate Professor, Department of Renewable Resources.

Trustee True noted the faculty awards need to be acknowledged. He said these are outstanding individuals and he wanted to emphasize the contributions behind the gifts from Bea Beuf, Jack Ellbogen and others. Trustee Hammons called special attention to the George Duke Humphrey that is awarded to Maggie Murdock and that the Board should make special note of her contribution to the State. President Dubois said a dinner is being held to honor the recipients the evening of May 12.

#### Staff Awards

Employee of the Year – Patricia Thompson

Jody S. Humphrey Inspirational Staff Award – Julianne Davis

Meyer Family Outstanding Staff Service Awards – Barb Rouse and Claoma Woodall

Off-Campus/Outreach Award – Susan Rea and Patty Thompson

Staff Senator Award – Lana Craig

Student's Choice – Donna Richardson

Staff Incentive Award – Kimm Malody, Enid Teeter and Christine Clements

Unsung Hero Award – Jennifer Durer, Glenda Crabtree and Gary Budnick

President Dubois noted the staff awards were announced and presented at the Staff Recognition Day. The recipients will also be honored at the pre-commencement dinner on May 12.

#### AGB/BOT Retreat

Trustee Spicer gave a retreat update and asked the Board to complete the AGB questionnaire distributed earlier. Survey results will be compiled and passed on to the facilitator

prior to the retreat for his preparation. Trustee Spicer also distributed Board goals that have been identified and need to be considered. The retreat will be held August 19-20 at Jackson Lake Lodge. The University Foundation is holding a picnic the afternoon of August 20 and he encouraged the Board members to attend.

President Dubois stated that some of the survey questions aren't a right fit with our Board operation but to respond as best one can. The facilitator is Dr. Terry McTaggart from the University of Maine.

#### Briefing on Development of T-WY Corporation

Scott Smith was on hand to give the report on this item for WRI. He noted that the UWRC Board will be appointed by the Board of Trustees.

Mr. Steve Aron reminded the Board about the principle tax reason why the Board would want to set up T-WY Corp. It is not primarily a liability decision but rather the threat to the 501c-3 status should T-WY Corp become financially successful. The for-profit subsidiary makes money, and taxes people for products provided. If they choose to send the collected taxes to WRI, there is no tax on the dividend.

Trustee Bonner asked how the income flows from UWRC to the University to benefit UW. President Dubois noted he is on the Board and will be involved in that on going process..

Trustee Bonner asked why all seven directors are elected for one year. Mr. Smith reported it is part of the by-laws.

Trustee Schaefer asked if the employees will be transferred into the corporation from UW. President Dubois reported the T-WY Corp. staffing could be a different set of employees. Dr. Gern said WRI employees are employed by WRI only; they are not UW employees.

Trustee Schaefer asked if the Board of directors will be compensated. Mr. Smith said they serve for free; the T-WY Corp. is considering offering compensation of \$100 per meeting.

President Dubois stated there are no UW ideas being put into T-WY Corp. now. Trustee Hammons asked what happens with the ownership of ideas coming from UW. She questioned why T-WY Corp. is forming prior to resolving the UW research ideas issue. UWRC and WRI are related in that they are a holding pen for research ideas.

Trustee Jorgensen noted he is not compelled to move forward on this as he does not have a complete understanding of the issues involved.

Throughout the discussion that ensued, it was explained to the Board that this is a risk venture and T-WY Corp. is being formed to take ideas forward and away from WRI. WRI is only held back at this time by a lack of investors formally connected with T-WY.

Trustee Bonner noted he was ready to make a motion to move forward. Through Board vote and approval of by-law changes, UW could accept the appointment of the Board for the T-WY Corp.

## **UNFINISHED BUSINESS**

Dr. Hurst asked if he could make some comments to the Board. He spoke of his affection for UW and those that work here; and especially the students. He expressed his gratitude that the Board takes the welfare and development of the students at UW so seriously. He has watched every Trustee give a lot of themselves to UW and has appreciated everything they have done; not only as a Vice President, but as a citizen of Wyoming. Dr. Hurst expressed thanks to the Board for their outstanding selection of Dr. Dubois as our president. He commented on the outstanding quality of the student leadership and how the Board listens to students and always makes

themselves available to help those students. He saluted the Board for what they do and who they are. He feels his arrival here was fortunate serendipity and that he had the good sense not to leave.

Dr. Hurst expressed that he will miss the University but he and Joan have great retirement plans and they will be busy crossing the country spending time with the ones most important in their lives. Thank you and farewell.

Trustee Spicer responded that Dr. Hurst's departure will create a void at UW and his integrity and character will be missed.

#### **NEW BUSINESS--PUBLIC COMMENTS**

Mr. Kaltenbach stated he has been watching UW all of his life and he wanted to publicly state his support of UW and notes it is on a period of ascendancy and he contributes that totally to President Dubois. He noted that the Staff Fellows Program has assisted greatly in providing additional opportunity to the staff and that the List Serve, developed through Staff Fellows, has been instrumental in getting out information, lets people vent, and squelches rumors. The Great Cowboy Clean-Up was the brainchild of Staff Fellows 1999-2000 with the intent to have a beautiful campus for graduation. Thank you for providing UW with a great leader.

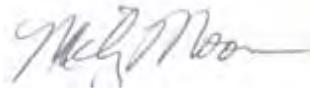
Trustee Schaefer announced that the President's Evaluation Committee consisting of Trustees Schaefer, McCue, Saunders and Patrick will be meeting. Individual contacts will be made within the week; with a week or so of response time. The Committee will be prepared to make a report at the July Board meeting.

**ANNOUNCEMENT OF NEXT MEETING DATE/ADJOURNMENT**

The next meeting will be held on July 7-8, 2000.

There being no further business to come before the Board, it was moved by President Spicer and seconded by Trustee Bonner for adjournment. The motion carried. The meeting was adjourned at 2:14 pm.

Respectfully submitted,



Nicky S. Moore  
Deputy Secretary, Board of Trustees



Crystal R. M. Bennett  
Assistant to the Vice President  
For Administration and Finance





Trustees' Executive Committee Conference Call  
Tuesday, April 4, 2000

Present on-site: President Dubois, Myron Allen, Roger Baalman, Dan Baccari, Klaus Hanson, Phill Harris, Jim Kaltenbach

Present via telephone: Trustees Hank True, Debbie Hammons, Pete Jorgensen, Tom Spicer, Dave Bonner (Dr. Saunders called in at 3:30 p.m.)

The meeting convened at 3:00 p.m., and the president thanked everyone for participating in the call and noted everyone present for the meeting. Information was shared this morning via fax to participants. Dan led the discussion on the salary policy and the president led discussion on the RAC.

AGENDA:

1. Salary Administration Policy for FY 2001

Dan asked the committee to ask questions as he went over the policy. The total pool available for the biennium included a general fund appropriation of \$13.4 million, plus a general fund appropriation of \$791,000 to support an increase in employer's contribution from \$200 to \$225 a month for employee insurance premiums. UW will fund the difference from the original request with \$7.6 million coming from UW sources (tuition increases and university reserves of about \$3 million). President Dubois noted this was one of the various scenarios discussed at the last board meeting. Trustees will revisit the second year increase in tuition; but had approved the first year of the biennium increase of 7.4%.

Salary recommendations were reviewed, one at a time. Recommendation I required taking \$448,000 from the total pool for UW's share of the monthly increase for insurance. No decision has been made on the proposed change to LTD and capping donated sick leave, although an RFP has been issued on the LTD policy. The administration will have a recommendation for Trustee review at a later date. The \$600,000 that would pay premiums on LTD will be set aside: if the policy does not go forward, the money will go back to the pool.

Recommendation II addressed allocation of the salary pool over both years of the biennium. The proposal would allocate \$7 million in year one for salaries and EPBs, and provide the same amount in the second year increases to carry first year adjustments forward. Additionally, there would be an allocation of \$3 million in the second year. This leaves \$3 million in the pool for this biennium only to allocate for one-time salary adjustments.

President Dubois explained that not fully allocating all salary money will help to provide an incentive to employees, as well as allow consideration for those employees that join UW in the second year. Keeping this amount in pocket is more conservative, and provides additional

monies in case of extreme situations. The money is not bonus money, nor a permanent addition to the salary base, and would be an almost across-the-board allocation to faculty and staff. The allocation may be based on performance assessments, or tied to institutional goals (recruiting, retention, etc.). The president is not prepared to give details on this yet, and wanted to consider the governor's interests in tying the plus budget to institutional goals. One suggestion would be that administrators making over \$100,000 would not take the one-time adjustment.

The Executive Committee expressed concern that the legislature would want to know where UW is in making the 90% of market in salary dollars. UW will be close to the 90% of market from last year's market schedule. Committee members talked about recalculation of the salary money, so as not to leave the \$3 million unallocated. They requested deferring a decision on the distribution of the supplemental salary money. The administration asked for approval at this meeting to move forward with the rest of the proposal, excluding the distribution of the supplemental salary money. President Dubois stated there are many ways to structure the allocation, and asked the Committee to determine what principles would be used, and UW will bring back a proposed policy next year at this time for expenditure of the additional \$3 million.

Recommendation III explains that the policy for distribution of salary funding would be based on meritorious service.

Recommendation IV stated that the policy would apply also to part-time benefited employees. Increases for non-benefited employees are the responsibility of the individual departments.

The Executive Committee discussed the one-time \$3 million further. The comment was made that, in the past, UW carried an unfunded salary mandate into each legislative session, hoping to get full funding. It can be made clear to the UW community that the salary increase money is one-time only.

**Trustee Spicer moved for the approval of the allocation of the \$7 million, Recommendation I, Recommendation II (first paragraph only), as well as Recommendation III and IV. The motion included everything but the allocation of one-time funds. Trustee Saunders seconded. A rewritten one-time fund proposal will go to the Board in May. Motion carried.**

## 2. Discussion on Bids for the Rochelle Student Athlete Center

Dan noted that a copy of the bid tabulation with the three bids had been faxed to members of the Executive Committee, and commented that the bids came in below the amount estimated. He recommended that UW not accept the low bid from Westates, and that Spiegelberg's bid be accepted as the lowest responsible bidder.

Roger Baalman, University Architect talked about the details of the bid. The bids of the two lowest bidders, including their sub-contractors, were thoroughly reviewed for qualifications, past project performance, in-state status and financial stability. The Westates' bid was not

recommended on the basis it was not responsive to the several experiential requirements, and lack of timely completion for owner occupancy on recent projects.

There is no statutory requirement to pre-qualify contractors, and the only state entity that prequalifies is the Wyoming Highway Department. President Dubois noted this is worth pursuing in the next legislative session.

**Trustee Jorgensen moved to prequalify bidders in the future; Trustee Saunders seconded. Motion carried.**

**Trustee Hammons moved that Spiegelberg's bid be accepted as the lowest responsible bid for the RAC; Trustee Spicer seconded.** Trustee Bonner asked what the completion date is, which is July 2001. He also asked if Spiegelberg can assure us that they will meet the date. Roger Baalman stated there is a clause in the contract that penalizes them if they do not complete the project in a timely fashion. His office did check on what their capacity is and if they could meet the project. **Motion carried.**

The question of construction observation of the project was raised. The architect requirement is to be on the job-site twice a month, and have someone from his staff checking weekly. The University Architect's staff will be on site to check this also. Committee members expressed their concerns that it would be in UW's best interests to hire a full-time observer for this project. Since the bid came in under the anticipated cost, At the May meeting, Board members would like to discuss placing a clause regarding oversights on future construction contracts. In regards to the Rochelle Athletes' Center, Facilities Planning estimated the cost of a full-time observer to be about \$50,000.

There was no further business to discuss, and the meeting of the Executive Committee adjourned at 4:40 p.m.

Respectfully submitted,

*(Signed)* \_\_\_\_\_  
Crystal R.M. Bennett  
Assistant to the Vice President



Executive Committee Conference Call  
Monday, May 8, 2000--5:00 p.m. MDT

Present on-site: Dan Baccari, host; Roger Baalman  
Present via teleconference: Trustees Tom Spicer, Pete Jorgensen, Dave Bonner and Hank True

The call began at 4:55 p.m. The operator advised that Trustee True would be calling in to join the call, and that Dr. Saunders had an emergency and would be unable to participate.

Agenda:

1. Discussion on Phase O Wyoming Union Renovation and Additions

The purpose of the meeting was to discuss the letting of the bid on Phase 0 of the Union renovation and additions (about 10% of the total project). Due to complexity of the project, it was necessary to break the project into several phases. The balance of the project will be bid later this summer. Spiegelberg Construction submitted the low bid of \$516,000 for Phase 0 of the project.

Phase 0 involves clearing out the recreation area and bowling alley in the Union. The basement will be the new location of the University Bookstore, and an additional area is planned for expansion on the east side of the Union in this phase.

Roger Baalman explained that UW would like to have the contractor begin the job May 18 or 19. He responded to a question on the asbestos that is known to be in the basement of the Union, and stated that a full investigation has been done in preparation for the project. Scheduling the work to occur in several phases accommodated the continued operations of the functions and businesses that are housed in the Union.

**Trustee Jorgensen moved for approval of the recommendation of Spiegelberg as the low bidder for Phase 0; Trustee Spicer seconded. Motion carried.**

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

*(Signed)*

---

Crystal R.M. Bennett  
Assistant to the Vice President



UNIVERSITY OF WYOMING  
RESOLUTION OF APPRECIATION

NATHAN HAMMONS  
President, Associated Students of the University of Wyoming

WHEREAS, 27 years after the University of Wyoming was established by the Wyoming Legislature in 1886, the Associated Students of the University of Wyoming (ASUW) was created to provide a voice and leadership opportunities for University students;

WHEREAS, ASUW is one of the premier student associations in higher education in the United States today;

WHEREAS, Nathan Hammons has served UW's students throughout his undergraduate and graduate careers—as Vice President of the Freshman Senate, Executive Assistant to the ASUW president, and President of ASUW;

WHEREAS, Mr. Hammons has served as a powerful role model for fellow students with his reputation for his unwavering commitment to integrity and his pressing desire to get things done;

WHEREAS, under President Hammons' leadership, ASUW developed a long-range plan to lay the foundation for future generations of students;

WHEREAS, Mr. Hammons' commitment to education is exemplified by his UW undergraduate degree in Zoology and Physiology and his graduate work in Philosophy;

WHEREAS, Mr. Hammons has effectively supported the mission of the University of Wyoming in his own teaching assignments in General Biology and his participation as a research assistant for the Health Care Policy and Research Agency;

WHEREAS, Mr. Hammons' achievements in scholarship, leadership, and service have been recognized in his selection as a Truman Scholarship finalist, his initiation into Phi Beta Kappa National Honor Society, his membership in each class honorary (Spurs, Iron Skull, and Mortar Board), and his winning the UW Gold Homecoming distinction;

WHEREAS, Mr. Hammons has provided an articulate expression of student perspectives on important UW committees examining important campus matters, including academic planning, accreditation, the budget, and tuition structure;

WHEREAS, Mr. Hammons organized an effective and influential student presence in the halls of the State Capitol during the most successful legislative budget session in recent history;

WHEREAS, Mr. Hammons' service on the UW Board of Trustees has been marked by intelligence, confidence, and good humor; and

WHEREAS, Mr. Hammons gave due consideration to the considered judgment of more senior Trustees, but was never heard to utter the words, "Oh please, Mother!"

THEREFORE, BE IT RESOLVED that the University of Wyoming Board of Trustees expresses its appreciation on behalf of the entire campus community to Nathan Hammons for his profound commitment, humility, and sincere leadership. In witness whereof, we have hereunto set our hands and caused the great seal of the University of Wyoming to be affixed this 11<sup>th</sup> day of May, 2000.

*(Signed)* \_\_\_\_\_  
Philip L. Dubois  
President, University of Wyoming

*(Signed)* \_\_\_\_\_  
Hank True  
President, UW Board of Trustees





UNIVERSITY OF WYOMING  
TRUSTEES' AWARD OF MERIT

JAMES C. HURST  
Vice President for Student Affairs

WHEREAS, in 1886, the University of Wyoming was established by the Wyoming Legislature, with the goal “to provide an efficient means of imparting to young men and young women, on equal terms, a liberal education and thorough knowledge of the different branches of literature, the arts and sciences, with their varied applications”;

WHEREAS, Dr. James C. Hurst assumed leadership for the student support services of this prestigious institution in 1981, as the Associate Vice President for Academic Affairs but was elevated to the exalted status of Vice President for Student Affairs in 1994 because of his outstanding leadership and the importance of Student Affairs to the educational mission of the University;

WHEREAS, Vice President Hurst climbed the degree ladder by earning the associate’s degree in 1959 from Weber State University, the bachelor’s degree in a distributed social studies major in 1961 from the University of Utah, and the doctoral degree in counseling psychology in 1966 from Brigham Young University;

WHEREAS, Dr. Hurst’s colleagues at the University of Wyoming, recognizing his academic achievements as a teacher and a scholar hired him as a full professor of psychology in 1981—without tenure, because Dr. Hurst did not want the security of tenure to dampen his academic pursuits;

WHEREAS, Vice President Hurst is known far and wide for his genuine kindness, compassion, graciousness, and decency, as well as his passion for his convictions and his wicked sense of humor;

WHEREAS, Vice President Hurst is a champion of students at the University of Wyoming and a leader in student development theory, campus ecology, and diversity among student affairs professionals across the nation;

WHEREAS, Vice President Hurst has served as the President's closest advisor and support in the many aspects of campus life that revolve around UW students' successes and problems;

WHEREAS, Dr. Hurst’s training in counseling psychology has helped him to understand and successfully navigate—for more years than most—the labyrinth of University politics and administration, serving the University as the unofficial therapist to the administrators in Old Main;

WHEREAS, Vice President Hurst's has a long list of achievements and awards to his credit – including ASUW's inaugural Distinguished Service Award, the Jason Thompson Commitment to Diversity Award, and the national (NASPA) Scott Goodnight Award for "sustained service in student affairs work";

WHEREAS, Vice President Hurst was previously honored with the Trustees' Award for Merit in March, 1999 in recognition of his extraordinary leadership in crisis management following the tragic death of UW student Matthew Shepard;

WHEREAS, Vice President Hurst is known affectionately among his Student Affairs colleagues for his "Frère Jacques" Spoon Game and his CRS (Can't Remember Sh\*\*) problem;

WHEREAS, Dr. Hurst's wife of forty-two years, Joan Rees Hurst, has helped balance his intense work life with her gentle spirit, her constant and unwavering support, and her soft reminders the he is "full of it";

WHEREAS, upon retirement, Dr. Hurst wants to get up at five o'clock in the morning to go skiing, boating, camping, and running; to travel the United States at his own pace (without setting foot in another airport); to officially take on the role of the "grandfather of the year" for his thirteen grandchildren; and to practice his ukulele as often as he can;

WHEREAS, Dr. Hurst has dedicated the past nineteen years of his career to the good of the people of the State of Wyoming and to the faculty and staff of the University of Wyoming and has committed his entire professional life to students everywhere.

THEREFORE, BE IT RESOLVED that the University of Wyoming Board of Trustees calls upon all University students, faculty, staff, and friends to celebrate the benefits of Vice President James C. Hurst's wisdom, warmth, integrity, and his humble and enlightened leadership.

WE DO HEREBY PRESENT to James C. Hurst, once again, the University of Wyoming Trustees' Award of Merit. In witness whereof, we have hereunto set our hands and caused the great seal of the University of Wyoming to be affixed this 12th day of May, 2000.

*(Signed)*  
\_\_\_\_\_  
Philip L. Dubois  
President, University of Wyoming

*(Signed)*  
\_\_\_\_\_  
Hank True  
President, UW Board of Trustees





UNIVERSITY OF WYOMING  
RESOLUTION OF APPRECIATION

RUGBY TEAM

WHEREAS, the University of Wyoming club rugby team has brought home the national runner-up trophy; and

WHEREAS, the University of Wyoming club rugby team put forth a valiant effort in the face of adversity and gave a total team effort; and

WHEREAS, the University of Wyoming club rugby team has distinguished itself in the area of sportsmanship as befitting Cowboy tradition; and

WHEREAS, the University of Wyoming club rugby team has brought national recognition to the University of Wyoming and the state of Wyoming; now

THEREFORE, LET IT BE RESOLVED, that it gives the University of Wyoming Trustees great pleasure to recognize the University of Wyoming club rugby team members and coaching staff for their fine 2000 season. We extend our best wishes for continued success in the future on the playing field and in the classroom. GO POKES!

*(Signed by Board of Trustee Members)*